

Date Received _____

**Assessment Report Form
Edison State College**

1. Assessment Project Report:

Program	Office of the Registrar
Department	Student Services
College	Edison State College
Program Assessment Coordinator	
Academic Year	2009/2010
Report Submitted by	Billee Silva
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Date Submitted	12/01/2010

2. According to the Assessment Plan, what were the planned assessment activities to be conducted during the Academic Year? You may want to copy and paste from this program's assessment plan.

Which outcomes for this program were measured?	How did you measure the outcomes?	What results did you expect?
Award degrees and produce diplomas for graduates.	Graduation rates reported to the State and Student Right-to-Know (SRK) data. Clean audit reports, the College did not receive any citations for untimely submission of graduates.	Increase in the number of degrees and certificates awarded within the expected completion time for the program in which students are enrolled. Timely submission of graduation data to the National Clearinghouse.

3. Results, conclusions, and discoveries. What are the results of the planned activities listed above? What conclusions or discoveries were made from these results. Describe below or attach to the form.

The College graduation rates are measured as the proportion of degree seeking students who finish their degree requirements. Comparing 2009 data to 2010, Edison's graduation rate increased 14% for the 2010 academic year. 60% since 2004. With the continuous increase in graduation rates and previous audit criticisms from 2007 and 2008, steps were taken to ensure more timely completion of data reporting. A review of current practices indicated enhancements to the current graduation

processing procedures were needed; hence, a Banner Consultant was hired to train the Associate Registrar how to automate graduation in SHAMDEG.

4. Use of Results. What program changes are indicated? How will they be implemented? If none, describe why changes were not needed.

A Banner Consultant was hired to work with the Associate Registrar to assess and modify the graduation process. In addition, a graduation application was created requiring students to register for graduation. Over the next year the Registrar will work with the Information Technology Department to implement the graduation module in Banner. With the continuous increase of degrees being awarded the addition of a Graduation Specialist is being considered.

5. Dissemination of results, conclusions, and discoveries. How and with whom were the results shared?

Student Services Council, Enrollment Management, Banner Issues Group.