

Date Received _____

**Assessment Report Form
Edison State College**

1. Assessment Project Report:

Program	Office of the Registrar
Department	Student Services
College	Edison State College
Program Assessment Coordinator	
Academic Year	2009/2010
Report Submitted by	Billee Silva
Phone/email	bsilva@edison.edu
Date Submitted	12/01/2010

2. According to the Assessment Plan, what were the planned assessment activities to be conducted during the Academic Year? You may want to copy and paste from this program's assessment plan.

Which outcomes for this program were measured?	How did you measure the outcomes?	What results did you expect?
Students will be able to understand their program requirements and the degree award process.	Student Satisfaction Survey Institutional data reports Excess hours report	Larger percentage of students completing their degree requirements in a reasonable time.

3. Results, conclusions, and discoveries. What are the results of the planned activities listed above? What conclusions or discoveries were made from these results. Describe below or attach to the form.

Step by step instructions are available for students to perform their own degree audits to monitor their process. AA focus majors were created in the SIS to allow students and their academic advisors to view education plans for their declared major rather than generic AA requirements. The substitution/waiver policy was modified. Substitutions/waivers are now done when a student declares or changes their major rather than their last semester.

4. Use of Results. What program changes are indicated? How will they be implemented? If none, describe why changes were not needed.

In an effort to support more timely degree certification the Registrar will work with the Information Technology Department to implement Degree Works, a comprehensive set of web-based academic advising, degree audit, and transfer articulation tools to help students and their advisors negotiate Edison's curriculum requirements.

5. Dissemination of results, conclusions, and discoveries. How and with whom were the results shared?

Student Services Council, Deans Council, Banner Issues Group