

SACS Team—Program Content 2.7.2

Tuesday, January 17, 2012--MINUTES

12:30pm-1:30pm – L-128

**AGENDA**

- I. Distributed Committee Members contact sheet and Time Line
- II. Reviewed Core Requirement 2.7.2 (Program Content), recommendation, and Report of Reaffirmation
- III. SACS Response Teams and Tasks—Reviewed bulleted document from Dr. Erin Harrel
- IV. Team members signed up for various programs on sign-up sheet (see attachment)
- V. Explained that team members needed to identify the main contacts for the programs they selected, and have them review the program, catalog, Banner, and advising sheets. I told team I would sent via email the Program Checklist generated by Dr. Erin Harrel as soon as I received it (see attachment, and email)
- VI. Shared with team that all files and notes will need to be posted to a central location (Canvas), and all files should be named in the following format: specificfilename.date.initials
- VII. Adjourned