

SUMMARY REPORT

Curriculum Committee

Edison State College
Friday, September 23, 2011, in AA-177 at 1:00

Members constituting quorum: Jennifer Grove, Don Ransford, Anne Angstrom, Mary Conwell, Catherine Doheny, Jeannette Fritz, Michael Hayden, Jim Langlas, Melanie Lemaster, Sabine Maetske, Amanda Pollitt, Thomas Rath, Dave Rohrbach, John Salem, Kevin Shriner, William Shuluk, Amy Trogan, and Gayle Wetzel.

The chair's opening remarks welcomed everyone to the new academic year and introduced new members Melanie Lemaster and Cathleen Doheny. Dr. Atkins's update and the action item were postponed to October's meeting due to overriding SACS concerns and materials not being available to members, respectively.

Action item #1

Proposal: The Curriculum Committee's member list, procedural manual, and forms have been revised. A new layer, Dean's Council, has been inserted into the process between Departmental Dean and SAC reviews. Items within the procedures were clarified. "Dropbox" has been implemented to track proposals. Presenters: Jennifer Grove (list and manual) and Monique Ward (Dropbox).

Explanation: The manual was updated to clarify procedure, update the submission checklist, add the Dean's Council review, clarify emergency situations in which dean's may by-pass the committee through the VPAA, update the member's list to coordinate a more comprehensive representation of the college's growth, and include the list, checklist, and forms into the manual for reference. The member's list had errors, and the checklist and forms were not uploaded to the document manager.

Recommendation: The chair postponed the vote until the October meeting, so all members had all the information to make an informed decision.

Status: *Approved, Eric Havel 1/24/2012*

Information items: The following information items were read in their entirety, and a call for questions or comments was made after every item. VPAA documents are in two separate files on the document folder for September and October 2001. Any questions or comments are included after the item.

1. EDE 4226C – Integrated Language Arts, Social Science & Literature with Practicum.

Correction of Credit Hours: The credit hours in the original form in 2009 were listed as 3 credits, and the course is actually 4 credits. The course lists 4 credit

hours in Banner, in the State records, and on the syllabus. Students earn 4 credits for this course, which has a practicum component completed in a K-12 classroom setting.

2. *ENC 0025, MAT0028, and REA 0017 - Exit courses in College Prep*

An amendment to Florida Statute 1008.30 concerning exit competencies required changes in the description in the syllabi of the above named courses. The correct language was added to the syllabi templates for the fall semester. *Comment:* Dr DeLuca explained in detail the Statute and its ramifications: each area needs to create its own mastery test. She also added that some courses had the Exit Tests as pre-requisites and the catalogue referred to them. Judi Grasso confirmed that all such wording was removed.

3. *COP 2701-Database Programming – Number changed by State to COP2700*

The State Common Course Number for this course was changed effective fall semester. The course is the same course with equivalent outcomes and assessments. COP 2700 was taught before 2002, but was called "Database Programming Applications", and was not equivalent to the current course "Database Programming", the course was retired in Fall 2002. The old COP 2700 is not equivalent to the new COP 2700. *Comment:* Dr Myers wanted it put on record that while the course number was changed, the content of the 2011 COP 2700 is not the same as the COP 2700 retired in 2002.

4. *MTG 2206-College Geometry - Change to Middle Grades Math Education Program pages*

MTG 2206 was brought to Curriculum Committee in December 2010 and was not designated as General Education course. The Middle Grades Math Education Program pages in the catalog indicated it could be used as meeting the math general education requirement, which it does not. The program pages for Middle Grades Math Education were changed to remove this course as meeting the math general education requirement.

5. *A new deadline has been approved that specifies that catalog program pages with revisions must be submitted to the Dean's Council for review no later than March 1, 2012. Approval by the Curriculum Committee will occur at the March 23 meeting.*

NEW CATALOG PROGRAM PAGES REQUIREMENT: For all programs (Baccalaureate, AA, AS, and Certificates), catalog program pages (in the format used in the catalog), with revisions indicated, must be submitted to the Deans' Council for review no later than March 1, 2012. All catalog program pages for publication in the 2012-13 catalog will be placed on the agenda no later than the March 23, 2012, Curriculum Committee Meeting. Program Pages will be finalized by Curriculum Committee no later than March 23, 2012, for the 2012-13

catalog.

6. *Reversal of change in Core Electives of AS Business Administration and Management and the AS Degree in Drafting and Design Technology*

An Addendum Action Item was proposed and passed by the Curriculum Committee in the April 2011 session. This item indicated Core electives in the AS Business Administration and Management and the AS Degree in Drafting and Design Technology. Dr. Atkins placed this item under review because the change would impact compliance with the State Frameworks for these degrees. Further review indicated that the change would adversely affect the compliance with State Frameworks, and Dr. Atkins ordered the reversal of this proposed change.

7. *Reversal of change in Action Item 12-AS Business, from the March 26, 2010 Curriculum committee*

This action item stated this change was for electives hours in the Business Administration and Management program. These are only Business and/or Related Subject Electives and the change requested would adversely *affect* our compliance with the State Frameworks. Dr. Atkins ordered the reversal of this change.

8. *NUR 2523-Mentor Health Concepts across the Life Span .*

In September 2010 a group of nursing courses were presented to the Curriculum Committee as information items. Dr. Atkins approved the removal of the prerequisite of NUR 1511 from this course in July 2011, and Banner was changed accordingly so that students were able to register for the course.

Comment/Question: One member explained that the pre-requisite was an unnecessary obstacle in student matriculation. She answered in the affirmative when another member asked if NUR 1511 and NUR 2523 could be taken the same semester.

9. *Change in name of Networking Administrator AS degree program, AS Business Administration and Management, and Certificate in Accounting Applications*

The program Network Administrator should be titled Networking Services Technology. The correct CIP codes are being reported to the state, and the curriculum is correctly aligned with the state frameworks. The catalog and web pages need to be changed.

10. *Nursing co-requisite removal*

Removal of co-requisites NUR 4827 and 4827L from NUR 4636 and NUR 4636L and removal requisites NUR 4636 and 4636L from NUR 4827 and NUR 4827L. This change was an immediate need because students who wanted to delay their

graduation from the BSN degree program due to the credentialing process needed to drop the co-requisite courses before the end of drop-add.

11. Addition of ACG 2011 as an alternative to ACG 1002 in the Business Administration and Management Degree program:

This emergency change was necessary because it was discovered ACG 1002 was not being taught and was part of the substitution issue. The faculty in the Accounting discipline are reviewing the State Frameworks now and will be proposing changes to the curriculum for fall 2012. In the interim, Dr. Atkins approved the addition of ACG 2011 as an alternative to the core requirement of ACG 1002 in the AS Accounting Technology Degree.

12. New Course Proposal for Inaugural QEP course SLS 1515-Cornerstone Experience:

Dr. Atkins pre-approved this course as part of the QEP that is part of our SACS Compliance Report. The course will be taught for the first time beginning spring semester. Professor Myra Walters supervised the creation of the syllabus with the help of other faculty, and she presented the overall goals and modular contents. *Questions:* Myra answered members questions on implementation, in that, only students registered for two College Prep courses were in the pilot, but within the five-year plan, all incoming freshman would be required to take it. She agreed that this course may supplant the current SLS courses being taught as electives.

13. Course Inactivations

The following courses were inactivated at the June 2011 Board of Trustees meeting: AST 2003, AST 2003L, CGS 1560, EMS 1810, GLY 1010, GLY 1010L, GLY 1100, GLY 1100L. *Question/Comment:* More than one member asked why these inactivations were decided by the BOT instead of this committee. The chair said she would look at the first two courses in reference to the problems encountered with AST courses reviewed in Spring 2011.

Respectively submitted,

Jennifer L. Grove, Ph.D.
Chair, Curriculum Committee

SUMMARY REPORT

Curriculum Committee

Edison State College
Friday, October 28, 2011, in AA-177 at 1:00

Members constituting quorum: Jennifer Grove, Don Ransford, Anne Angstrom, Mary Conwell, Catherine Doheny, Jeannette Fritz, Jim Langlas, Melanie Lemaster, Sabine Maetske, Amanda Pollitt, Thomas Rath, Dave Rohrbach, John Salem, William Shuluk (by proxy), Billie Silva, Amy Trogan, and Gayle Wetzel.

Action item #1

Proposal: The Curriculum Committee's member list, procedural manual, and forms have been revised. A new layer, Dean's Council, has been inserted into the process between Departmental Dean and SAC reviews. Items within the procedures were clarified. Items changed since the September meeting included changing "endorsed" to "reviewed" under the Dean's Council, the forms will reflect that change also, and having experimental courses must come to curriculum before they are taught instead of after two offerings. "Selected topics" will be added to the form for the repeatable course question to help eliminate incorrect responses. "Dropbox" has been implemented to track proposals. Presenter: Jennifer Grove

Explanation: The manual was updated to clarify procedure, update the submission checklist, add the Dean's Council review, clarify emergency situations in which dean's may by-pass the committee through the VPAA, update the member's list to coordinate a more comprehensive representation of the college's growth, and include the member list and procedural checklist into the manual for reference. One member asked that the dates on the Dropbox folders be revised to concur with the timeline in the manual.

Recommendation: In a voice vote, the manual was unanimously accepted for 2011-2012 year.

Status:

Approved, Erin Havel 1/24/2012

Action item #2

Proposal: FFP 0010C (Firefighter I Minimum Standards), FFP 0020C (Firefighter II Minimum Standards), and FFP 0141C (First Responder and Firefighter Awareness) – Change of corequisites. The following strike-throughs reflect the proposed deletion of co-requisites in the 2012-2013 catalog: **FFP 0010C** Co requisite(s): FFP 0141C, ~~FFP 0020C~~ **FFP 0020C** Co-requisite(s): ~~FFP 0141C, FFP 0010C,~~ and **FFP 0141C** – Co requisite(s): FFP 0010C, ~~FFP 0020C~~. Presenter: Associate Dean Gresham

Explanation: The 2011-2012 Catalog listed the co-requisites incorrectly, and these changes correctly align them as they are used within the Firefighter programs. Judi

Grasso pointed out that the proposal has these courses as repeatable, to which Kim Gresham replied that they unsuccessfully tried to change it after it was explained to them. None of the three courses are repeatable.

Recommendation: In a voice vote, all the changes in co-requisites were approved for the 2012-2013 catalog. **FFP 0010C** – Co requisite: FFP 0141C, **FFP 0020C** – No Co requisite(s), and **FFP 0141C** – Co requisite: FFP 0010C

Status: *Approved, Erin Hanel 1/24/2012*

Information items: The following information items were read and the language of each was changed for consistency within the catalog, and a call for questions or comments was made. The chair explained that while we want to keep the courses in inventory for future growth, the number of students is too low to run the courses now. Ray Medhurst pointed out that these changes may affect students who transfer to ESC, under the “one-fourth rule” of taking courses at ESC for graduation. Many members responded that 1) the problem should be identified upon admission, 2) courses could then be taught here, and 3) another solution is Independent Study.

1. *Change in the 2011-2012 Catalog of statement for Secondary Education Biology Program.*

ESC may offer two Biology courses (PCB 3043C, PCB 3063C) that were previously taught at FGCU, so the language in the ESC catalog indicates students “may complete” the two courses at FGCU. PCB 3043C and PCB 3063C will continue to be designated as “FGCU” in the course list under Upper Division Requirements.

2. *Change in 2011-2012 Catalog of statement for Secondary Education Mathematics Program.*

ESC may offer three Mathematics courses (MAS 3105, MAS 4301, and MHF 2191) that were previously taught by FGCU, so the language in our catalog will state the following: “Students may complete three upper division courses (9 credit hours of mathematics coursework) through Florida Gulf Coast University.” MAS 3105, MAS 4301, and MHF 2191 will continue to be designated as “FGCU” in the course list under Upper Division Requirements.

3. *Change in 2011-2012 Catalog of statement for Middle Grades Science Education Program.*

ESC may offer ISC 3120 and PCB 3043C that was previously taught by FGCU, so the language in our catalog will state the following: “Students may complete

two upper division courses (6 credit hours of science course work) through Florida Gulf Coast University." ISC 3120 and PCB 3043C will continue to be designated as "FGCU" in the course list under Upper Division Requirements.

After ensuring that there was no other business, comments, or concerns, the chair informed the committee of the ongoing discussion of where to place our QEP Cornerstone course, SLS 1515. After a brief discussion of financial aid conflicts, overloading program credits, and Gordon Rule specifications, the group seemed to agree that it should be placed as a College Prep requirement. No vote was taken as this information was parlayed to the committee for future discussion in an appropriate forum.

Respectively submitted,

Jennifer L. Grove, Ph.D.
Chair, Curriculum Committee

SUMMARY REPORT

Curriculum Committee

Edison State College
Friday, December 2, 2011, in AA-177 at 1:00

Members constituting quorum: Jennifer Grove, Don Ransford, Anne Angstrom (by proxy), Mary Conwell, Catherine Doheny, Michelle Fanslau, Jeannette Fritz, Michael Hayden, Jim Langlas (by proxy), Melanie Lemaster, Sabine Maetske, Thomas Rath, Lisa Rice (by proxy), Dave Rohrbach, Amy Trogan, and Gayle Wetzel.

Action item #1

Proposal: Change of Program Outcomes - BSN

Explanation: In preparation for NLNAC national accreditation, a revision in the program outcomes was essential. The proposed program outcomes for the BSN program were developed by BSN faculty with the support of the associate director for the RN to BSN program and the vice president of academic affairs. We are expecting to have a site visit for full accreditation, and it is vital that the student learning outcomes be appropriate for the level of our students. One member asked where NUR 3125 and NUR 3145 fit in the assessments. Martha Jenner responded that all sixteen courses adhered to all six program outcomes. Applicable date would be Fall 2012.

Recommendation: In a voice vote, the Change of Program Outcomes was unanimously accepted.

Status:

Approved, Erin Havel 1/24/2012

Action item #2

Proposal: New Course Proposal - TPP 2300: Directing I

Explanation: This course is an introduction to directing for the stage and also examines the processes of production management of both people and resources. Applicable date would be Fall 2012.

Recommendation: In a voice vote, the new course proposal was unanimously accepted, noting that the SCN number needed to be obtained by Dr Dennison.

Status:

Approved, Erin Havel 1/24/2012

Action item #3

Proposal: New Course Proposal -TPP 1606 PLAYWRITING

Explanation: This course explores the ~~of~~ process, playwriting styles, and techniques

employed in the writing of dramatic texts. Applicable date would be Fall 2012.

Recommendation: In a voice vote, the new course proposal was unanimously accepted, noting that the SCN number needed to be obtained by Dr Dennison.

Status: *Eiri Havel 1/24/2012 Approved*

Action item #4

Proposal: New Course Proposal -TPA 1210: STAGE CRAFT I

Explanation: This course is an introduction to the terminology, methods, tools, and materials employed in stage lighting, sound, and construction and combines lecture and a lab setting. One member asked if this course was a co or prerequisite, and Professor Stuart answered that if needed, he will bring that change to the committee at a later date. Another member asked who would be teaching the course, and Stuart replied that it would be he, though he would certainly share sections with the English faculty should they show an interest. Applicable date would be Fall 2012.

Recommendation: In a voice vote, the new course proposal was unanimously accepted, noting that the SCN number needed to be obtained by Dr Dennison.

Status: *Approved, Eiri Havel 1/24/2012*

Action item #5

Proposal: Change of Program – AS NETWORKING DEGREE

Explanation: Currently, the networking administrator degree and networking certificate are inconsistent. GEB 1011 Introduction to Business is for both the degree and certificate because both are enhanced by a basic business understanding for how the course outcomes will be applied in a job related assignment. For the AS networking degree, GEB 1011 will replace ACG 1001 as a degree core requirement. One member asked if this changed aligned with the state, Dr. Nay answered in the affirmative. Applicable date would be Fall 2012.

Recommendation: In a voice vote, the change of program was unanimously accepted.

Status: *Approved, Eiri Havel 1/24/2012*

Action item #6

Proposal: Change of Program Prerequisite to Co-Requisite – MAN 2021 Principles Of Management

Explanation: Currently, MAN 2021 is a program prerequisite for the Supervision and Management Baccalaureate Program. Changing MAN 2021 to a co-requisite for this program enables more efficient registration and completion of the degree. The 2012-

2013 catalog will state that MAN 2021 must be completed with a "C" or better by the end of the first semester of upper level coursework. The committee agreed that a tracking mechanism needs to be found and implemented for student compliance before graduation audit. Applicable date would be Fall 2012.

Recommendation: In a voice vote, the change of program prerequisite to co-requisite was unanimously accepted.

Status: *Approved, Erin Hanel 1/24/2012*

Action item #7

Proposal: Change of Program - **SUPERVISION AND MANAGEMENT PROGRAM**

Explanation: Proposes to change the graduation requirement from the present 75% on the comprehensive business exam (CBE) to 75% on the Capstone Post Course Exit Exam to help guide needed curricular changes. The CBE does not apply to AS business degrees. One member asked if the test could be repeated, and Dr. Nay replied affirmatively, stating a review would be available to students, but they need not retake the course. The committee agreed that a tracking mechanism needs to be found and implemented for student compliance before graduation audit. Applicable date would be Fall 2012.

Recommendation: In a voice vote, the change of program was unanimously accepted.

Status: *Approved, Erin Hanel 1/24/2012*

Action item #8

Proposal: Change of Program - **BUSINESS BACCALAUREATE DEGREES**

Explanation: Proposes to change from the I.A.C.B.E. Comprehensive Business Exam to the Educational Testing Service (E.T.S.) Major Field Test (MFT) for Business Baccalaureate Degrees. The ETS test is more widely accepted and more statistically valid would help identify and guide needed curricular changes. One member inquired about faculty endorsement, and Dr. Nay replied that all three faculty members and more than one student was involved and endorsed the change. Another member asked if the test could be repeated, and Dr. Nay replied affirmatively, stating a review would be available to students, but they need not retake the course. The committee agreed that a tracking mechanism needs to be found and implemented for student compliance before graduation audit. Applicable date would be Fall 2012.

Recommendation: In a voice vote, the change of program was unanimously accepted.

Status: *Approved, Erin Hanel 1/24/2012*

Action item #9

Proposal: Change To Course Prerequisites - ENT 3003 ENTREPRENEURSHIP

Explanation: Proposes to eliminate the course pre requisites of SBM 2000, Small Business Management or GEB 1011, Introduction to Business. Neither course is required to achieve the learning outcomes of ENT 3003. Major restriction codes were discussed, and it was decided to include all ten baccalaureate degrees, so it would not be restricted to business majors only. Also, exceptions/overrides would be made for non-degree seeking students on an individual basis during advising. Applicable date would be Fall 2012.

Recommendation: In a voice vote, the change to course prerequisites was unanimously accepted.

Status:

Approved, Eric Havel 1/24/2012

Action item #10

Proposal: Change To Course Prerequisites - MAN 4113, UNDERSTANDING AND MANAGING DIVERSITY and MAN 3081, INTRODUCTION TO E-BUSINESS

Explanation: Proposes to change the mathematics requirement from 6 hours to 3 hours for two new electives introduced this semester, MAN 4113, Understanding and Managing Diversity and MAN 3081, Introduction to E-Business. The course requirements should not be more rigid than the degree requirements. The mathematics required in the course learning outcomes is minimal. One member asked why this change was needed when AA degrees already require 6 hours of mathematics. Dr. Nay responded that the AS requires only 3, so the change would equal out to six credits for students admitted with either an AA or AS. Applicable date would be Fall 2012.

Recommendation: In a voice vote, the change to course prerequisites was unanimously accepted.

Status:

Approved, Eric Havel 1/24/2012

Information item:

Changes in the course outcomes for INR 2002 - International Relations were made to allow for the use of multiple databases, to provide uniformity in wording of the assessments section with other course syllabi, and to limit general education competencies to documentable assessments.

Respectively submitted,

Jennifer L. Grove, Ph.D.
Chair, Curriculum Committee

SUMMARY REPORT

Curriculum Committee

Edison State College

Friday, January 27, 2012, in AA-177 at 1:00

Members constituting quorum: Jennifer Grove, Don Ransford, Anne Angstrom, Mary Conwell, Michelle Fanslau, Jeannette Fritz, Jim Langlas, Melanie Lemaster, Sabine Maetske, Pat Newell, Thomas Rath, Lisa Rice, Dave Rohrbach, John Salem, Billy Silva, and Gayle Wetzel.

Note: The numbering of the action items correspond to the agenda.

Action item #1

Proposal: Change of course prerequisites – HUS 1013 Self Esteem in Human Services and HUS 1111C Introduction to Intra/Inter Personal Processes

Explanation: The proposal changes the prerequisites from “ENC 1101, STA 2023 or MGF 1106 and PSY 2012 – all with a grade of ‘C’ or higher” to “HUS 1001 Introduction to Human Services with a grade of ‘C’ or higher.” Students entering the program need HUS 1001 more than the previous prerequisites.

Recommendation: In a voice vote, the change in prerequisites was accepted. Effective Fall 2012

Status:

Approved E. S. NP

Action item #2

Proposal: Change of course prerequisites – HUS 1320 Theories and Foundations of Crisis Intervention

Explanation: The proposal changes the prerequisites from “ENC 1101, STA 2023 or MGF 1106 and PSY 2012 – all with a grade of ‘C’ or higher” to “HUS 1001 Introduction to Human Services and HUS 1111C with a grade of ‘C’ or higher.” Students entering the program need HUS 1001 and HUS 1111C more than the previous prerequisites.

Recommendation: In a voice vote, the change in prerequisites was accepted. Effective Fall 2012

Status:

Approved E. S. NP

Action item #3

Proposal: Change of Program – Human Services AS

Explanation: The proposal changes the current Human Services AS degree to Human Services, Addictions Studies AS degree. The current program does not meet state framework; in that, Human Services has been divided into Addictions and Generalist programs. One member asked if this program would certify the students in addictions counseling. Stacey Brown responded that it did not because the requirements for certification are not within the state frameworks and thus not the program; however, students can obtain information on certification and will have the knowledge to enter into it. Another member asked if Addictions Studies was replacing the current program, where is the Generalist program? Stacey Brown responded that it would be a new course proposal for Fall 2013. Another member asked if staffing was in place. Stacey Brown responded that while she is full-time faculty, highly qualified adjuncts teach the course at present. Another member asked about two courses within the program not being developed yet. Stacey Brown responded that she believed that they could be developed quickly and accurately as other institutions, such as the accredited HCC program, have offered their framework and help. She added that our program would be eligible for accreditation after that.

Recommendation: In a voice vote, the change of program was accepted. Effective Fall 2012

Status:

Approved 

Action item #4

Proposal: Change to Degree Prerequisites – Human Services AS

Explanation: The proposal eliminates one degree prerequisite: BSC 1084C Human Anatomy and Physiology. State frameworks do not call for BSC 1084C as a prerequisite, nor is it necessary for students to succeed in this course. Offering alternative core courses for this program will meet the state framework outcomes, giving students a broader exposure to general education coursework and allowing room for the expanded coursework in Human Services.

Recommendation: In a voice vote, the change in prerequisites was accepted. Effective Fall 2012

Status:

Approved 

Action item #5

Proposal: Change to Degree Prerequisites – Human Services AS

Explanation: The proposal changes the degree prerequisite from “Math Requirement: MGF 1106 Math for Liberal Arts or higher or STA 2023” to “Mathematics (MGF 1106 or STA 2023 recommended)* * Mathematics must be selected from the courses listed in the Associate of Arts Degree General Education Degree Program guide (AA), under Mathematics.” Students entering the program do not need statistics. State frameworks do not call for statistics as a prerequisite, nor is it necessary for students to succeed in this course. Offering alternative core courses for this program will meet the state framework outcomes, giving students a broader exposure to general education coursework and allowing room for the expanded coursework in Human Services.

Recommendation: In a voice vote, the change in prerequisites was accepted. Effective Fall 2012

Status:

Approved 


Action item #6

Proposal: Other action/Program Outcomes – Nursing BS

Explanation: The proposal calls for an expansion of the general education learning outcomes to degree-specific program level outcomes in Nursing. While this proposal was submitted erroneously as it was background for an information item, the chair asked if the listed courses were the same. Since the outcomes were accepted at the December meeting, this proposal is to insure that the courses listed under Information Item 35 correspond exactly to those listed in the December 2011 action item.

Recommendation: In a voice vote, the committee agreed unanimously that the lists should be compared and adjusted if necessary

Status:

Approved 

Action item #7

Proposal: Change of course description, co-requisites, general topic outline, and learning outcomes– MTB 1103 Business Mathematics

Explanation: The proposal adds business applications and business statistics to the course description, adds FIN 2100 Personal Finance as a co-requisite, adds Basic business statistics to

the general topic outline, and adds "Apply basic business statistics to business applications" (QR,CT) to the learning outcomes with no changes in the assessment column. All of the changes, except the co-requisite, are requested to add vital knowledge in statistics to the course and add the information needed on the syllabus. The co-requisite is proposed in accordance with recommendations from teaching faculty who believe students taking these courses together have better success rates.

Recommendation: In a voice vote, all program changes were unanimously accepted, effective Fall 2012

Status:

Approved E. J. KP

Action item #8

Proposal: Change of course prerequisites and credits – **CGS 1100 Microcomputer Skills**

Explanation: The proposal changes the prerequisites from none to CGS 1000 and the course credits from four (4) to three (3). Based on success rate, pre/post tests, and faculty feedback, the students are ill-prepared for CGS 1100. Adding this pre-requisite should give them the computer skills to succeed in this course. One member asked if there were alternatives for those students who have the skills. Professor Vanselow replied that at the next meeting, a CLEP test (CGS 1077) is being proposed for CGS 1000 instead of CGS 1100. Another member asked if a cost-free alternative was available as it is in math, so students with the needed rudimentary skills would not be charged for proving it. Professor Vanselow responded that while he was open to a free alternative, he would have to check how this alternative would affect credits, and he added that if the CLEP was not accepted, he believed students at any skill level would benefit from CGS 1000. Changing the credits aligns with other state institutions. One member asked about the load hours, and it was agreed that they should be changed to three.

Recommendation: In a voice vote, the change of pre-requisite to "CGS 1000 or CGS 1077", the change of credits to three, and the change of load hours to three was accepted, effective Fall 2012. One member objected.

Status:

Approved E. J. KP

Action item #9

Proposal: Change of course prerequisites – **CGS 2260 Computer Hardware and Software Maintenance**

Explanation: The proposal changes the prerequisites from CGS 1100 to CGS 1000. Students need the skills in CGS 1000 more so than CGS 1100. The chair asked if CLEP should be added, and Professor Vanselow agreed. The final version reads "CGS 1000 or CGS 1077".

Recommendation: In a voice vote, the change of pre-requisite to "CGS 1000 or CGS 1077", was accepted, effective Fall 2012.

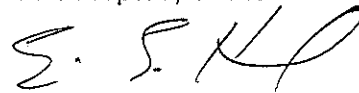
Status: *Approved* 

Action item #10

Proposal: Change of course prerequisites – **CIS 2321 Data Systems and Management**

Explanation: The proposal changes the prerequisites from "COP 1000 with a grade of 'D' or higher, or previous Visual Basic programming skills" to "CGS 1100, CNT 1000, and COP 1000 (with a 'D' or higher)". The proposed prerequisites are all related to and brought together in CIS 2321, which makes them more appropriate. The chair asked if all three course needed the "D or higher" or just COP 1000. It is for all three, so "all" was added. One member asked why it was a D instead of C, and the chair explained that in non-general education course, D is passing.

Recommendation: In a voice vote, the change to prerequisites to "CGS 1100, CNT 1000, and COP 1000 (all with a 'D' or higher)" was accepted, effective Fall 2012.

Status: *Approved* 

Action item #11

Proposal: Change of course prerequisites – **CNT 1000 Computer Networking Essentials**

Explanation: The proposal changes the prerequisites from none to "CGS 1000 with a grade of 'D' or higher". Students need the skills in CGS 1000 to be successful in CNT 1000. The chair asked if CLEP should be added, and Professor Vanselow agreed. The final version reads "CGS 1000 or CGS 1077". The chair also noted that the current catalog does not have "none", but CGS 1100. Professor Vanselow agreed that was erroneous, and CGS 1100 should not be a prerequisite.

Recommendation: In a voice vote, the change of pre-requisite to "CGS 1000 or CGS 1077", was accepted, effective Fall 2012.

Status: *Approved* 

Action item #12

Proposal: Change of course prerequisites – **COP 1000 Introduction to Computer Programming**

Explanation: The proposal changes the prerequisites from none to CGS 1000. COP 1000 manipulates programs, and students would be at a disadvantage without taking CGS 1000, which introduces this manipulation.

Recommendation: In a voice vote, the change of prerequisite to "CGS 1000 or CGS 1077" was accepted, effective Fall 2012.

Status: *Approved* 

Action item #13

Proposal: Change of course prerequisites – **COP 2830 Internet Programming: Scripting II**

Explanation: The proposal changes the prerequisites from "COP 1000 or COP 1224" to COP 1822. COP 1822 is essentially Scripting I; thus, it is more appropriate than the introductory courses.

Recommendation: In a voice vote, the change in prerequisites to COP 1822 was accepted, effective Fall 2012.

Status: *Approved* 

Action item #14

Proposal: Change of course prerequisites – **COP 2700 Database Programming**

Explanation: The proposal changes the prerequisites from COP 1000 to COP 1822. COP 2700 builds on the content of COP 1822 more so than COP 1000; thus, it is more appropriate than the introductory courses.

Recommendation: In a voice vote, the change in prerequisites to COP 1822 was accepted, effective Fall 2012.

Status: *Approved* 

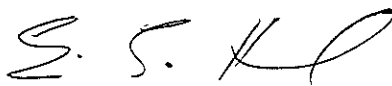
Action item #15

Proposal: Change of course prerequisites – **COP 2823 Internet Programming: Server-side Scripting**

Explanation: The proposal changes the prerequisites from "COP 1000 or COP 1224" to COP 1822. Students need to have the basic internet programming covered in COP 1822, and the prerequisite for COP 1822 is COP 1000, which includes Visual Basic, the basis of COP 1822.

Recommendation: In a voice vote, the change in prerequisites to COP 1822 was accepted, effective Fall 2012.

Status:

Approved 

Action item #16

Proposal: Change of course title, prerequisites, credits, and description— **COP 1822 Internet Programming HTML and JAVA Scripting**

Explanation: The proposal changes the course title to COP 1822 Internet Programming HTML, the prerequisites from "COP 1000 or COP 1224" to "CGS 1000", the credits from four (4) to three (3), and the description as follows: "This course introduces students to the Hypertext Markup Language and client-side scripting. Students create web pages using HTML, Dynamic HTML and JavaScript." The title change reflects the under-emphasis or deletion of JAVA from the course content. The change in prerequisite gives the students the background they need whereas COP 1224 is not related to COP 1822. Changing the credits aligns with other state institutions. One member asked about the load hours, and it was agreed that they should be changed to three. The change in description aligns with the change in course title.

Recommendation: In a voice vote, the change of course title, prerequisite, credits, and description—and the change of load hours to three—were accepted, effective, Fall 2012

Status:

Approved 

Action item #18

Proposal: Change of course credits – **CTS 2321 LINUX Internet Servers**

Explanation: The proposal changes the course credits from four (4) to three (3). This change would better align the course with other institutions and allow for more course flexibility. A note was made that a change in load hours should be adjusted accordingly.

Recommendation: In a voice vote, the change of credits to three and the change of load hours to three were accepted, effective Fall 2012.

Status:

Approved 

Action item #19

Proposal: New Certificate Program – Computer Programmer CCC

Explanation: The proposal replaces Computer Programming and Applications Specialist. This certificate would be suitable for students to complete as a stepping stone on their way to a Computer Programming AS degree or for students who would like to learn general I.T. skills and knowledge in this field but do not want to complete the general education requirements. The chair asked how this program was replacing the other two, and Professor Vanselow replied that the two were being “sun-setted” and while still in the inventory student would be advised to follow the new program. A member asked what certificate the students would receive if they entered the program under the two courses, and Michelle Fanslau replied that since the other courses were not discontinued, the students could choose.

Recommendation: In a voice vote, the new certificate program – Computer Programmer CCC – was accepted, effective Fall 2012.

Status: *Approved S. F. HP*

Action item #20

Proposal: New Certificate Program – Information Technology Management

Explanation: The proposal replaces Network Specialist. This certificate would be suitable for students to complete as a stepping stone on their way to a Networking Services AS degree or for students who would like to learn general I.T. skills and knowledge in this field but do not want to complete the general education requirements. The chair asked how this program was replacing Network Specialist, and Professor Vanselow replied that it was being “sun-setted” and while still in the inventory student would be advised to follow the new program. Also, as Network Specialist is not discontinued, the students could choose either certificate.

Recommendation: In a voice vote, the new certificate program – Information Technology Management – was accepted, effective Fall 2012.

Status: *Approved S. F. HP*

Action item #21

Proposal: New Certificate Program – Computer Programming Specialist

Explanation: The proposal adds Computer Programming and Applications Specialist certification to the existing Computer Programming and Analysis AA/AAS degree program. This certificate would be suitable for students to complete as a stepping stone on their way to a

Computer Programming AS degree or for students who would like to learn general I.T. skills and knowledge in this field but do not want to complete the general education requirements.

Recommendation: In a voice vote, the new certificate program – Computer Programming Specialist – was accepted, effective Fall 2012.


Status: *Approved* 

Action item #22

Proposal: New Certificate Program – Information Technology Technician

Explanation: The proposal adds Information Technology Technician certification to the existing Networking Services Technology AS/AAS degree program inventory. This certificate would be suitable for students to complete as a stepping stone on their way to a Networking Services AS degree or for students who would like to learn general I.T. skills and knowledge in this field but do not want to complete the general education requirements.

Recommendation: In a voice vote, the new certificate program – Information Technology Technician – was accepted, effective Fall 2012.

Status: *Approved* 

Action item #23

Proposal: New Certificate Program – Information Technology Administration

Explanation: The proposal adds Information Technology Administration certification to the existing computer science AS degree program inventory. This certificate would be suitable for students to complete as a stepping stone on their way to the computer science AS degrees or for students who would like to learn general I.T. skills and knowledge in this field but do not want a computer science AS degree.

Recommendation: In a voice vote, the new certificate program – Information Technology Administration – was accepted, effective Fall 2012.

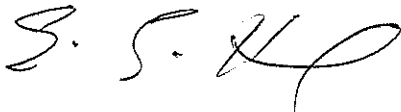
Status: *Approved* 

Action item #24

Proposal: Change to degree requirements – Networking Services Technology AS

Explanation: While this change to degree requirements would better align the degree with the state frameworks and similar institutions and also make advising and scheduling easier, many questions about ENC 1102, Mat 1033, SLS 1515 and their wording and placement in the degree were problematic.

Recommendation: In a voice vote and accepted by Professor Vanselow, the committee voted to table this item for the February meeting so that he could amend the proposal after receiving all the committee's input.

Status: *Approved* 

Action item #25

Proposal: Change to degree requirements – **Computer Programming and Analysis AS**

Explanation: While this change to degree requirements would better align the degree with the state frameworks and similar institutions and also make advising and scheduling easier, many questions about ENC 1102, Mat 1033, SLS 1515 and their wording and placement in the degree were problematic.

Recommendation: In a voice vote and accepted by Professor Vanselow, the committee voted to table this item for the February meeting so that he could amend the proposal after receiving all the committee's input.

Status: *Approved* 

Action item #26

Proposal: New Course—**AST 2003C Astronomy: The Solar System**

Explanation: This proposal adds The Solar System to the selection of elective science courses. It combines lecture and lab under "C" designation to simplify advising and registration. The chair asked if this course and AST 2004C could be taken concurrently or should be taken sequentially. Professor Romeo replied concurrently. One member asked about the wording of the math prerequisite, and Dean Koupelis replied that all math courses are higher than MAT 1033. Another member asked about the difference in credit and contact hours. Dean Koupelis noted that labs consist of 2 load hours, but not credit hours. The chair compared the first proposal to this one, and noted that it was broken down that way when VPAA Atkins accepted the proposal. *Note:* The committee voted to revisit this proposal as it was presented as an information item at the April 2011 meeting. The Summary Report notation for that meeting reflects the VPAA's agreement with the committee's recommendation.

Recommendation: In a voice vote, the new course – AST 2003C Astronomy: The Solar System— was accepted, effective Fall 2012.

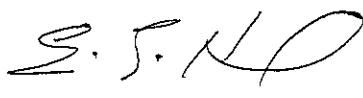
Status: *Approved* 

Action item #27

Proposal: New Course—AST 2004C Astronomy: Stars, Galaxies and Cosmology

Explanation: This proposal adds Astronomy: Stars, Galaxies, and Cosmology to the selection of elective science courses. This course replaces two course (lecture and Lab) that have been discontinued and follows the same logic of combining under the “C” category. *Note:* The committee voted to revisit this proposal as it was presented as an information item at the April 2011 meeting. The Summary Report notation for that meeting reflects the VPAA's agreement with the committee's recommendation.

Recommendation: In a voice vote, the new course – AST 2004C Astronomy: Stars, Galaxies and Cosmology – was accepted, effective Fall 2012.

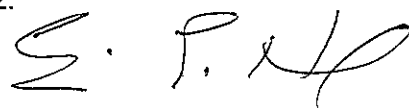
Status: *Approved* 

Action item #28

Proposal: New Course—GLY 1010C Physical Geology

Explanation: This course replaces a discontinued course/lab and adds to the courses from which students choose for their science requirements. The chair noted that the course impacts the BS Middle Grades programs and asked how. Dean Harrel and Professor Rollins agreed that they need this course for the programs. One member asked whether the course would be taught at ESC since it was required for the BS, and Professor Rollins answered affirmatively. Another member asked about the wording in the description, and it was agreed upon to change it to “May be taken in any order”.

Recommendation: In a voice vote, the new course – GLY 1010C Physical Geology
Cosmology – was accepted, once the wording in the catalog description is changed to “May be taken in any order”, effective Fall 2012.

Status: *Approved* 

Action item #29

Proposal: New Course—GLY 1100C Historical Geology

Explanation: This proposal adds Historical Geology to the selection of elective science courses and replaces a discontinued course/Lab. One member asked about the wording in the description, and it was agreed upon to change it to “May be taken in any order”.

Recommendation: In a voice vote, the new course – GLY 1100C Historical Geology
Cosmology – was accepted, once the wording in the catalog description is changed to “May be taken in any order”, effective Fall 2012.

Status: *Approved* 

Action item #30

Proposal: Change of course title, description, and learning outcomes— **MAE 4940 Internship in Secondary Education with Mathematics Emphasis**

Explanation: The proposal adds “Middle and” in the title and adds 5-9 in both the course description and learning outcomes. The changes reflect the overlap of content in middle and secondary math and will service both degrees.

Recommendation: In a voice vote, the course title change and the addition of “5-9” to the course description and learning outcomes was accepted, effective Fall 2012.


Status: *Approved* 

Action item #31

Proposal: Change of Program – BS Middle Grades Mathematics Education

Explanation: The proposal replaces MAE 3823C Teaching Algebra in the Middle School with Practicum with MAE 4330C Teaching Methods for Secondary Mathematics with Practicum. The content of both courses are identical, and by combining them, classes will have the number of students needed for the discussions, which are paramount to practicum. MAE 3823C will be kept in the inventory for at least a year.

Recommendation: In a voice vote, the change in program was accepted, effective Fall 2012.

Status: *Denied* 

Action item #32

Proposal: Change of Program – BS Middle Grades Mathematics Education

Explanation: The proposal replaces MAE 4943 Internship: Middle Grades Mathematics Education with MAE 4940 Internship in Middle and Secondary Education with Mathematics. The content of both courses are identical, and by combining them, classes will have the number of students needed for the demonstrations and discussions, which are paramount to internships.

Recommendation: In a voice vote, the change of program was accepted, effective Fall 2012.

Status: *Approved* 

Action item #33

Proposal: Change of Program – BS Middle Grades Mathematics Education

Explanation: The proposal replaces MTG 2206 College Geometry with MTG 3212 College Geometry. MTG 2206 is not taught at ESC and MTG 3212 is. The change also upgrades the content for the students.

Recommendation: In a voice vote, the change of program was accepted, effective Fall 2012.

Status:

Denied 

1. Change to course number – **GEB 2949 Business Internship II**
GEB 1949 and GEB 2949 were approved by the committee in February 2011. GEB 2949 is being changed to GEB 3949 so that the internships are at the AS and BS levels.
2. Change to Learning outcomes – Nursing BSN
For the following courses, the three headings in the Learning outcomes (“Function as a provider of care,” Function as a manager of care,” and Function as a professional within the discipline of nursing”) are being removed: NUR 3066C - Advanced Health Assessment, NUR 3125 - Pathophysiology for Nursing Practice, NUR 3145 - Pharmacology and Alternative Therapeutics, NUR 3655 - Multicultural Nursing, NUR 3805 - Professional Roles and Dimensions, NUR 3826 - Legal Ethical Aspects in Nursing, NUR 3870 - Informatics for the Health Professional, NUR 3895 - Teaching and Learning for the Healthcare Professional, NUR 4165 - Nursing Research, NUR 4169 - Evidence Based Nursing Practice, NUR 4295 - Critical Care Nursing, NUR 4636 - Community Health Nursing Theory, NUR 4636L - Community Health Nursing Practicum, NUR 4827 - Leadership in Nursing, NUR 4827L - Leadership in Nursing Practicum, NUR 4847 - Clinical Decision Making
3. Discontinuation of programs – **AST 2004 Astronomy II: Stars, Galaxies and Cosmology** and **AST 2004L Astronomy II Laboratory: Stars, Galaxies and Cosmology**. The content of these two courses was combined into AST 2004C.
4. Discontinuation of programs – **Internet Services Technology; Network Specialist**, Certificate Code: PSVC NETW; and **Computer Programming and Applications Specialist**, Certificate Code: PSVC BUDP. Internet Services Technology lacks sufficient differentiation from the other two programs, and these certificate programs are being replaced by Information Technology Management and Computer Programmer, respectively.

MEMORANDUM

TO: Edison State College **CURRICULUM COMMITTEE MEMBERS**

FROM: Professor Jennifer Grove, Chair (x 1380)

DATE: February 17, 2011

SUBJECT: **MEETING – FRIDAY, February 24, 2011, AT 1:00 PM**

PLACE: Lee Campus, AA-177

Information Items

1. The Addictions Certificate in the AS Human Services program is being discontinued as the department aligns its degrees/certificates from six credits to state frameworks of 39.
2. The following changes to the Accounting Technology AS program ensure that the student learning outcomes are consistent with those standards set by the Florida Department Of Education (FLODE) curriculum framework and provide evidence that there are uniform safeguards in place to uphold the academic integrity of this program:

* change general education requirements to 18 credit hours by changing ECO 2023 to ECO 2013 and eliminating STA 2023 from gen ed and adding it to recommended electives

* change degree core requirements to 42 credit hours by changing ECO 2013 to ECO 2023, changing CGS 1100 to 3 credit hours, adding CGS 1000 Computer Literacy (3 credit hours) to core requirements, and adding MTB 1103 Business Mathematics (3 credit hours) to core requirements

* add list of recommended electives 4 credit hours: STA 2023, SLS 1515, MAC 2233, MAN 2021 or any course in accounting, business, management, computer technology or finance

3. The following changes to the business administration and management as program ensure that the student learning outcomes are consistent with those standards set by the Florida Department Of Education (FLODE) curriculum framework, and provide evidence that there are uniform safeguards in place to uphold the academic integrity of this program:

*General Education Requirements 18 Credit Hours: add “or” SPC 2023 as an alternative choice to the gen ed speech requirement

*Degree core requirements would change to 39 credit hours as follows: eliminate ACG 1002 as an “or” choice (grouped with ACG 2011 which will remain), change CGS 1100 to 3 credit hours, and add CGS 1000 Computer Literacy (3 credit hours) to Core

Requirements, add ECO 2023 (3 credit hours) to Core Requirements, and add ACG 2071 Managerial Accounting (3 Credit Hours) to Core Requirements

*electives will change to 7 credit hours recommended list as follows: STA 2023, SLS 1515, MAC 2233 or any course in Accounting, Business, Management, Hospitality, Customer Service, Computer Technology or Finance, SLS 1301 OR SLS 1350.

4. The AS in Drafting and Design Technology and three courses within that program -ETD 1395, BCT 1720, and BCT 1770- will be discontinued in Fall, 2013.

Agenda

1. **Action item:** Change of course description – **REA 2208 Critical Reading**
The proposal changes the course description to “This course is designed for students with good reading skills who want to increase their critical reading and thinking skills.”
Presenter: Ellie Bunting
2. **Action item:** Change of course description – **REA 2505 Vocabulary Development**
The proposal changes the course description to “This course is designed for students with good reading skills who want to increase their vocabulary by using word analysis skills, context clues, and figurative language techniques.” Presenter: Ellie Bunting
3. **Action item:** Change of Course credits and contact hours – **STA 2023 Statistical Methods I**
The proposal changes the credits and contact hours from four to three. Presenter: Joann Lewin
4. **Action item:** New Course Proposal – **HUM 2020 Humanities Forum**
Presenter: Professor Wilkins
5. **Action item:** Change of course description and learning outcomes – **SLS 1515**
Presenter: Myra Walters
6. **Action item:** Change of Course Co-requisite – **MAN 4915 Management Capstone**
The proposal calls for removing GRD 4000 as a co-requisite of MAN 4915.
Presenter: Dr. Douglas Nay
7. **Action item:** Change of course prerequisites– **MAN 3081 Intro to E-Business**
The proposal removes MAN 2021 as a prerequisite of MAN 3081.
Presenter: Dr. Douglas Nay

- 8. Action item:** Change of course prerequisites – **MAN 4113 Understanding and Managing Diversity**
The proposal removes MAN 2021 as a prerequisite of MAN 4113.
Presenter: Dr. Douglas Nay
- 9. Action Item:** New Program Proposal – **Architectural Design and Construction Technology**
The proposal is one of a two-part change from the discontinuation of AS Drafting and Design Technology. Presenter: Albert Dambrose
- 10. Action Item:** New Program Proposal – **Civil Engineering Technology**
The proposal is one of a two-part change from the discontinuation of AS Drafting and Design Technology. Presenter: Albert Dambrose
- 11. Action item:** New Course Proposal – **BCT 1773 Building Construction Estimating, Scheduling, and Cost Control**
The proposal adds an introduction to software used in the field. Presenter: Albert Dambrose
- 12. Action item:** New Course Proposal - **COP 2360 C# Programming I**
The proposal offers another option in the Windows II course group. Presenter: Scott Vanselow
- 13. Action item:** New Course Proposal - **COP 2362 C# Programming II**
The proposal offers another option in the Windows II course group. Presenter: Scott Vanselow
- 14. Action item:** Change of course title – **CGS 1100 Microcomputer Skills**
The proposal changes the title to “Computer Applications for Business”
Presenter: Scott Vanselow
- 15. Action item:** Change of course title, prerequisites, description, topic outline, and learning outcomes – **COP 2823 Internet Programming: Server-side Scripting**
The proposal makes changes to align the course with certification exam.
Presenter: Scott Vanselow
- 16. Action item:** Other action – **CLEP for Information Systems and Computer Applications**
The proposal adds CGS 1077 as an alternative to CGS 1000. Presenter: Scott Vanselow
- 17. Action item:** Change of learning outcomes – **COP 1822 Internet Programming HTML**
The proposal changes the learning outcomes to better align with state framework and program level outcomes. Presenter: Scott Vanselow

- 18. Action item:** Change to degree requirements – **Networking Services Technology AS**
The proposal changes requirements of the degree to better align with state frameworks and other institutions. Presenters: Scott Vanselow
- 19. Action item:** Change to degree requirements – **Computer Programming and Analysis AS**
The proposal changes requirements of the degree to better align with state frameworks and other institutions. Presenter: Scott Vanselow
- 20. Action item:** Change to certificate requirements – **Computer Programming Specialist**
The proposal adds COP 2360 and COP 2362 (see action items above). Presenter: Scott Vanselow
- 21. Action item:** Change to certificate requirements – **Computer Programmer**
The proposal adds COP 2360 and COP 2362 (see action items above). Presenter: Scott Vanselow
- 22. Action item:** Change of course prerequisites and co-requisites– **NUR 1060 Health Assessment**
The proposal changes the prerequisites to None for the day program and “Acceptance into the Nursing Program“ for the evening program. Presenter: Gayle Wetzel
- 23. Action item:** Change of course co-requisites– **NUR 1010 Introduction to Nursing**
The proposal changes the co-requisite from NUR 1142 to None. Presenter: Gayle Wetzel
- 24. Action item:** Change of course co-requisites– **NUR 1022 Fundamentals of Nursing**
The proposal changes the co-requisites to NUR 1022L and NUR 1023L. Presenter: Gayle Wetzel
- 25. Action item:** Change of course co-requisites– **NUR 1022L Fundamentals of Nursing Clinical**
The proposal changes the co-requisites to NUR 1022 and NUR 1023L. Presenter: Gayle Wetzel
- 26. Action item:** Change of course co-requisites– **NUR 1023L Fundamentals of Nursing Practicum**
The proposal changes the co-requisites to NUR 1022 and NUR 1022L. Presenter: Gayle Wetzel
- 27. Action item:** Change of course co-requisites– **NUR 1060L Health Assessment Lab**
The proposal changes the co-requisites of both the day and evening program to NUR 1060. Presenter: Gayle Wetzel
- 28. Action item:** Change of course co-requisites– **NUR 1062 Health Assessment and Skills (AP)**
The proposal changes the co-requisite to NUR 1062L. Presenter: Gayle Wetzel
- 29. Action item:** Change of course co-requisites– **NUR 1142 Introduction to Pharmacology and Math Calculations**
The proposal changes the co-requisite to none. Presenter: Gayle Wetzel

- 30. Action item: Change of course co-requisites– NUR 1204 Transitional Nursing Concepts (AP)**
The proposal changes the co-requisites to NUR 1204L and NUR 1932. Presenter: Gayle Wetzel
- 31. Action item: Change of course co-requisites– NUR 1204L Transitional Nursing Concepts Clinical (AP)**
The proposal changes the co-requisites to NUR 1204 and NUR 1932. Presenter: Gayle Wetzel
- 32. Action item: Change of course co-requisites– NUR 1211 Adult Nursing I**
The proposal changes to co-requisites to NUR 1211L and NUR 2140. Presenter: Gayle Wetzel
- 33. Action item: Change of course co-requisites– NUR 1211L Adult Nursing I Clinical**
The proposal changes the co-requisites to NUR 1211 and 2140. Presenter: Gayle Wetzel
- 34. Action item: Change of course co-requisites– NUR 1511 Introduction to Mental Health**
The proposal changes the co-requisites to NUR 1010, NUR 1142, and NUR 1060/1060L. Presenter: Gayle Wetzel
- 35. Action item: Change of course co-requisites– NUR 1932 Advanced Placement Seminar (AP)**
The proposal changes the co-requisites to NUR 1204 and NUR 1204L. Presenter: Gayle Wetzel
- 36. Action item: Change of course co-requisites– NUR 2140 Advanced Pharmacology**
The proposal changes the co-requisites to “Basic Program Students only: NUR 1211/1211L. Presenter: Gayle Wetzel
- 37. Action item: Change of course co-requisites– NUR 2260 Advanced Adult Nursing II**
The proposal changes the co-requisites to NUR 2260L and NUR 2530. Presenter: Gayle Wetzel
- 38. Action item: Change of course co-requisites– NUR 2260L Advanced Adult Nursing II Clinical**
The proposal changes the co-requisites to NUR 2260 and NUR 2530. Presenter: Gayle Wetzel
- 39. Action item: Change of course co-requisites– NUR 2310 Pediatric Nursing Concepts**
The proposal changes the co-requisites to NUR 2523 and NUR 2310L. Presenter: Gayle Wetzel

- 40. Action item:** Change of course co-requisites– **NUR 2310L Pediatric Nursing Concepts Clinical**
The proposal changes the co-requisites to NUR 2523 and NUR 2310. Presenter: Gayle Wetzel
- 41. Action item:** Change of course co-requisites– **NUR 2424 Maternal Nursing Concepts**
The proposal changes the co-requisites to NUR 2424L. Presenter: Gayle Wetzel
- 42. Action item:** Change of course co-requisites– **NUR 2424L Maternal Nursing Concepts Clinical**
The proposal changes the co-requisites to NUR 2424. Presenter: Gayle Wetzel
- 43. Action item:** Change of course prerequisites and co-requisites– **NUR 2523 Mental Health: Nursing across the Lifespan**
The proposal adds the pre-requisite NUR 1511 and changes the co-requisites to NUR 2310/2310L. Presenter: Gayle Wetzel
- 44. Action item:** Change of course co-requisites– **NUR 2530 Major Health Disorders**
The proposal adds the pre-requisite HUN 1201 and changes the co-requisites to NUR 2260/2260L. Presenter: Gayle Wetzel
- 45. Action item:** Change of course co-requisites– **NUR 2810 Professional Issues & Role Development**
The proposal adds the pre-requisite HUN 1201 and deletes the co-requisites. Presenter: Gayle Wetzel
Presenter: Gayle Wetzel
- 46. Action item:** Change of course co-requisites– **SLS 1310 Peer Enrichment Program I**
The proposal deletes the co-requisites. Presenter: Gayle Wetzel
- 47. Action item:** Change of course co-requisites– **SLS 1311 Peer Enrichment Program II**
The proposal deletes the co-requisites. Presenter: Gayle Wetzel
- 48. Action item:** Change to course credits/load – **HSA 1100 Orientation to Healthcare**
The proposal changes the course credits and contact hours from two to three. Presenter: Deborah Howard
- 49. Action item:** Change of course – **HIM Basic CPT-4 Coding**
The proposal changes the prerequisites to HSC 1531, BSC 1084C or BSC 1093C and BSC 1094C with a minimum grade of C and changes the course credits and contact hours from three to four. Presenter: Deborah Howard
- 50. Action item:** New Course – **HIM 2653 Basic ICD-10 Coding**
Presenter: Deborah Howard

51. Action item: Change to degree requirements and name of program – **AS Health Information Management**

The proposal changes the name to “A.S. in Health Information Technology” and changes the degree requirements to meet accreditation standards. Presenter: Deborah Howard

52. Action item: Other action – **AS Emergency Medical Services Technology**

The proposal outlines a EMS-Bridge Credit by Examination. Presenters Dennis Disarro and Jeffrey Ziomek

53. Change to degree requirements – AS Paralegal Studies

The proposal changes the gen ed requirement for Speech and modifies the core requirements to meet the changes in CGS 1100. Presenters: Dr. Mary Conwell and Dr. Richard Worch

54. Action item: Change to degree requirements – **AS Criminal Justice Technology**

The proposal changes the gen ed requirement for Speech and Philosophy and modifies the electives. Presenters: Dr. Richard Worch and Michael Nisson

55. Action item: Change to degree requirements – **AS Crime Scene Technology**

This proposal The proposal changes the gen ed requirement for Humanities, Social Sciences and Natural Sciences and modifies the core requirements to meet the changes in CGS 1100. Presenters: Dr. Richard Worch and Dennis Fahey

56. Action item: Change to degree requirements– **AS Dental Hygiene**

The proposal changes the chemistry and math requirements. Presenters: Dean Myers and Karen Molumby

57. Action item: Change to degree requirements– **AS Respiratory Care**

These proposals change the social science, physics, mathematics, and chemistry areas of the degree. Presenter: Dr. J.B .Elsberry

58. Action item: Change to degree requirements– **AS Cardiovascular Technology**

These proposals change the social science, physics, mathematics, and chemistry areas of the degree. Presenter: Jeff Davis

MEMORANDUM

TO: Edison State College **CURRICULUM COMMITTEE MEMBERS**

FROM: Professor Jennifer Grove, Chair (x 1380)

DATE: February 23, 2011

SUBJECT: Addendum to **MEETING – FRIDAY, February 24, 2011, AT 1:00 PM**

PLACE: Lee Campus, AA-177

Addendum

59. **Action item:** New Course Proposal - **BCT 1773 Building Construction Estimating, Scheduling and Cost Control**

The proposed new course introduces the newest software being used in Drafting & Design.

Presenter: Albert Dambrose

60. **Action item:** Change of course - COP 2830 Internet Programming: Scripting II

The proposal changes the title, course description, topic outline, and learning outcomes. Presenter: Scott Vanselow

61. **Action item:** Change of course co-requisite - NUR 1062L Health Assessment and Skills Practicum

The proposal changes the co-requisite to NUR 1062 only. Presenter: Gayle Wetzel

62. **Action item:** Change to degree Requirements - **BAS – Public Safety Administration**

The proposal adds MAR, MNA, PSE to the current upper division elective choices. Presenter: Dr. Richard Worch

MEMORANDUM

TO: Edison State College **CURRICULUM COMMITTEE MEMBERS**

FROM: Professor Jennifer Grove, Chair (x 1380)

DATE: March 19, 2012

SUBJECT: **MEETING – FRIDAY, March 23, 2012, AT 1:00 PM**

PLACE: Lee Campus, AA-177

Agenda:

Information Items

1. The course ETD 1390 Introduction to Revit Architecture was reviewed by the dean's council, endorsed by the SACS committee, and approved by the VPAA for implementation Fall 2102 in the two new degrees in Drafting and Design, to introduce students to the newest software being used in the industry.
2. A new division has been created at ESC, the Division of College and Career Readiness. Also, College Prep has been renamed the Department of Developmental Studies. The following 25 courses' syllabi will be changed to reflect the new organizational structure and titles: REA 0007, REA 0017, ENC 0015, ENC 0025, MAT 0018, MAT 0028, EAP 0200, EAP 0220, EAP 0240, EAP 0260, EAP 0300, EAP 0320, EAP 0340, EAP 0360, EAP 0400, EAP 0420, EAP 0440, EAP 0560, EAP 1500, EAP 1520, EAP 1540, EAP 1560, EAP 1600, EAP 1620, EAP 1640. Also, a proposal has been submitted to make the title changes the 2012-2013 catalog for 21 courses as prerequisites, in the faculty pages, and in the pages describing the program.

Note: The agenda was distributed before the Deans Council meeting; thus, some changes may be made at the introduction of any of the action items.

Action items:

1. **Action item:** Other action: Change to catalog – **AS Architectural Design and Construction**
The proposal updates the 2012-2013 catalog with all appropriate information for this new program. Presenter: Albert Dambrose
2. **Action item:** Change of course description – **AS Civil Engineering Technology**
The proposal updates the 2012-2013 catalog with all appropriate information for this new program. Presenter: Albert Dambrose

- 3. Action item:** Other action – **BAS Public Safety Administration**
The proposal updates the 2012-2013 catalog to clarify current admission and graduation requirements for the BAS PSAD. Presenter: Richard Worch
- 4. Action item:** Other action – **AS Nursing**
The proposal updates the 2012-2013 catalog with all correct information regarding the basic Associate Degree Nursing program. Presenter: Margaret Kruger
- 5. Action item:** Other action – **AS Nursing**
The proposal updates the 2012-2013 catalog with all correct information regarding the Advanced Placement Associate Degree Nursing program. Presenter: Margaret Kruger
- 6. Action item:** Other action – **BSN Nursing**
The proposal updates the 2012-2013 catalog with all appropriate information after ongoing evaluation of the BS Nursing program by faculty and staff. Presenter: Martha Jenner
- 7. Action item:** Other action – **AS Human Services**
The proposal updates the catalog with all appropriate information for this new program. Presenter: Stacey Brown
- 8. Action item:** Other action – **BAS Cardiopulmonary Sciences**
The proposal updates the 2012-2013 catalog. Presenter: Jeff Elsberry
- 9. Action item:** Other action – **Cert Emergency Medical Technician**
The proposal updates the 2012-2013 catalog. Presenter: Dennis Disarro
- 10. Action item:** Other action – **Paramedic Certification**
The proposal updates the 2012-2013 catalog. Presenter: Dennis Disarro
- 11. Action item:** Other action – **AS Emergency Medical Services Technology**
The proposal updates the 2012-2013 catalog with the EMS Bridge Credit-by-Exam information. Presenter: Dennis Disarro
- 12. Action item:** Other action – **BS Elementary Education**
The proposal updates the 2012-2013 catalog per SACS recommendation. Presenter: Joyce Rollins
- 13. Action item:** Other action – **BS Middle Grades Language Arts Education**
The proposal updates the 2012-2013 catalog per SACS recommendation. Presenter: Joyce Rollins
- 14. Action item:** Other action – **BS Middle Grades Mathematics Education**
The proposal updates the 2012-2013 catalog per SACS recommendation. Presenter: Joyce Rollins

- 15. Action item:** Other action – **BS Middle Grades Science Education**
The proposal updates the 2012-2013 catalog per SACS recommendation. Presenter:
Joyce Rollins
- 16. Action item:** Other action – **BS Middle Secondary Education Biology**
The proposal updates the 2012-2013 catalog per SACS recommendation. Presenter:
Joyce Rollins
- 17. Action item:** Other action – **BS Secondary Education Mathematics**
The proposal updates the 2012-2013 catalog per SACS recommendation. Presenter:
Joyce Rollins
- 18. Action item:** Other action – **BS Supervision and Management**
The proposal updates the 2012-2013 catalog. Presenter: Doug Nay
- 19. Action item:** Other action – **SLS 1515 Cornerstone Experience**
The proposal updates the 2012-2013 catalog. Presenter: Thomas Rath

New Business: The Curriculum Committee Manual and Roster will be changed over the summer semester. Members are urged to bring manual clarifications and roster additions to the April Meeting. September's meeting will include any changes and will include a professional development segment.