

HONORS RESEARCH PROJECT

RESPONSIBILITIES OF STUDENT

1. Make an appointment to speak with the Coordinator of the Honors Scholar Program to get your project approved.
2. The Independent Research course may be taken for one to three credits. The Coordinator of the Honors Program will determine the demands of the research project you select.
3. Choose a faculty member to assist you who is qualified in the subject area you wish to explore.
4. Make an appointment with the faculty member a semester *BEFORE* you plan to do your Independent Research.
5. You must receive approval of the project from the faculty member and the Dean of the respective School. Their signatures must be written below in the appropriate areas.
6. Write a 350 word essay discussing your interest in undergraduate research. The essay should discuss your commitment to investigation and/or a creative endeavor. This essay must accompany your application to participate in undergraduate research.
7. Return your undergraduate research application to the Coordinator for the Honors Program.
8. Once accepted by the Honors Program Coordinator, obtain the course number from the School Dean and register for the class.
9. Commit to meet the faculty member once a week to discuss your work. These meetings count as class attendance. Missing appointments will result in grade reductions.

Student Signature _____ *date* _____

RESPONSIBILITIES OF FACULTY DIRECTING RESEARCH

1. Assist student with clarification of topic. This includes preparation of prospectus which must be submitted to the Coordinator of the Honors Scholar Program for approval no later than the 3rd week of class.
2. Direct student through the techniques and development of research design.
3. Assist student with the rationale and design of a literature review.
4. Be available to student for weekly appointments and other support sessions mutually agreed upon between student and faculty.
5. Evaluate progress. Problem-solve with students on any difficulties they may encounter in the conduct of their study.
6. Evaluate final research project. Assign a final grade. Send a copy of the completed project to the Coordinator of the Honors Scholar Program.

COURSE NAME: _____

COURSE NUMBER: _____ CRN: _____ SECTION: _____

TERM RESEARCH WILL BE COMPLETED: _____

Faculty Signature _____ *date* _____

School Dean Signature: _____ *date* _____

Coordinator of Honors Scholar Program Signature: _____

date _____

RETURN THE COMPLETED FORM TO THE COORDINATOR, HONORS SCHOLAR PROGRAM