

## Microsoft OneNote 2010

*This course is designed for users who take notes and use automated tools to organize and manage the notes.*

*In this hands on class, you will create, edit, organize, and enhance notes and also integrate them with other applications using Microsoft OneNote 2010.*

***Seats are limited so register today! Advance registration and payment is required.***

### ***Learning Outcome:***

***At the end of the course students will be able to:***

- explore the Microsoft OneNote 2010 interface and create a simple notebook.*
- create notes using Microsoft OneNote 2010.*
- organize content and search for information in a Microsoft OneNote 2010 notebook.*
- integrate OneNote 2010 with other applications.*
- use OneNote 2010 to share notes with other people.*

### ***Microsoft OneNote 2010***

***Dates: Call for more information***

### ***Textbook:***

*Microsoft OneNote 2010*

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