



Fire and Emergency Safety

- In the event of a fire or emergency you should know what the alarm system sounds like, where the exits are located and where to assemble once you have exited the building.
- Assign a person to take charge in the event of a fire or emergency situation. This person should have the authority to reoccupy the building once the situation has been resolved.
- It is important to have a warning system(s) that can notify occupants whether to shelter in their current place or evacuate the structure depending on the nature of the emergency.
- Keep in mind that smoke and toxic gases can incapacitate and even kill a person, and flashover can result in a violent explosion propelling debris and glass.
- To help prevent fires store all chemicals, gas, fertilizers and other hazardous or combustible items in approved storage cabinets, rooms, etc. Report damage cords and any exposed wiring to the maintenance department.
- Assure access to all fire apparatuses, fire extinguishers and fire alarm pull station.
- Rule of thumb and the utmost important thing is to **GET OUT!** Buildings can be replaced or rebuilt, but people cannot!



Safety depends on YOU!



Arthur J. Gallagher Risk Management Services, Inc.

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