

Planning Objective Report

Objective Report:

Objective ID: 1494

Objective Title: Implement Class Evaluation Process to Meet Community Expectation

Unit Manager: Kerr, Adrian

Planning Unit: 201242 - Continuing Education

Obj. Status: Pending Approval

Obj. Purpose: Operational Outcome

Unit Purpose:

Objective Description:

Once in place the class evaluation process will help CE better meet the expectation of the community for meaningful quality classes.

Institutional Goals

No Institutional Goals to Display

Objective Types

No Objective Types to Display

Planning Priorities

No Planning Priorities to Display

Tasks

Due Date	Status	Priority	Task	Budget Amount
N/A	In Progress	High	Review each class evaluation and make improvements where appropriate. See attached example	\$0

Assessment Measures

Date	Assessment Measure
09/02/2011	• Student and Instructor course evaluations

Intended Results

Date	Intended Results
09/02/2011	The class evaluation process will provide a tool to measure learning outcome success. The target for 2011/2012 is that 70% of students rated the course as good, very good or excellent.

Status Reports

Report Date	Status Report
2/2/2012	The new course evaluation form was completed on February 2, 2012. See attached document.

Actual Results

Date	Actual Results
02/02/2012	The class reviews in January showed that over 70% of students rated their classes good or better. See attached table

Use of Results

Date	Use of Results
02/02/2012	The review of class evaluation forms has been a success. It proves that the Learning Outcomes are being met and that the students think highly of the classes. Where there is a suggestion for improvement the class has been upgraded accordingly. See attached example where the Excel class hours were increased from 12 to 18 hours based on student suggestions.

Gap Analysis

SWOT

Units Impacted

No Units Impacted data

Associated Standards

Associated Outcomes

Documents

File Name	File Size	Date Modified
Copy of Evaluation spreadsheet for CE yearly.xls	379.392 KB	2/21/2012
Final Course Evaluation Forms.pdf	54.627 KB	2/13/2012
Instructor Evaluation Form.pdf	81.949 KB	2/13/2012
MS_Excel_2007_Part_I_Spring_2012.pdf	215.186 KB	2/16/2012
MS_Excel_2007_Part_I.pdf	80.085 KB	2/16/2012
Student Evaluation Forms.pdf	83.076 KB	2/13/2012



Continuing Education Course Final Review

Course Title: _____ CRN: _____ Room: _____

Number of Students: _____ Evaluations Received: _____ Course Dates: _____

Instructor: _____ Telephone: _____ Email: _____

Nature of Course: Test Prep CEU/LIC Renewal Enhance Skills

1. COURSE ASSESSMENT (from Student Evaluation Sheets) Excellent (5) Very good (4) Good (3) Fair (2) Poor (1)

Did the class achieve the learning outcome?

What suggestions if any do you have to improve the learning outcome from this course?

2. COURSE ASSESSMENT (By Instructor)

Was the curriculum covered?

Was the learning outcome met?

What suggestions if any do you have to improve the learning outcome from this course?

3. CE Department Overall Review

Did the class meet the learning outcome? Yes No

What improvements have been made? _____

Reviewer: Name _____ Date: _____

Director: Name _____ Date: _____

If course was for test preparation or CEU/LIC renewal please see the attached 3 months follow up survey.



CONTINUING EDUCATION ACTIVITY ASSESSMENT

Course Title: _____ CRN: _____

Instructor: _____ Date: _____

Circle the number that most closely identifies your opinion of each statement.

INSTRUCTOR COURSE ASSESSMENT

	Excellent	Very good	Good	Fair	Poor
1. The curriculum was covered.	5	4	3	2	1
2. The learning outcome was met.	5	4	3	2	1

What suggestions do you have to improve the learning outcome from this course?

Instructor Signature

Please use the envelope provided to submit your evaluation form for the privacy of your comments. We thank you for submitting this form to us, your feedback is very important to us.



CONTINUING EDUCATION ACTIVITY ASSESSMENT

Course Title: _____

Instructor: _____ Date: _____

Circle the number that most closely identifies your opinion of each statement.

COURSE ASSESSMENT

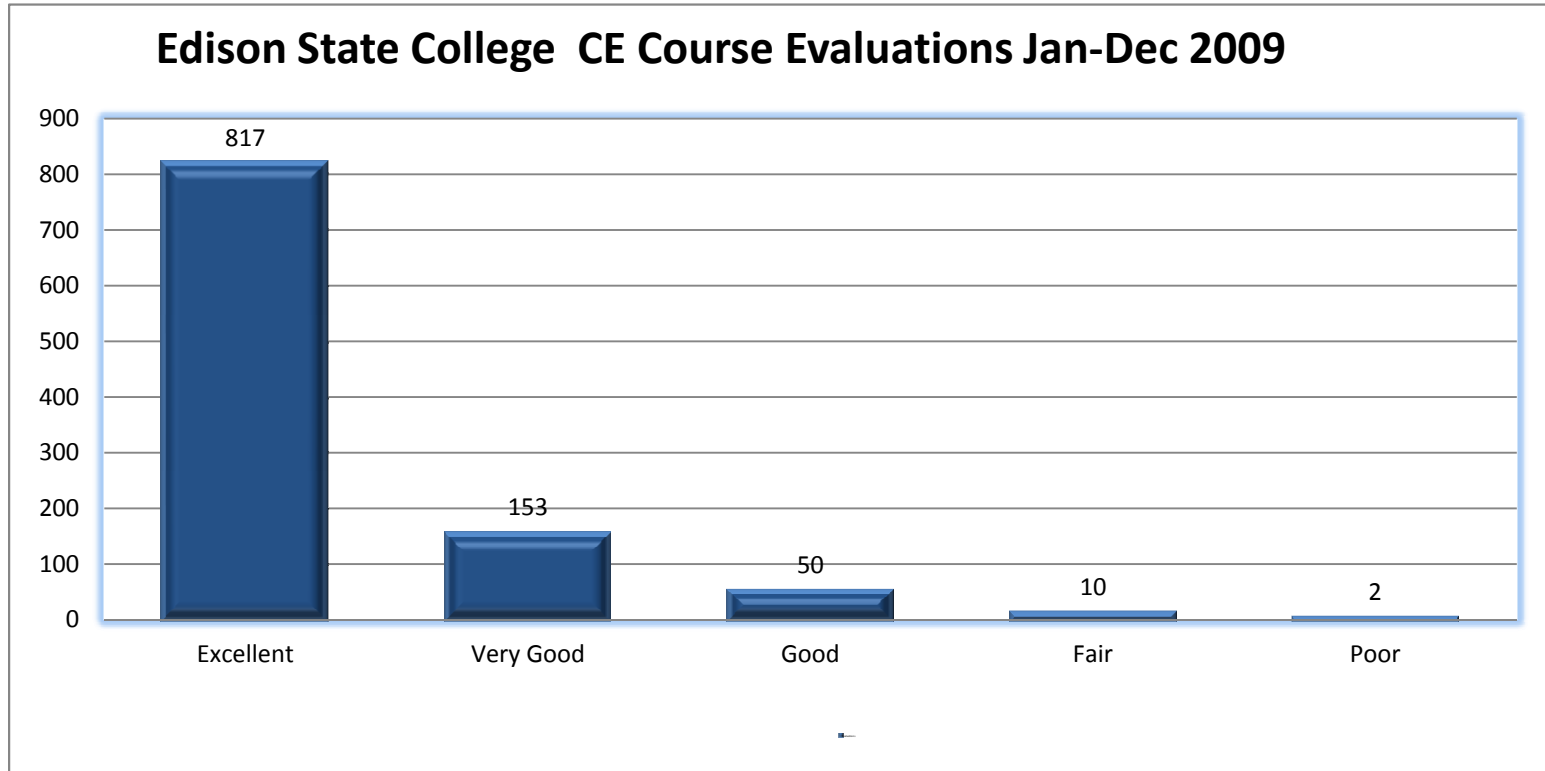
	Excellent	Very good	Good	Fair	Poor
1. The subject matter was accurate.	5	4	3	2	1
2. The information was current.	5	4	3	2	1
3. The teaching methods were effective.	5	4	3	2	1
4. The speaker presented the material in an understandable manner.	5	4	3	2	1
5. The educational level was appropriate.	5	4	3	2	1
6. The course met my professional educational needs.	5	4	3	2	1
7. The facilities were adequate.	5	4	3	2	1
8. The learning outcomes were presented prior to instruction.	5	4	3	2	1
9. I understand the learning outcomes.	5	4	3	2	1
10. I feel that the learning outcomes were met.	5	4	3	2	1
11. Overall I would rate this course as:	5	4	3	2	1

What suggestions do you have to improve the learning outcome from this course?

Participant Signature

Please use the envelope provided to submit your evaluation form for the privacy of your comments. We thank you for submitting this form to us, your feedback is very important to us.

Excellent Very Good Good Fair Poor
817 153 50 10 2



CRN	SUBJ	Course	Sect	Course Title	Enrl	start	end	returns	5	4	3	2	1	Average
24404	TAX	X0021	101	FEDERAL INCOME TAXATION UPDATE	22	01/14/2009	01/14/2009	17	15	2				4.9
24491	OPT	X0011	101	OPHTHALMOLOGY TECHNICIAN COURSE	14	01/15/2009	05/07/2009	14	12	2				4.9
24403	PTN	X0011	101	PHARMACY TECH CERTIFICATE	17	01/20/2009	03/19/2009	14	8	3	2	1		4.3
24408	EMS	X0091	102	CPR	13	01/23/2009	01/23/2009	13	12	1				4.9
24451	NUR	X0401	101	NURSE ENTRANCE EXAM HESI PREP	7	01/24/2009	01/24/2009	9	6	1	2			4.4
24379	MAN	X0401	101	GUARDIANSHIP	28	01/24/2009	03/21/2009	24	13	11				4.5
24392	SPN	X0011	102	SPANISH IS FUN BEGINNERS	18	01/26/2009	03/09/2009	6	6					5.0
24420	MAN	X0501	101	LIFE COACH CERT LEVEL 1	9	01/27/2009	03/10/2009	9	8	1				4.9
24508	ACG	X0041	101	ACCNTG FOR NON-ACCOUNTANTS	3	01/28/2009	01/28/2009	3	2	1				4.7
24394	SPN	X0041	101	SPANISH IS FUN- ADVANCED	5	1/28/2009	3/11/2009	5	5					5.0
24409	EMS	X0091	103	CPR	8	01/31/2009	01/31/2009	8	4	4				4.5
24557	CGS	X0301	102	MS OFFICE 2007	6	02/09/2009	02/18/2009	5	1	4				4.2
24410	EMS	X0091	104	CPR	11	02/13/2009	02/13/2009	11	11					5.0
24461	ACG	X0011	103	QUICKBOOKS 2008	8	02/14/2009	03/14/2009	7	1	3	3			3.7
24411	EMS	X0091	105	CPR	9	02/21/2009	02/21/2009	7	7					5.0
24454	CGS	X0091	102	WEB DESIGN FOR BEGINNERS	6	03/12/2009	03/19/2009	5	4	1				4.8
24412	EMS	X0091	106	CPR	14	03/13/2009	03/13/2009	14	14					5.0
24620	LEI	R0021	101	ACT AND SAT PREP WORKSHOP	7	03/14/2009	04/04/2009	1	1					5.0
24637	NUR	X0401	104	NURSE ENTRANCE EXAM HESI PREP	26	03/14/2009	03/14/2009	27	15	8	1	2	1	4.3
24459	CGS	X0101	104	PHOTOSHOP CS3	5	03/21/2009	03/21/2009	3	3					5.0
24413	EMS	X0091	107	CPR	9	03/27/2009	03/27/2009	9	8	1				4.9
24463	ACG	X0011	105	QUICKBOOKS 2008	4	04/04/2009	04/25/2009	4	4					5.0
24414	EMS	X0091	108	CPR	14	04/04/2009	04/04/2009	14	11	3				4.8
24415	EMS	X0091	109	CPR	17	04/17/2009	04/17/2009	17	16	1				4.9
24640	NUR	X0401	105	NURSE ENTRANCE EXAM HESI PREP	27	04/18/2009	04/18/2009	26	18	2	4	1	1	4.3
24578	PTN	X0011	101	PHARMACY TECH CERTIFICATION COURSE	11	4/21/2009	6/9/2009	11	8	2	1			4.6
24575	MRE	X0011	101	MEDICAL BILLING & CODING	19	4/21/2009	6/25/2009	15	12	3				4.8
24702	ACG	X0041	103	ACCNTG FOR NON-ACCOUNTANTS	4	04/22/2009	04/22/2009	3	3					5.0
24597	MAN	X0031	101	WEDDING & EVENT PLANNING	7	4/28/2009	7/2/2009	3	1	1	1			4.0
31565	LEI	R0021	101	ACT/SAT PREP WORKSHOP	8	5/2/2009	5/23/2009	5	3	1	1			4.4
31566	EMS	X0091	109	CPR	22	5/5/2009	5/5/2009	15	14	1				4.9
31494	EMS	X0091	109	CPR	8	5/8/2009	5/8/2009	8	7	1				4.9
31415	PEL	X0011	101	PERSONAL FITNESS TRAINER	8	5/9/2009	6/20/2009	6	5	1				4.8
31487	NUR	X0402	102	CNA- CERTIFIED NURSING ASST. BONITA	2	5/11/2009	5/20/2009	1	1					5.0
31466	CGS	X0091	102	WEB DESIGN FOR BEGINNERS	6	5/12/2009	5/19/2009	6	5	1				4.8
31157	SPN	X0021	101	SPANISH IS FUN- INTERMEDIATE	6	5/12/2009	6/16/2009	6	6					5.0
31158	SPN	X0041	101	SPANISH IS FUN- ADVANCED	5	5/13/2009	6/17/2009	6	6					5.0
31004	SPN	X0011	101	SPANISH IS FUN- BEGINNERS	9	5/14/2009	6/18/2009	6	6					5.0
31564	CGS	X0101	104	PHOTOSHOP CS3	7	5/16/2009	5/16/2009	7	4	3				4.6
31471	ESL	X0011	101	ESOL SIDE BY SIDE	6	5/16/2009	7/11/2009	5	5					5.0
31584	NUR	X0001	101	MEDICAL-SURGICAL NURSING REVIEW	14	5/19/2009	6/18/2009	8	7	1				4.9
31570	MAN	X0501	101	LIFE COACH CERT LEVEL 1	5	5/19/2009	6/9/2009	2	1	1				4.5
31567	CVT	X0021	101	EKG TECHNICIAN	6	5/19/2009	7/7/2009	5	3	1	1			4.4
31554	SPC	X0011	101	AMERICAN SIGN LANGUAGE BEG	8	5/21/2009	7/9/2009	4	4					5.0
31491	NUR	X0401	104	NURSE ENTRANCE EXAM HESI PREP	17	5/23/2009	5/23/2009	17	15	2				4.9

31491	NUR	X0401	104	NURSE ENTRANCE EXAM HESI PREP	29	5/23/2009	5/23/2009	23	16	3	2	2	4.4
31495	EMS	X0091	109	CPR	7	5/23/2009	5/23/2009	7	7				5.0
31619	EMS	X0071	102	EMT REVIEW	16	5/27/2009	7/1/2009	12	11	1			4.9
31496	EMS	X0091	109	CPR	7	5/29/2009	5/29/2009	7	7				5.0
31005	ACG	X0011	101	QUICKBOOKS 2008	11	6/6/2009	6/27/2009	9	2	6	1		4.1
31085	CGS	X0301	102	MS OFFICE 2007	12	6/8/2009	6/17/2009	12	3	4	4	1	3.8
30704	NUR	X3011	101	NURSE REFRESHER/ REMEDIAL	19	6/9/2009	8/6/2009	5	3	1	1		4.4
31492	NUR	X0401	102	NURSE ENTRANCE EXAM HESI PREP	6	6/20/2009	6/20/2009	6	6				5.0
31498	EMS	X0091	105	CPR	10	6/20/2009	6/20/2009	10	10				5.0
31489	NUR	X0402	104	CNA- CERTIFIED NURSING ASST. BONITA	6	6/22/2009	6/30/2009	6	6				5.0
31707	SPN	X0011	104	SPANISH IS FUN- LIBRARY STAFF	3	6/25/2009	8/6/2009	3	2	1			4.7
31499	EMS	X0091	106	CPR	16	6/26/2009	6/26/2009	13	13				5.0
31507	SPN	X0021	102	SPANISH IS FUN- INTERMEDIATE	6	6/30/2009	8/4/2009	4	4				5.0
31508	SPN	X0041	102	SPANISH IS FUN- ADVANCED	6	7/1/2009	8/5/2009	5	5				5.0
31506	SPN	X0011	103	SPANISH IS FUN BEGINNERS	10	7/2/2009	8/6/2009	7	6	1			4.9
31500	EMS	X0091	107	CPR	15	7/11/2009	7/11/2009	13	12	1			4.9
31674	NUR	X0402	103	CNA- CERTIFIED NURSING ASST. BONITA	2	7/13/2009	7/21/2009	2	2				5.0
31615	NUR	X0391	103	PREVENTION OF MEDICAL ERRORS	29	7/17/2009	7/17/2009	10	5	3	2		4.3
31690	ESL	X0011	104	ESOL SIDE BY SIDE- NCH	6	7/18/2009	8/29/2009	6	6				5.0
31551	CGS	X0301	103	MS OFFICE 2007	7	7/20/2009	7/29/2009	7	3	2	2		4.1
31661	CGS	X0091	103	WEB DESIGN FOR BEGINNERS	11	7/21/2009	7/28/2009	8	2	2	4		3.8
31501	EMS	X0091	108	CPR	19	7/24/2009	7/24/2009	19	18	1			4.9
31509	NUR	X0402	105	CNA- CERTIFIED NURSING ASST	12	7/27/2009	8/1/2009	7	3	3	1		4.3
31502	EMS	X0091	109	CPR	21	8/1/2009	8/1/2009	21	20	1			5.0
				TGM-Essential Skills For Supervisor	18	8/4/2009	8/4/2009	18	14	3	1		4.7
				TGM- Communication Skills	12	8/5/2009	8/5/2009	12	9	3			4.8
31503	EMS	X0091	110	CPR	16	8/7/2009	8/7/2009	16	16				5.0
12259	ACG	X0011	101	QUICKBOOKS 2008	6	8/8/2009	8/29/2009	7	7				5.0
12378	PEL	X0091	101	PERSONAL FITNESS TRAINER	12	8/8/2009	9/12/2009	7	4	2	1		4.4
31187	CGS	X0301	102	MS OFFICE 2007	6	8/10/2009	8/19/2009	4	1	2	1		4.0
12386	SPN	X0021	102	SPANISH IS FUN- INTERMEDIATE	6	8/18/2009	9/22/2009	5	4	1			4.8
12427	CGS	X0091	105	WEB DESIGN FOR BEGINNERS	2	8/18/2009	8/25/2009	2	2				5.0
12379	PTN	X0011	101	PHARMACY TECHNICIAN COURSE	20	8/18/2009	10/6/2009	19	17	2			4.9
12273	MRE	X0011	101	MEDICAL BILLING & CODING	26	8/18/2009	10/22/2009	20	14	5	1		4.7
12387	SPN	X0041	102	SPANISH IS FUN- ADVANCED	7	8/19/2009	9/23/2009	5	5				5.0
12385	SPN	X0021	102	SPANISH IS FUN- BEGINNERS	8	8/20/2009	9/24/2009	5	5				5.0
12507	CGS	X1671	101	BASIC DIGITAL CAMERA OPERATOR	6	8/22/2009	8/29/2009	4	4				5.0
12272	NUR	X3031	101	HYPERBARC OXYGEN THERAPHY	11	8/24/2009	12/12/2009	9	8	1			4.9
12506	EMS	X0091	101	CPR	22	8/29/2009	8/29/2009	22	20	2			4.9
12529	EMS	X0091	101	CPR	11	8/31/2009	8/31/2009	10	10				5.0
13052	LEI	R0121	101	BASIC DIGITAL CAMERA OPERATOR	3	9/1/2009	9/8/2009	3	3				5.0
13007	EVS	X0101	101	FUNDAMENTALS OF SOLAR ENERGY	13	9/1/2009	9/29/2009	11	8	3			4.7
12911	ART	R0061	101	BEADED JEWELRY DESIGN	6	9/8/2009	10/13/2009	6	6				5.0
12887	ART	R1001	101	DRAWING FUNDAMENTALS- COLORED PEN	6	9/8/2009	10/13/2009	2	2				5.0
12915	ART	R0101	101	METHOD ACTING FOR BEGINNERS	4	9/8/2009	10/22/2009	3	2		1		4.3
12913	ART	R0071	101	PRECIOUS METAL CLAY	2	9/9/2009	10/14/2009	1	1				5.0

12939 PEL X0011

102 PERSONAL FITNESS TRAINER

10

10/3/2009

11/7/2009

9

8

1

CRN	SUBJ	Course	Course Title	Enrl	Start	End	Returns	5	4	3	2	1	Average
22744	ART	R0081	GLASS FUSING WORKSHOP	5	1/8/2010	1/29/2010	5	5					5.0
22635	ART	R0101	SCULPTING WITH FABRIC & PAPER STANDING	4	1/9/2010	1/16/2010	3	3					5.0
22711	ART	R2011	DIGITAL MOVE MAKING	2	1/9/2010	2/13/2010	2	2					5.0
23222	ART	R1301	BASKET WEAVING FOR BEGINNERS	2	1/11/2010	2/8/2010	1	1					5.0
23131	ART	R1251	WATERCOLOR FOR BEGINNERS	6	1/11/2010	2/22/2010	5	4					4.0
23123	ART	R0031	JEWELRY METALSMITHING-BEG	3	1/12/2010	2/16/2010	3	3					5.0
22694	ART	R0061	BEADED JEWELRY DESIGN	4	1/12/2010	2/16/2010	4	4					5.0
22737	ART	R1001	DRAWING FUNDAMENTALS- COLORED PENCIL	2	1/12/2010	2/16/2010	2		2				4.0
22691	ART	R0071	PRECIOUS METAL CLAY	6	1/13/2010	2/17/2010	5	2	2	1			4.2
23253	ART	R1231	YOGA FOR BEGINNERS	10	1/13/2010	2/17/2010	4	4					5.0
23354	SPC	X0021	AMERICAN SIGN LANGUAGE-INT	4	1/13/2010	3/3/2010	1	1					5.0
22717	ART	R0001	INTRO TO FIGURE DRAWING	6	1/13/2010	2/17/2010	4	4					5.0
22739	ART	R0041	JEWELRY METALSMITHING-IDT/ADV	11	1/14/2010	2/18/2010	4	4					5.0
22740	ART	R0041	JEWELRY METALSMITHING-IDT/ADV	4	1/14/2010	2/18/2010	4	4					5.0
23217	ART	R1331	SCREENWRITING FOR BEGINNERS	4	1/14/2010	2/18/2010	3	3					5.0
23248	ART	R1211	ZUMBA WORKOUT	5	1/15/2010	2/19/2010	1	1					5.0
22678	EMS	X0091	CPR	14	1/16/2010	1/16/2010	14	14					5.0
22679	EMS	X0091	CPR	10	1/22/2010	1/22/2010	10	10					5.0
23230	ART	R12171	INTRO TO DIGITAL AUDIO & SOUND PRODUCTION	4	1/23/2010	2/27/2010	4	2	2				4.5
22708	ART	R0011	POTTERY WHEEL THROWING FOR BEGINNERS	8	1/28/2010	3/18/2010	5	5					5.0
23107	LEI	R0021	ACT/SAT PREP WORKSHOP (MATH PORTION)	10	2/13/2010	3/6/2010	8	6	2				4.8
22598	CGS	X0301	OFFICE 2007	6	2/15/2010	2/24/2010	1		1				4.0
23396	ART	R1381	LEARNING TO DRAW - 1	3	2/16/2010	4/13/2010	3	2	1				4.7
22696	ART	R0061	BEADED JEWELRY DESIGN	3	2/23/2010	4/6/2010	3	3					5.0
23280	ART	R1211	ZUMBA WORKOUT	7	2/23/2010	4/6/2010	3	3					5.0
22731	CGS	X0091	WEB DESIGN FOR BEGINNERS	4	2/25/2010	3/18/2010	3	1	1		1		3.7
23395	ART	R1371	DIGITAL PHOTOGRAHPY	8	2/25/2010	4/22/2010	5	5					5.0
23218	ART	R1331	SCREENWRITING FOR BEGINNERS	3	2/25/2010	4/8/2010	2	2					5.0

22633	ART	R0201	SCULPTING WITH FABRIC & PAPER STANDING	2	2/27/2010	3/6/2010	1	1		5.0
22712	ART	R2011	DIGITAL MOVIE MAKING	2	2/27/2010	4/10/2010	2	2		5.0
23434	ART	R1411	WATERCOLORS-INTERMIDATE	5	3/1/2010	4/12/2010	5	3	2	4.6
23120	ART	R0031	JEWELRY METALSMITHING- BEGINNERS	3	3/1/2010	4/12/2010	3	3		5.0
23220	ART	R1321	MOVIE EDITING FOR BEGINNERS	4	3/1/2010	4/12/2010	2	2		5.0
23125	ART	R0031	JEWELRY METALSMITHING- BEGINNERS	3	3/2/2010	4/13/2010	2	2		5.0
23444	ART	R1431	JEWELRY METALSMITHING- INTERMIDATE	4	3/4/2010	4/15/2010	4	4		5.0
22741	ART	R0041	JEWELRY METALSMIHING- ADVANCED	7	3/4/2010	4/15/2010	5	5		5.0
23150	NUR	X0401	HESI PREP REVIEW	18	3/20/2010	3/20/2010	14	10	3 1	4.6
22628	ACG	X0011	QUICKBOOKS 2008	6	3/20/2010	4/10/2010	6	1	5	4.2
23467	ART	R1271	INTRO TO DIGITAL AUDIO & SOUND PRODUCTION	2	3/20/2010	4/24/2010	2	2		5.0
23442	ART	R1441	RAGING RIVETS WORKSHOP	4	3/28/2010	3/28/2010	3	3		5.0
22710	ART	R0011	POTTERY WHEEL THROWING FOR BEGINNERS	6	4/1/2010	5/13/2010	3	3		5.0
22732	CGS	X0091	WEB DESIGN FOR BEGINNERS	8	4/8/2010	4/22/2010	3	1	1 1	4.0
22698	ART	R0061	BEADED JEWELRY DESIGN	4	4/13/2010	5/18/2010	3	3		5.0
23151	NUR	X0401	HESI PREP REVIEW	6	4/17/2010	4/17/2010	6	4	2	4.7
23466	ESL	X0011	ESOL SIDE BY SIDE Jessica Febles	4	4/17/2010	6/5/2010	2	2		5.0
22600	CGS	X0301	MICROSOFT OFFICE 2007	6	4/19/2010	4/28/2010	3	1	2	4.3
22729	SPN	X0041	SPANISH IS FUN- ADVANCED	4	4/21/2010	5/26/2010	3	3		5.0
22721	SPN	X0011	SPANISH IS FUN- BEGINNERS	10	4/22/2010	5/27/2010	5	4	1	4.8
22743	ART	R0041	JEWELRY METALSMITHING-ADV	8	4/22/2010	6/3/2010	6	6		5.0
23445	ART	R1431	JEWELRY METALSMITHING-INT	6	4/22/2010	6/3/2010	5	5		5.0
23389	ACG	X1001	QUICKBOOKS 2008 PART II	3	4/24/2010	5/8/2010	3	2	1	4.7
23486	ART	R1251	WATERCOLORS BEG/INT	4	4/26/2010	6/1/2010	2	1	1	4.5
23480	ART	R1281	DRAWING 1	3	4/27/2010	6/15/2010	2	2		5.0
31843	LEI	R0021	SAT/ACT PREP COURSE (MATH)	9	5/1/2010	5/22/2010	4	4		5.0
31843	LEI	R0021	SAT/ACT PREP COURSE (ENGLISH)	9	5/1/2010	5/22/2010	4	3	1	4.8
31841	CGS	X0291	WEB DESIGN FOR INTERMEDIATE	3	5/8/2010	5/22/2010	2	2		5.0
31511	EVS	X0101	FUNDAMENTALS OF SOLAR ENERGY	8	5/11/2010	6/8/2010	6	5	1	4.8
31611	EMS	X0091	CPR	13	5/14/2010	5/14/2010	13	13		5.0
31955	SPN	X1001	EVERYDAY SPANISH FOR NURSES	8	5/15/2010	6/12/2010	6	5	1	4.8

31590	CGS	X0101	PHOTOSHOP CS3 FOR BEGINNERS	4	5/18/2010	5/25/2010	4	3	1		4.8
31760	CGS	X0091	WEB DESIGN FOR BEGINNERS	7	5/20/2010	6/3/2010	5	1		3 1	3.2
31612	EMS	X0091	CPR	8	5/27/2010	5/27/2010	7	6	1		4.9
32051	EMS	X0091	CPR	8	6/4/2010	6/4/2010	8	8			5.0
31998	CGS	X2001	ADOBE ILLUSTRATOR CS4	2	6/7/2010	6/28/2010	2	2			5.0
32037	EMS	X5011	EMT-B REVIEW	11	6/8/2010	6/22/2010	10	7	3		4.7
31493	SPN	X0021	SPANISH IS FUN - INTERMEDIATE	6	6/8/2010	7/13/2010	4	4			5.0
31495	SPN	X0041	SPANISH IS FUN ADVANCED	4	6/9/2010	7/14/2010	3	3			5.0
31706	ART	R0041	JEWELRY METALSMITHING-ADV	9	6/10/2010	7/15/2010	5	5			5.0
31702	ART	R1431	JEWELRY METALSMITHING- INT	4	6/10/2010	7/15/2010	5	5			5.0
31491	SPN	X0011	SPANISH IF FUN BEGINNERS	5	6/10/2010	7/15/2010	5	5			5.0
32012	ESL	X0011	ESOL SIDE BY SIDE Barbara Peterson	7	6/14/2010	8/9/2010	6	4	2		4.7
32031	EMS	X0091	CPR	15	6/18/2010	6/18/2010	15	15			5.0
32005	NUR	X0401	HESI PREP REVIEW Penelope Kaye	12	6/19/2010	6/19/2010	9	7		2	4.6
32005	NUR	X0401	HESI PREP REVIEW Melinda Smaller	12	6/19/2010	6/19/2010	6			2 1 3	1.8
32005	NUR	X0401	HESI PREP REVIEW	11	6/19/2010	6/19/2010	9	8	1		4.9
32069	NUR	X3051	EVERYDAY SPANISH FOR NURSES 2	5	6/26/2010	7/31/2010	4	4			5.0
31761	CGS	X0091	WEB DESIGN DREAMWEAVER BEGINNERS	3	7/8/2010	7/22/2010	3	2	1		4.7
31616	EMS	X0091	CPR	17	7/9/2010	7/9/2010	9	9			5.0
31617	EMS	X0091	CPR	22	7/17/2010	7/17/2010	22	22			5.0
13703	LEI	R2031	MODERN GREEK FOR BEGINNER	4	7/20/2010	8/24/2010	4	3		1	4.5
31848	ART	R1371	DIGITAL PHOTOGRAHPY	4	7/22/2010	8/27/2010	4	4			5.0
31853	ART	R1331	SCREENWRITING FOR BEGINNERS	2	7/29/2010	9/2/2010	1	1			5.0
31618	EMS	X0091	CPR	16	7/30/2010	7/30/2010	16	16			5.0
32087	ART	R1591	KNITTING FOR BEGINNERS	2	8/4/2010	8/11/2010	2	1	1		4.5
13299	ART	R0041	JEWELRY METALSMITHING- ADV	7	8/5/2010	9/9/2010	4	4			5.0
31592	CGS	X0101	PHOTOSHOP CS3 FOR BEGINNERS	4	8/7/2010	8/7/2010	4	4			5.0
13491	CGS	X0291	WEB DESIGN DREAMWEAVER INTERMEDIATE	3	8/9/2010	8/23/2010	3	2	1		4.7
13632	EMS	X0091	CPR	7	8/17/2010	8/17/2010	7	7			5.0
32020	LEI	R3001	ARABIC LANGUAGE FOR BEGINNERS	7	8/18/2010	9/29/2010	5	5			5.0
13503	LEI	R0021	SAT/ACT PREP WORKSHOP	9	8/21/2010	9/18/2010	7	4	3		4.6
13001	EVS	X0101	FUNDAMENTALS OF SOLAR ENERGY	3	8/24/2010	9/21/2010	3	3			5.0
13205	ART	R1501	CREATIVE WRITING	8	8/25/2010	10/20/2010	3	1	1 1		4.0

12946	EMS	X0091	CPR	18	8/27/2010	8/27/2010	16	16		5.0
12987	LEI	R0121	BASICS OF SELLING ON EBAY	3	8/28/2010	9/7/2010	3	3		5.0
13032	ACG	X1101	QUICKBOOKS 2010	3	8/28/2010	9/18/2010	3	2	1	4.7
13584	EMS	X0091	CPR	9	8/31/2010	8/31/2010	9	8	1	4.9
13561	LEI	R2011	ACCENT REDUCTION COURSE	12	8/31/2010	9/28/2010	8	4	4	4.5
13721	ART	R1591	KNITTING FOR BEGINNERS	2	9/1/2010	9/22/2010	2	2		5.0
13507	CGS	X0321	MICROSOFT EXCEL 2007 PART 1	8	9/1/2010	9/8/2010	2	1	1	4.5
13049	EMS	X0081	EMT BIENNIAL REFRESHER	9	9/4/2010	9/25/2010	8	8		5.0
13703	LEI	R2031	MODERN GREEK FOR BEGINNER - 2	3	9/7/2010	10/12/2010	2	2		5.0
13737	EMS	X0091	CPR	8	9/10/2010	9/10/2010	8	8		5.0
13572	ART	R1601	STONE SETTING WORKSHOP	9	9/11/2010	9/11/2010	8	8		5.0
13736	EMS	X0091	CPR	6	9/11/2010	9/11/2010	6	6		5.0
13320	ART	R0031	JEWELRY METALSMITHING BEGINNERS	4	9/14/2010	10/19/2010	3	2	1	4.3
13983	SPN	X0021	SPANISH IS FUN-INTERMEDIATE	8	9/14/2010	10/19/2010	6	6		5.0
13300	ART	R0041	JEWELRY METALSMITHING ADVANCED	6	9/16/2010	10/21/2010	4	4		5.0
12985	SPN	X0011	SPANISH IS FUN-BEGINNERS	11	9/16/2010	10/21/2010	8	8		5.0
13203	ART	R1331	SCREENWRITING FOR BEGINNERS	6	9/16/2010	10/21/2010	5	4	1	4.8
13011	ACG	X0041	ACCOUNTING FOR NON-ACCOUNTANTS	3	9/22/2010	9/22/2010	3	3		5.0
13588	EMS	X0091	CPR	7	9/24/2010	9/24/2010	7	7		5.0
13758	CGS	X0321	MICROSOFT EXCEL 2007 PART 1	6	10/6/2010	10/13/2010	2		2	4.0
13216	ART	R1511	MEMOIR WRITING FROM THE SOUL	6	10/6/2010	11/24/2010	5	4	1	4.2
13805	ART	R1591	KNITTING FOR BEGINNERS	2	10/6/2010	10/27/2010	1	1		5.0
13589	EMS	X0091	CPR	17	10/8/2010	10/8/2010	17	17		5.0
13200	ART	R1321	MOVIE EDITING FOR BEGINNERS	3	10/11/2010	11/15/2010	2	2		5.0
13724	ART	R1631	MAKING THE DOCUMENTARY	4	10/13/2010	12/1/2010	4	4		5.0
13738	ART	R1251	WATERCOLORS FOR EVERYONE	6	10/14/2010	12/2/2010	5	5		5.0
13810	ART	R1641	TAI CHI	4	10/18/2010	11/22/2010	2	2		5.0
13448	MRE	X0201	PHLEBOTOMY TECHNICIAN	12	10/19/2010	12/9/2010	11	11		5.0
13725	PEL	X0021	ACE EXAM PREP COURSE	5	10/20/2010	1/19/2011	3	3		5.0
13782	CGS	X1071	COMPUTERS FOR BEGINNERS	5	10/21/2010	11/18/2010	2	2		5.0
12975	CGS	X0101	ADOBE PHOTOSHOP CS3	3	10/23/2010	10/23/2010	3	3		5.0
13301	ART	R0041	JEWELRY METALSMITHING ADVANCED	5	10/28/2010	11/16/2010	5	5		5.0
13033	ACG	X1101	QUICKBOOKS 2010	2	10/30/2010	11/20/2010	1	1		5.0

13505	LEI	R0021	SAT/ACT PREP WORKSHOP- MATH PORTION	4	10/30/2010	11/20/2010	3	3		5.0
13770	GER	X0001	GERMAN FOR BEGINNERS	5	11/1/2010	12/6/2010	4	4		5.0
12984	SPN	X0021	SPANISH IS FUN-INTERMEDIATE	6	11/2/2010	12/14/2010	5	4	1	4.8
12978	SPN	X0041	SPANISH IS FUN- ADVANCED	4	11/3/2010	12/15/2010	2	2		5.0
13204	ART	R1331	SCREENWRITING FOR BEGINNERS	3	11/4/2010	12/16/2010	2	2		5.0
13309	ART	R1401	PAINTING ON SILK	4	11/8/2010	12/13/2010	3	3		5.0
13187	ART	R1211	ZUMBA WORKOUT - STACEY KOBERT	4	11/9/2010	11/30/2010	2	2		5.0
13592	EMS	X0091	CPR	14	11/12/2010	11/12/2010	12	12		5.0
13593	EMS	X0091	CPR	13	11/20/2010	11/20/2010	13	13		5.0
13595	EMS	X0091	CPR	5	12/11/2010	12/11/2010	11	11		5.0
	ITA	X0001	Italian for Beginners		10/14/2010	11/11/2010	1	1		5.0
	ITA	X0001	Italian for Beginners		8/26/2010	9/30/2010	3	3		5.0

<u>CRN</u>	<u>SUBJ</u>	<u>Course</u>	<u>Sect</u>	<u>Course Titl</u>	<u>Enrl</u>	<u>Start</u>	<u>End</u>	<u>Returns</u>	<u>5</u>	<u>4</u>	<u>3</u>	<u>2</u>	<u>1</u>	<u>Average</u>
28400	EMS	X0091	101	CPR	12	1/20/2012	1/20/2012	12	12					5.0
28401	EMS	X0091	102	CPR	6	2/3/2012	2/3/2012	5	5					5.0

Medical Billing & Coding Evaluation

Returns: 20 Class Size: 26

August - October 2009

