

DATE: MAY 23, 2011

MEETING: ASSESSMENT DAY

MAIN POINTS:	NOTES:
9:00 – 10:00 meeting with the Miami-Dade Consultants	The meeting covered how Miami-Dade faculty created a culture of assessment at the institution. They cover the general education competencies through a college-wide process of gathering artifacts that generate from discipline-specific prompts (written online). They also have faculty scoring teams and discipline-related assessment plans that enhance the general education program.
10:00 – 10:45	Opening comments from Marty Ambrose (Assessment Chair) and update on the following items related to assessment: <ul style="list-style-type: none">➤ QR pilot during Summer A➤ GSR assessment during Summer A➤ 3.5.1 Compliance SACS report➤ Course-level assessments in Prof. and Technical Studies➤ State Assessment Meeting at Valencia C.C. on June 9 & 10➤ Program-Review and Unit Planning
10:45 – 11:15	Kevin Coughlin gave a PowerPoint presentation on the new training for the unit planners; each plan will also need to have an assessment cycle with continuous improvement strategies.
	BREAK
1:30 – 3:00	The Miami-Dade consultants explained how their college created authentic assessments and tied them to their general education program. They show a video that Miami-Dade created, including faculty statements on how they incorporated general education assessment into their courses; it was very multi-cultural and comprehensive. They reviewed handouts on the following: <ul style="list-style-type: none">➤ Creating a rubric➤ Writing a learning outcome➤ Tying disciplines into general education assessment➤ Creating departmental assessment plans➤ Holistic Scoring➤ Computer Courtyard (how they preserve their artifacts)➤ Assessments for Speech
3:00 – 4:00	Faculty broke into groups and brainstormed Assessment Plans for their individual departments.
	Action Plan: <ol style="list-style-type: none">1. Discipline Chairs need to complete their course-level assessment reports; they need to submit unit plans for 2011- 20122. We need to have each discipline state how it's course sequence and assessments enhance the general education program (starting with the Theater Program as a pilot this summer with Stuart Brown).3. We need to add authentic assessments in each discipline/degree/program; also, we want to complete a full assessment of QR in Fall, 2011, and TIM in Spring, 2012.4. We need to complete a General Education Unit Plan.

SUMMARY: THE ASSESSMENT DAY CREATED A VERY POSITIVE ATMOSPHERE OF TEAM-BUILDING FOR FACULTY AND ADMINISTRATION REGARDING ASSESSMENT. THE MIAMI-DADE CONSULTANTS WORKED WITH EACH COHORT AND SUGGESTED AUTHENTIC ASSESSMENTS THAT MIGHT BE EFFECTIVE FOR VARIOUS DISCIPLINES. ALSO, WE AGREED THAT SUMMER PLANNING WAS ESSENTIAL FOR SMOOTH ASSESSMENT PROCESSES DURING FALL AND SPRING.