

The installation of the new Kyocera multi-function copy machines is scheduled to begin this week and continue through next week. There should be minimal down time during the removal of the existing machines and installation of the new. However, the following schedule is being shared so you are able to plan your copying needs in advance. In addition, several training sessions are scheduled for each campus. If you are not able to attend the training session scheduled in your building, you are welcome to attend any session that fits your schedule.

Hendry Glades Center

Installation: Friday, December 6th

Training:

DATE	TIME	ROOM
Friday, Dec 6	2:00 PM	A-130

Collier Campus

Installation: Friday, December 6th

Training:

DATE	TIME	ROOM
Monday, Dec 9	9:30 AM	A-106
Monday, Dec 9	10:30 AM	F-111
Monday, Dec 9	1:30 PM	G-114
Monday, Dec 9	2:30 PM	N-134
Monday, Dec 9	3:30 PM	M-116

Charlotte Campus

Installation: Monday, December 9th

Training:

DATE	TIME	ROOM
Monday, Dec 9	9:30 AM	B-102
Monday, Dec 9	10:30 AM	E-107
Monday, Dec 9	1:30 PM	H-118
Monday, Dec 9	2:30 PM	K-118
Monday, Dec 9	3:30 PM	J-113

Lee Campus

Installation: Tuesday, December 10th (Buildings A, AA, B, D, H, I, K)
 Wednesday, December 11th (Buildings L, N, O, P, Q, S)
 Thursday, December 12th (Buildings S, J, U, W)

Training:

DATE	TIME	ROOM
Tuesday, Dec 10	9:30 AM	A-108
Tuesday, Dec 10	9:30 AM	A-110A
Tuesday, Dec 10	9:30 AM	A-155
Tuesday, Dec 10	10:30 AM	A-210
Tuesday, Dec 10	10:30 AM	AA-167R
Tuesday, Dec 10	10:30 AM	B-123
Tuesday, Dec 10	1:30 PM	D-117
Tuesday, Dec 10	1:30 PM	D-200
Tuesday, Dec 10	1:30 PM	H-223
Tuesday, Dec 10	2:30 PM	I-119
Tuesday, Dec 10	2:30 PM	I-209B
Tuesday, Dec 10	2:30 PM	I-217A
Tuesday, Dec 10	3:30 PM	I-226A
Tuesday, Dec 10	3:30 PM	K-225
Tuesday, Dec 10	3:30 PM	K-243

DATE	TIME	ROOM
Wednesday, Dec 11	9:30 AM	L-102B
Wednesday, Dec 11	9:30 AM	L-122
Wednesday, Dec 11	9:30 AM	N-101
Wednesday, Dec 11	10:30 AM	O-119
Wednesday, Dec 11	10:30 AM	P-206

Wednesday, Dec 11	10:30 AM	Q-111
Wednesday, Dec 11	1:30 PM	S-102
Wednesday, Dec 11	1:30 PM	S-113A
Wednesday, Dec 11	1:30 PM	Q-222
Wednesday, Dec 11	2:30 PM	S-202
Wednesday, Dec 11	2:30 PM	S-220
Wednesday, Dec 11	2:30 PM	S-244
Wednesday, Dec 11	3:30 PM	S-250C
Wednesday, Dec 11	3:30 PM	S-258E
Wednesday, Dec 11	3:30 PM	S-259C

DATE	TIME	ROOM
Thursday, Dec 12	9:30 AM	J-208
Thursday, Dec 12	9:30 AM	J-220
Thursday, Dec 12	10:30 AM	S-261A
Thursday, Dec 12	10:30 AM	S-262E
Thursday, Dec 12	10:30 AM	S-263G
Thursday, Dec 12	1:30 PM	U-112J
Thursday, Dec 12	1:30 PM	U-214R
Thursday, Dec 12	1:30 PM	W-121