

QEP Committee

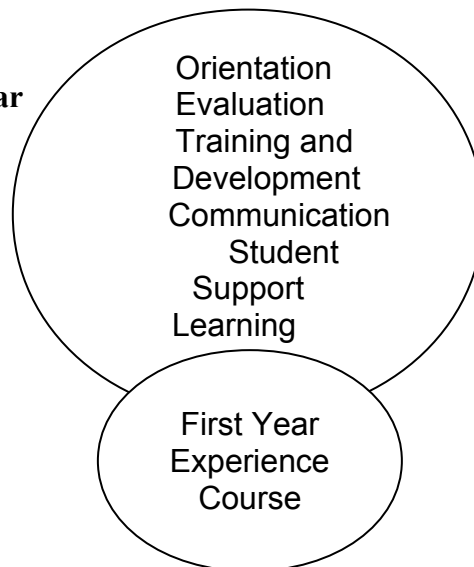
Minutes from the September 17, 2010 meeting

Those in attendance included: Dr. Steve Atkins, Kevin Shriner, Myra Walters, Eileen DeLuca, Scott VanSelow, Amy Trogan, Theo Koupelis, Gina Doeble, Tom Rath, Fredrick Morgan II, Don Bentley Amy Teproovich, Christy Gilfert, George Manacheril, Brooke Roughgarden, Bill Wilcox, Pat Newell, Kevin Coughlin, Ed Smith and Kathy Clark.

The committee meeting began with a question/answer discussion about the QEP and where the committee is to date. A review of how the QEP topic emerged was given as well as the need for developing a communication campaign for future QEP communications. It was suggested that a QEP monthly summary of the topics of our meeting be disseminated to Deans and Department chairs for inclusion into their meetings. Minutes will be posted on the college's QEP website.

Dr. Atkins presented a diagram that illustrated how the Foundations of Excellence dimension report recommendations merged into six categories that would become the First Year Experience Program (FYEP) and how the First Year Experience Course fit into the FYEP.

**Components of the First Year
Experience Program:**



The next item on the agenda included a discussion about how a 1-3 credit hour first-year experience course would fit into the AA and AS program areas. This discussion will continue next week as additional information will be obtained.

The last item on the agenda was a discussion of developing learning outcomes for the QEP, first year experience course and the FYEP. This item was postponed until next week. In the meantime, committee members were asked to review the learning outcome document that was distributed in the meeting and e-mail Kevin Shriner a list of potential program learning outcomes. Kevin will compile the list and the committee will discuss the potential outcomes in the Sept. 24 QEP meeting.

The next meeting will take place on September, 24 at 11:00 in the TLC. The main topic for discussion will be the development of the FYEP learning outcomes.