
Edison State College
Follow-up Report for February 6 - 9/Consulting Visit
February 10, 2011

Account Information

Project name:	Edison State College
Prepared by:	Bill Zeller
	Banner Senior Principal Functional Consultant
	Bill.Zeller@sungardhe.com
	1-219-742-1730

Distribution

SunGard Higher Education	Anne Ceccato	Customer Relations Manager
SunGard Higher Education	Norma Shipp	Account Manager
Covenant College	Jason Dudley	Project Manager

Objectives

The purpose of this visit was to provide Edison State College with the following:

- ✓ Review of developing requirements in CAPP
- ✓ Rebuild selected programs to meet the specific requirements that were in place from year to year going five years back
- ✓ Review of CAPP issues

The Registrar and other Edison State College staff participated in review of CAPP forms and processes.

Progress Report**Accomplishments**

In attendance were representatives the Registrars' Office, staff members from IT, and Academic Advising personnel.

Banner Forms and Processes Reviewed

CAPP concepts reviewed:

1. Captive versus Non-Captive
2. Reuse Indications
3. Priority Numbers
4. Dynamic Parameters
5. Qualifiers
6. Concurrency

Validation, Control and Rule Forms:

1. SMAPRLE
2. SOACURR
3. SOACTRL
4. SMAPROG
5. SMAALIB
6. SMAAREA
7. STVACTN

Application and Query Forms

1. SMICRLT
2. SMARQCM
3. SMASADJ
4. SMASARA
5. SMASLIB
6. SMISLIB

Processes

1. SMRRSLT

Accomplishments

The following CAPP components were reviewed:

- Creating programs on SMARPLE
- Creating curriculum rules on SOACURR
- Creating program requirements on SMAPROG
- Creating areas and corresponding qualifiers for dynamic areas on SMAALIB
- Creating area level requirements on SMAAREA
- Executing waivers, substitutions in Student Adjustments
- Substituting a course for a course attribute requirement on SMASARA
- Recording supporting text for student adjustments executed

Requirements for the last five years were completed and tested for the following programs in the production database:

- Associate of Arts
- AS in Business Administration and Management
- AS in Accounting
- AS in Para Legal
- BAS in Supervision and Management
- BS in Cardio Pulmonary

Requirements for the last five years were completed and tested for the following areas in the production database:

- Associate of Arts Core Requirements
- Free Electives
- Writing Intensive requirement
- Business Administration and Management General Education
- Business Administration and Management Core
- Business Administration and Management Electives
- Accounting General Education
- Accounting Electives

- Accounting Core
- Para Legal General Education
- Para Legal Core
- Para Legal Electives
- Supervision and Management Major
- Supervision and Management Required courses
- Bachelors degree free electives
- Cardio Pulmonary Required courses
- Cardio Pulmonary Major

Progress Report

Decisions Made and/or Actions Taken

1. In rebuilding requirements at the area level for the last five years, Edison will delete all area detail requirements back to the term code 200810 and then update the requirements going forward through 201210.
2. Because the Course Catalog uses terms such as "Accounting related" or "Business related" as opposed to subject codes such as ACG or GEB for the Business Administration and Management program electives, the decisions was made to enter all business related subject codes with a course range as opposed to specific courses in SMAAREA for the electives requirement. In this case, if departments create courses after the catalog term for which the requirements are created, they will still be used by compliance.
3. Most of Edison's program should be maintained as Captive programs.
4. Edison has one to one correlations between the programs and majors in their curriculum rules; therefore most of their associate degree programs will be Captive.
5. Edison will use the AA General Education area for all of their Bachelor degree programs since the requirements are identical.
6. Due to the amount of credit hours required in the specific programs, it was determined that the Free Elective area was not needed for the following programs:
 - AS Business Administration and Management
 - AS Accounting
 - AS Para Legal
7. Edison has replaced many of the specific courses in their electives areas with ranges of courses based on subject codes and course numbers.
8. Edison has added an Eliminate and an Add value to the Student Adjustment Action validation table, STVACTN.
9. In the case where the requirement is represented by a range of courses, Edison will need to execute substitution student adjustments in SMASARA instead of SMASADJ.

Attendance

Name	Department	Day 1	Day 2	Day 3

Action Items and/or Assignments for SunGard Higher Education

Date Assigned	Description	Owner	Critical Date for Completion	Status

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Status: New, Open, Completed, Cancelled, Deferred

Action Items and/or Assignments for Edison State College				
Date Assigned	Description	Owner	Critical Date for Completion	Status
2/10/12	Edison State College needs a staff member to execute changes in CAPP requirements based on the catalog from year to year. This individual should execute the changes in Banner during the 2/13/2012 consulting week.	Registrar Office		

Status: New, Open, Completed, Cancelled, Deferred

Concerns / Decisions to be made			
Description	Owner	Target Date for Closure	Action Plan

Other

N/A

Supplemental Documents Attached
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