

## QEP Committee

### Minutes from the September 10, 2010 meeting

Those in attendance included: Dr. Steve Atkins, Kevin Shriner, Myra Walters, Eileen DeLuca, Scott VanSelow, Amy Trogan, Theo Koupelis, Gina Doeble, Tom Rath, Fredrick Morgan II, Don Bentley Amy Teproovich, Christy Gilfert, Ed Smith, George Manacheril, Brooke Roughgarden, Bill Wilcox and Kathy Clark.

Dr. Atkins explained the purpose of the QEP committee and member responsibilities. Dr. Atkins gave a brief overview of all the different college committees work over the years that has led us to where we are today in the development of the QEP. The Foundations of Excellence study that was conducted last year was discussed, including some of the dimension recommendations. From the dimension recommendations, a QEP sub-committee met during the summer to group the 150 recommendations and the following six categories emerged: Student Support, Training and Development, Orientation, Communication, Evaluation, and a First Year Experience Course. It was decided that the development of a First Year Experience Course would be the QEP topic. Committees were formed at the start of the 2010-2011 academic year for each of the aforementioned categories. The QEP committee will be meeting weekly on each Friday at 11:00.

The SACS QEP document was distributed and committee members were asked to review the document before the next meeting. A link to the Chipola College QEP will be

sent out to the committee as another resource to review. It was noted that Anne Angstrom is working on the QEP literature review.

Other items discussed included the creation of the QEP webpage and reviewing first year experience course, first year experience program and QEP learning outcomes.

The next meeting will take place on September, 17 at 11:00 in the TLC. Some of the topics on the agenda will include the QEP, First Year Experience Program and First Year Experience course learning outcomes and a report by a sub-committee on how a 1-3 credit hour first year experience course might affect some of the college's programs.