

Suggested Course Sequencing / 2 Year Plan

FULL TIME - SEMESTER PLANNING WORKSHEET *Complete your degree in 4 semesters*
 AS, PARALEGAL STUDIES 64 Credit Hours

First Year Fall Term	Credits	Met ✓	First Year Spring Term	Credits	Met ✓
BUL 2241 Business Law	3		CGS 1100 Computer Applications for Business	3	
PLA 1003 Introduction to Paralegal Studies	3		PLA 2200 Litigation	3	
Open Elective (SLS 1515 Cornerstone Experience recommended***)	3		PLA 1103 Legal Research & Writing I	3	
Gen Ed: ENC 1101 English Comp I	3		CJL 2100 Criminal Law	3	
Gen Ed: Core Mathematics	3		Gen Ed: ENC 1102 English Comp II OR ENC 2210 Technical Writing	3	
			Gen Ed: Core Social Science	3	
Total	15		Total	18	

Second Year Fall Term	Credits	Met ✓	Second Year Spring Term	Credits	Met ✓
PLA 2763 Law Office Management FALL ONLY*	3		PLA 2880 Constitutional Law SPRING ONLY*	3	
PLA 2114 Legal Research & Writing II	3		PLA 2800 Family Law	3	
PLA 2202 Torts	3		PLA 2942 Paralegal Internship co-requisite**	3	
PLA 2600 Wills, Trusts & Probate Administration	3		PLA 2930 Capstone/Portfolio co-requisite**	1	
PLA 2610 Real Estate Law & Property	3		Gen Ed: Core Humanities	3	
Gen Ed: Core Natural Science	3				
Total	18		Total	14	

PART TIME, SPRING START, OR OPTIONAL SUMMER TERM – SEMESTER PLANNING WORKSHEET

Individualize your degree completion plan with a Student Success Coordinator/Advisor in the School of Business and Technology
 AS, PARALEGAL STUDIES 64 Credit Hours

	Credits	Met ✓		Credits	Met ✓		Credits	Met ✓
Total			Total			Total		

***Indicates course will be offered ONLY in the term listed**
 Unless indicated as “ONLY”, courses are scheduled in the terms indicated above and may be offered more frequently.

*****College Requirement: Cornerstone Experience SLS 1515** - All incoming degree-seeking students who have earned less than 30 credits are required to take and successfully complete SLS 1515 in the first semester.

Course sequences are formatted to help ensure the most direct path to program completion. Deviation may add to the overall time to complete the degree, as many courses require prerequisites or are not offered every term.

IMPORTANT NOTICE TO STUDENTS: This document is not to be considered an official program of study, rather a worksheet for preliminary planning purposes. **MANY COURSES ARE NOT OFFERED EVERY TERM.** Many courses have minimum grade and/or *prerequisite requirements* as outlined in the college catalog. Students should work with a Student Success Coordinator/Advisor in the School of Business and Technology.