

**Anthony P. Valenti**  
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## **OBJECTIVE**

To obtain a position in an academic library that would best utilize my experience as a professional librarian and supervisor.

## **EXPERIENCE**

*Edison State College, Naples, FL            May 2007 to Present*

Campus Director, Learning Resources – I am responsible for the day to day operation of Collier campus Library. I have created and / or updated campus library policies and procedures. I create and review annual Unit plans and budget plans. I administer an annual budget for supplies, materials, subscriptions, etc. I have created and Chair a campus Library Advisory Committee. I supervise and train 2 full time and 2 part time workers. I am responsible for collection development of all library materials. I am the only Reference Librarian on campus and do all library research instructions. I average around 50 library research instructions each year. I have served on several campus search committees for various positions including Faculty and Student Service positions. I work collaboratively with all Edison State College Librarians on District research resources and policies. I serve on the Edison Staff Advisory Council (2011- Present.) I have represented Edison State College by serving on SWFLN Continuing Education Committee ( 2007 – Present) and have served on the CCLA Information Resources Standing Committee (2009-2011.)

*Barry University Library, Miami Shores, FL            July 2001 to April 2007*

Assistant Director, Library Public Services – Supervised and managed the daily operation of Circulation/ Reserves, Serials, and Interlibrary Loan departments. Assisted in implementing a new integrated library system (Millennium) and new Interlibrary Loan software (ILLiad.) Supervised several on-going projects including shelf shifting and inventory. Continually revised and developed new policies and procedures for all 3 departments. Compiled monthly and annual reports, budgets, and statistical data for all 3 departments. Continued with my duties as a Reference Librarian as described below.

*Barry University Library, Miami Shores, FL            Nov. 1999 to July 2001*

Reference Librarian – Worked the Reference Desk as scheduled. Served as faculty liaison for School of Social Work, Psychology department and Sociology/ Criminology department and gave Bibliographic Instructions for these departments. Also responsible for collection development in these areas.

*Lynn University Library, Boca Raton, FL            June 1998 to Nov. 1999*

Reference/ Technical Services Librarian – Supervised the daily operation of Bibliographic Instruction room and provided Bibliographic Instructions to students in all subject areas. Maintained the electronic databases and online resources. Created and maintained library web pages. Worked the Reference Desk and Circulation Desk as scheduled. Assisted in collection development for the entire library collection.

**EDUCATION**

*University of South Florida, Tampa, FL* *Dec. 1997*  
Master of Library Science

*University of Connecticut, Storrs, CT* *Dec. 1990*  
Bachelor of Arts, English

**PROFESSIONAL AFFILIATIONS**

American Library Association

**REFERENCES**

Available upon request