

Welcome to the World of Radiography



Class of 2022-2024

Introductions & Attendance

- Jim Mayhew, Program Director
- Coleen Kubetschek, Clinical Coordinator
- Jason Ballard, Faculty
- David Ingram, Lab Instructor
- Peggy Santos, Lab Instructor
- Tamra Pacheco, Instructional Assistant
- Cassie Steves, Health Professions Advisor

Today's Schedule

- 9:00 – 9:30 Introductions
- 9:30 - 10:00 Cassie Steves
- 10:00 - 10:30 Tamra Pacheco
- 10:30-12:30 PowerPoint
- 12:30 - ??? Questions



Forms to fill out.

These will be emailed to you.

- Student Information page
 - Initials, dob...
- Informed consent
- Statement of confidentiality (HIPA)
- Handbook Acknowledgement





Radiologic Technology Program Student Information Page

First Name _____ Last Name _____

Birth Date _____ 3 Initials _____
Month / Day / Year

Social Security Number* _____

Mailing Address _____

City, State, Zip Code _____

Cell Phone Number _____

Personal email _____

Emergency Contact _____

Relationship to you _____

Contact Phone _____

(PLEASE REPORT ANY CHANGE IN THE ABOVE INFORMATION TO THE CLINICAL COORDINATOR)

*This will only be used for the tracking of your radiation reports. It will not be given to any other entities.

**Radiologic Technology
Program**

Informed Consent

As a student performing in clinical facilities, I understand that I may be exposed to environmental hazards and infectious diseases including, but not limited to, Tuberculosis, Hepatitis B and HIV (AIDS).

Neither Florida SouthWestern State College nor any of the clinical facilities used for clinical practice assumes liability if a student is injured on the campus or in the clinical facility/practicum during training unless the injury is a direct result of negligence by the college or clinical facility. I understand that I am responsible for the cost of health care for any personal injury I may suffer during my education.

It is, therefore, required that students purchase private health insurance. Proof of health insurance will be required before beginning any clinical rotations.

Every student is required to have liability insurance (which covers malpractice) while enrolled in classes involving clinical activities. This insurance is automatically included in the lab fees for the clinical rotations.

Florida SouthWestern State College recommends that all health program students obtain the Hepatitis B vaccine. Proof of vaccination from Hepatitis B or a signed waiver accepting responsibility for not having the vaccine is required before the first clinical semester.

Each student is responsible for the objectives and course requirements of each course in the curriculum. I hereby verify informed consent of the policies, objectives, course requirements and inherent risks involved in the education of health program student's at Florida SouthWestern State College.

Name (Please Print)

Date

Radiologic Technology Program

Statement of Confidentiality and Dissemination of Patient Information

Given the nature of our work, it is imperative that we maintain the confidence of patient information that we receive in the course of our clinical experiences. Florida SouthWestern State College prohibits the gathering of any patient information unless required for purposes of treatment, payment, or health care operations and discussions of Protected Health Information (PHI) within the organization should be limited. Acceptable uses of PHI within the organization include, but are not limited to, exchange of patient information needed for the treatment of the patient, billing, and other essential health care operations, peer review, internal audits and quality assurance activities.

I understand that Florida SouthWestern State College students provide services to patients that are private and confidential and that I am a crucial step in respecting the privacy rights of patients. I understand that it is necessary, in the rendering of services, that patients provide personal information and that such information may exist in a variety of forms such as electronic, oral, written or photographic and that all such information is strictly confidential and protected by federal and state laws.

I agree that I will comply with all confidentiality policies and procedures. If I, at any time, knowingly or inadvertently breach the patient confidentiality policies and procedures, I agree to notify the Program Director immediately. In addition, I understand that a breach of patient confidentiality may result in suspension or expulsion from Florida SouthWestern State College's program. I also understand that a wrongful breach of patient confidentiality could personally subject me to criminal and civil penalties.

I understand all privacy policies and procedures that have been provided to me by Florida SouthWestern State College. I agree to abide by all policies or be subject to disciplinary action, which may include verbal or written warning, suspension, or expulsion.

Name (Please Print)

(Date)

(Signature)

Radiologic Technology Program

Statement of Acknowledgment

My signature below indicates that I have read and understand the statements of policy and procedures outlined in the Florida SouthWestern State College Radiologic Technology Student Handbook. I understand that these policies are subject to change and that any changes will be announced at the beginning of a semester. I agree to abide by the policies and procedures outlined in the Handbook, and I also understand that if I fail to act in accordance with these policies, I may be subject to dismissal from the Radiologic Technology Program.

Students Name (Print) _____

Student's Signature: _____

Date: _____

The following forms MUST be completed and returned/uploaded by July 6, 2022

- Fax the **Student Information Page** to 239-985-8352
Attention: Tamra Pacheco” –or-
- E-mail it to tamra.pacheco@fsw.edu
- The following must be uploaded to CastleBranch:
 - **Informed Consent**
 - **Statement of Confidentiality**
 - **Handbook Acknowledgement**
- Be very familiar with the Student Handbook which is located on the FSW Radiologic Technology web page
<https://www.fsw.edu/academics/programs/asradiologictechnology>

Lead anatomical side markers and a radiation monitor will be ordered for you

- The monitor is for student time at clinic and must be kept at the site



Health Report

- Complete and upload to CastleBranch by July 28th
- Yearly:
 - Background check, drug screen
 - Flu shot
 - A TB test is required every year you are in the program

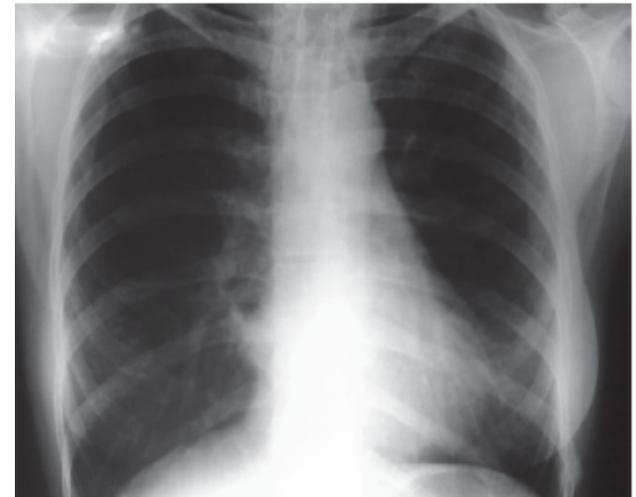


Figure 4 - Chest X-ray revealing significant improvement after the completion of tuberculosis treatment with regimen 1.

Personal Medical Insurance

- You must have current medical insurance coverage
- If your name is not shown on the insurance card you must have a “declaration of insurance” showing your name
- Personal medical insurance must be maintained for the entire two years of the program



Castlebranch

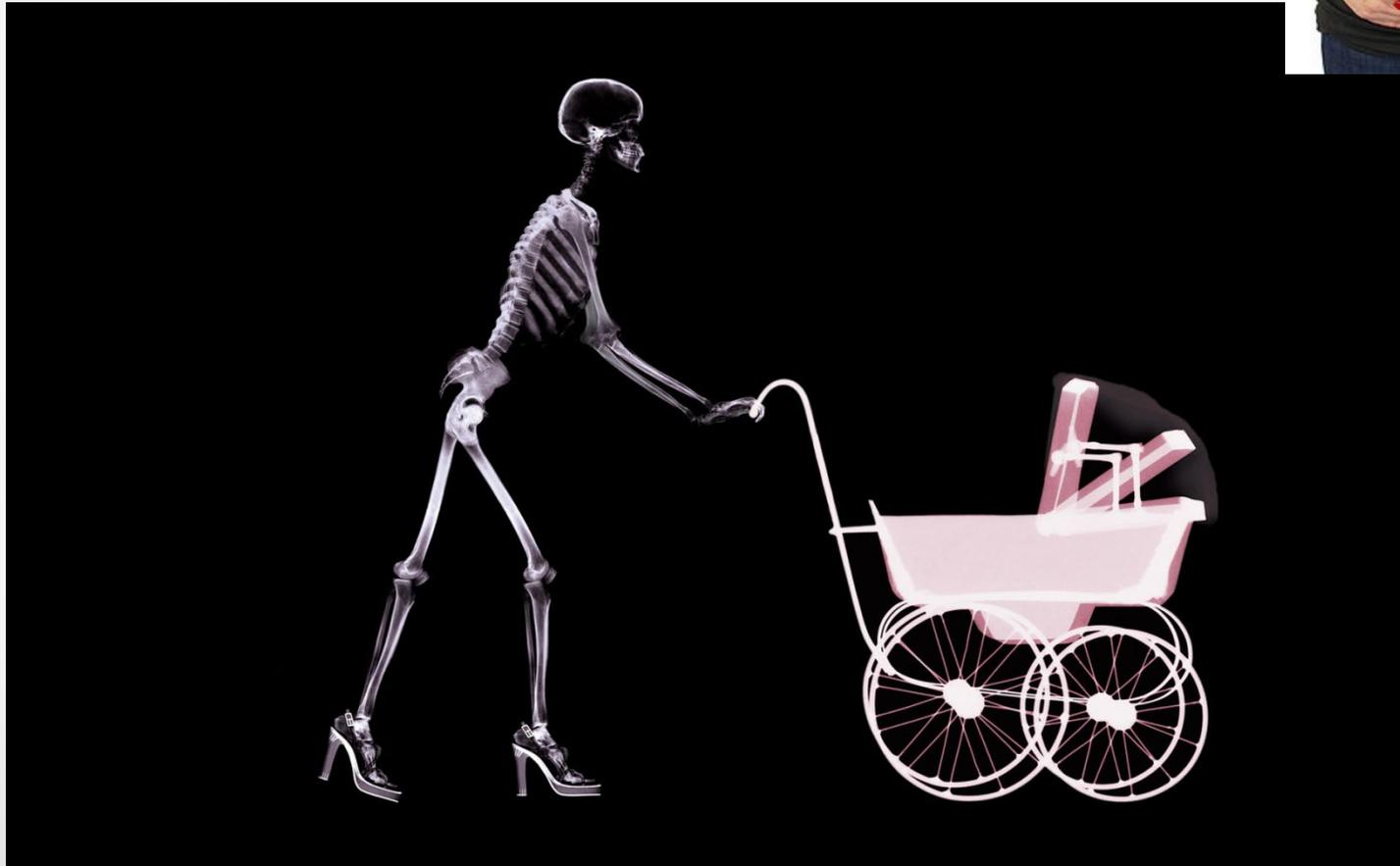
- Keep info current
- **DO NOT** ignore their emails

CPR

- **Must be American Heart Association-** Healthcare Provider/ Category C
- You must upload a current CPR card to your CastleBranch account by July 28th



Pregnancy Policy



Class information

- All classes are held here on the Lee Campus in A-141
- Days and times vary by semester



Registering for Classes

- RTE 1000 Section 101
- RTE 1001 Section 800 (On-line)
- RTE 1418 Section 101
- RTE 1503 Section 101
- RTE 1503L Section 101

- Don't choose campus when enrolling.
- You must enroll in all classes at one time.
- For RTE 1503L, don't look at site or times.



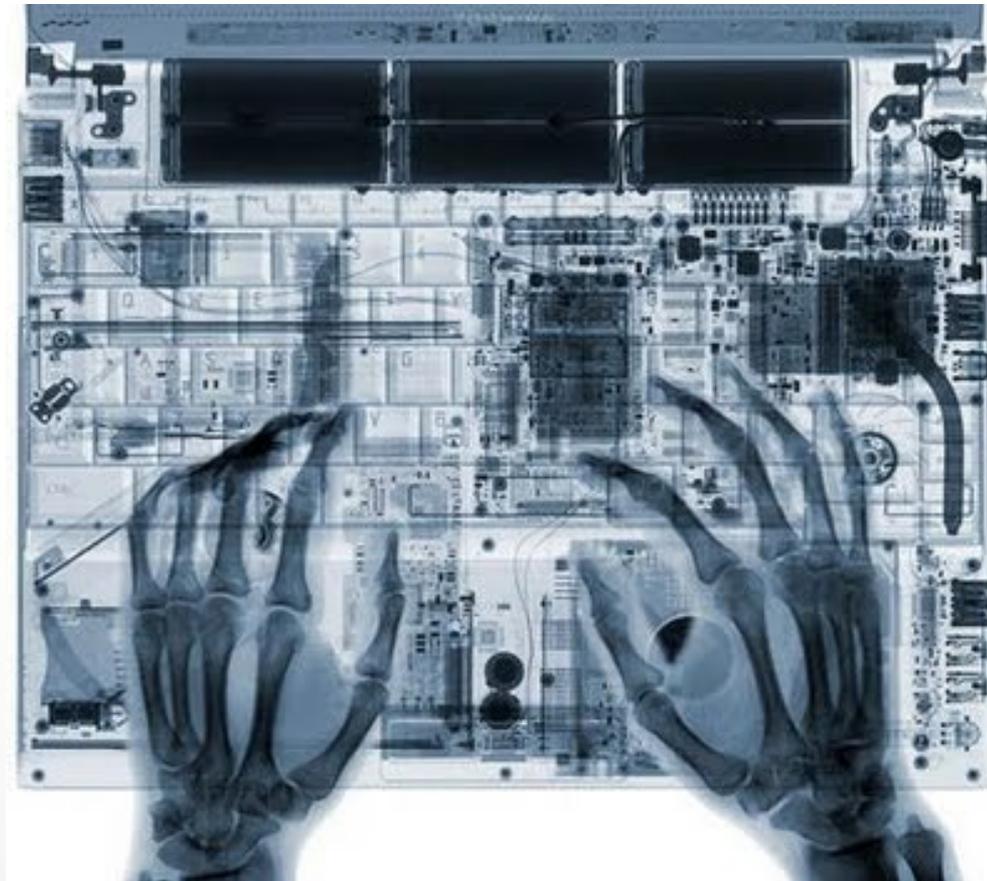
What books to buy



- **Principles of Rad Exposure I**
 - BUSHONG: RADIOLOGIC SCIENCE FOR TECHNOLOGISTS
- **Radiographic Terminology:**
 - LEONARD: QUICK & EASY MEDICAL TERMINOLOGY
- **Intro & Patient Care:**
 - EHRlich : PATIENT CARE IN RADIOGRAPHY
- **Radiographic Position class and lab: ***Required text*****
 - FRANK: MERRILL'S ATLAS OF RADIOGRAPHIC POSITIONING AND PROCEDURES
(3 volume set)
- *Recommended text:*
 - FRANK: MERRILL'S POCKET GUIDE TO RADIOGRAPHY
- *Recommended text:*
 - FRANK: MERRILL'S ATLAS OF RADIOGRAPHIC POSITIONING AND PROCEDURES (WORKBOOK)

Use the FSW Bookstore to check for current edition

All other class material is on Canvas: syllabi, class schedule, power points, handouts, etc.



Trajecsys system

- www.Trajecsys.com
- Register and pay for an account
- If your name is “joe smith” make your user name “jsmith”
- Chose your own password
- Use your Bucs FSW e-mail address
- After setting up your account, you will receive an e-mail from Trajecsys to confirm your e-mail address
- You will use Trajecsys to clock in at your clinical site

Uniforms

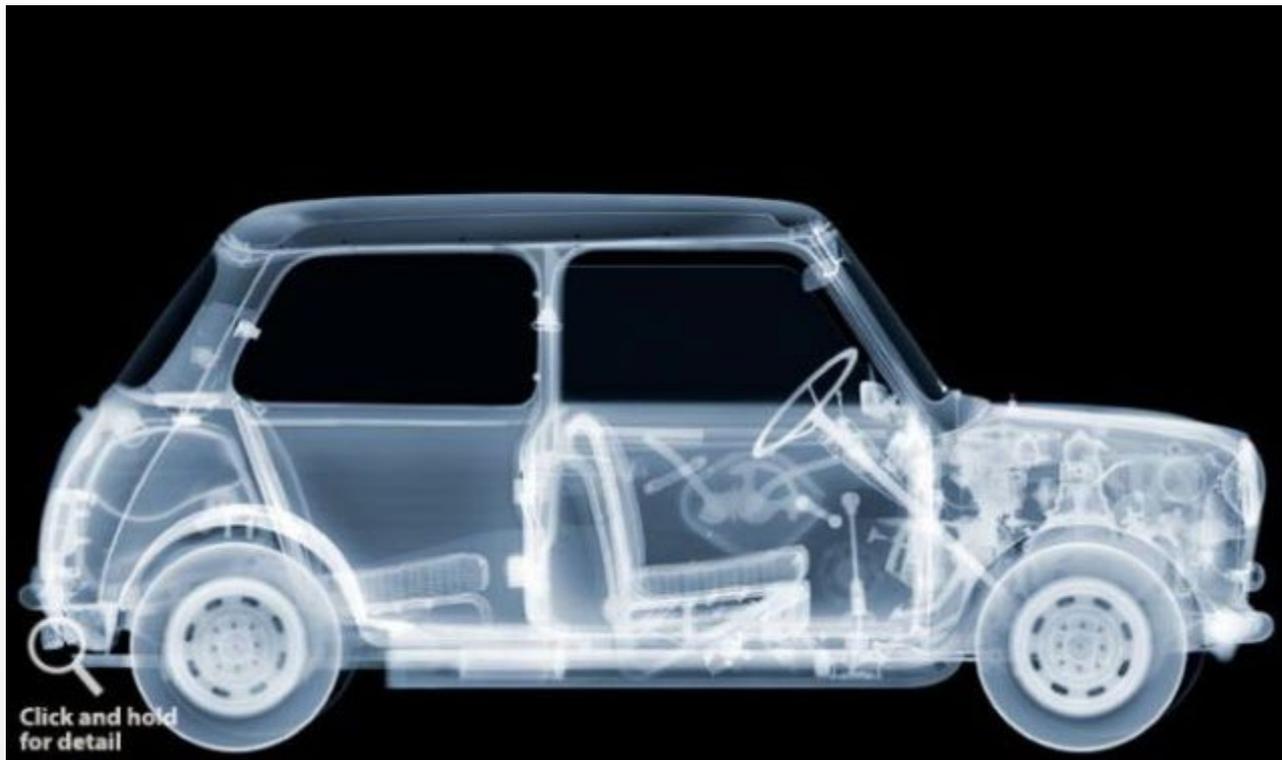
- Available at the FSW Bookstore
- Purple top (tunic or polo) and black pants
- If you have tattoos on your arms, wear a long-sleeve polo shirt or a black shirt under top
- You should buy AT LEAST two sets
- Black shoes



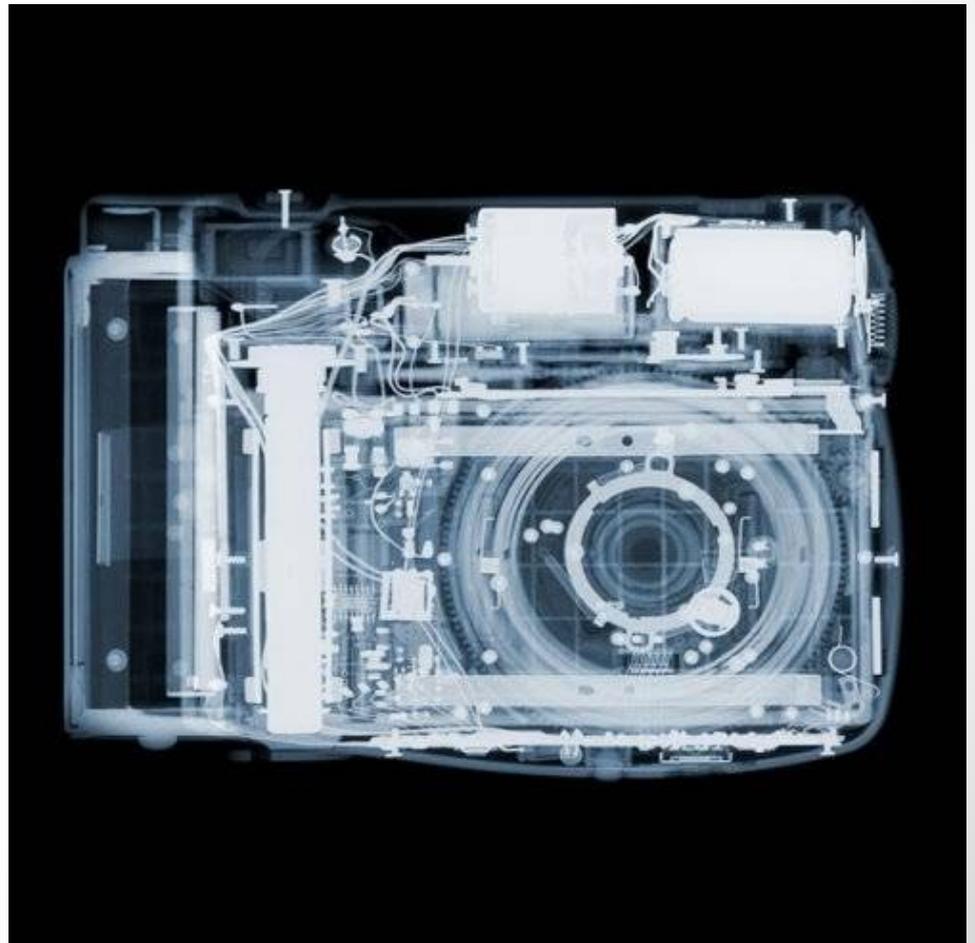
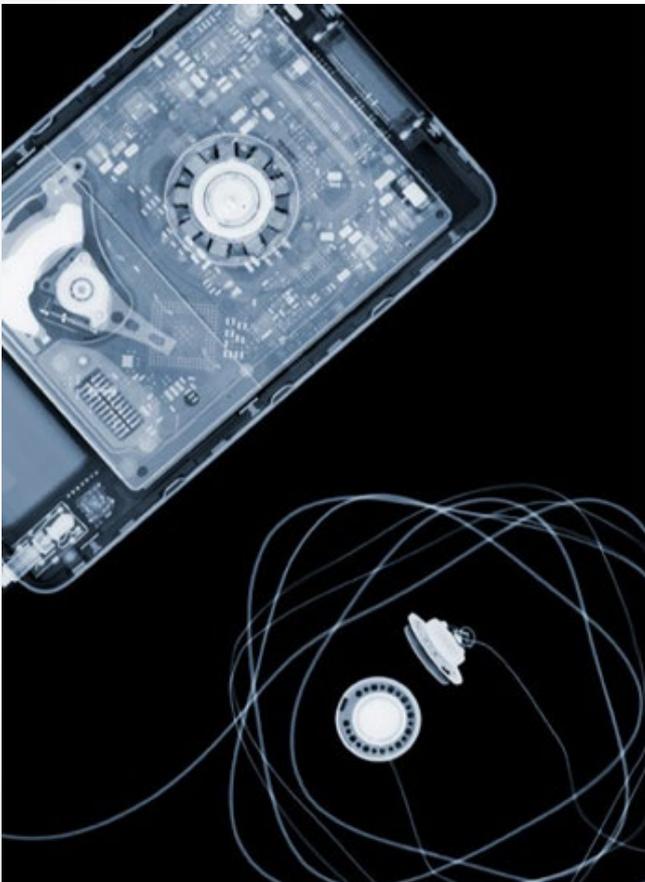
Dress Code continued

- All visible tattoos must be cleared by the Clinical Coordinator
- Piercings (excluding 1 pair of earrings) must be removed
- Cologne/Perfume must not be strong
- Hair must be pulled back and off your shoulders
- Facial hair trimmed close to the face
- Jewelry must be minimal; one pair of earrings one necklace...see dress code in handbook

You will be driving A LOT
throughout your two years in
the program



Cell phones must be on mute and concealed. No photographs can be taken at the clinical sites unless approved by the Clinical Instructor.



Smoking & Vaping is not allowed at
any clinical site or anywhere on our
campus



Grading for class and clinic

Class grading scale

93 to 100 A

85 to 92 B

75 to 84 C

Below 75 F

Clinical grading scale

96 to 100 A

91 to 95 B

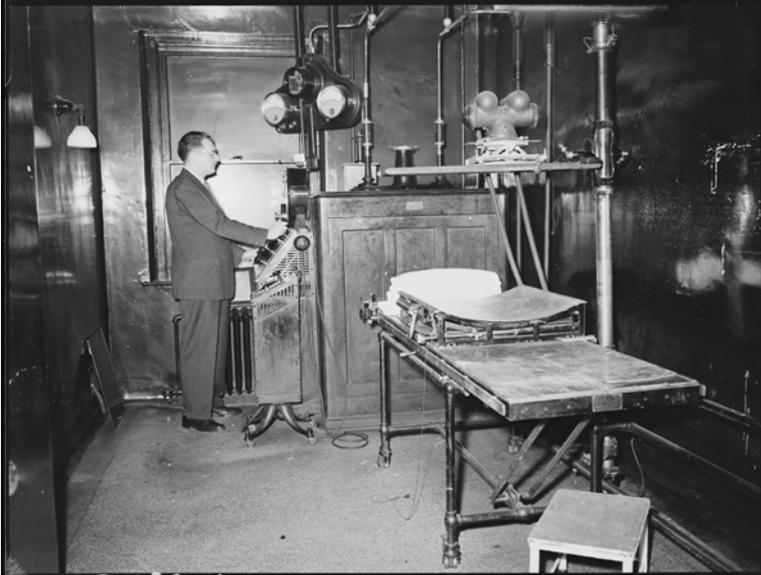
85 to 90 C

Below 85 F



Class Labs

- Lab schedule will be posted on the lab door and on Canvas.
- Labs will be held Tuesdays, Wednesdays and Thursdays 2:00 pm to 4:00 pm and 4:00 pm to 6:00 pm



Student Accident Insurance

- Covers accidents that occur on campus or in the performance of your clinical duties
- It is **not** health insurance



- If you have a change in your criminal background or health report while you are in the program please notify the Program Director immediately.

FSW Facebook page

- Group: FSW Radiologic Technology Program
- Closed Group
- <https://www.facebook.com/groups/1672365816312501/>
- Great place to look for job opportunities



**Do not message or “friend”
program administration, faculty,
or Clinical Instructors on
Facebook or other social media.**

**All e-mail must go through the
FSW e-mail system**

Check your FSW e-mail daily

- The first Wednesday and Friday of Clinic will be held on campus.
- A schedule will be given to you during the first week of class.

Deadlines

- Are just that...the LAST day something is due





<p>CCH- Cape Coral Hosp Clinical hrs- 7-3:30 Clinical Instructor- Lauren Liebman 239-424-3636 636 Del Prado Blvd, Cape Coral</p>	<p>LMH- Lee Memorial Hospital clinical hrs 7-3:30 Clinical Instructor- Mel Ingram 239-343-2533 2776 Cleveland Ave, Ft. Myers</p>
<p>GCMC- Gulf Coast Med Ctr Clinical hrs- 7-3:30 Clinical Instructor- Annette Ridley 239-343-0130 13681 Doctors Wav. Ft. Mvers</p>	<p>PRMC- Physicians Reg Med Center (Pine Ridge) clinical hrs 7-3:30 (OR only), or 8-4:30 Clinical Instructor- Matt Morris 239-304-4866, 6101 Pine Ridge Rd, Naples</p>
<p>HPMC-Health Park Med Ctr clinical hrs 7-3:30 Clinical Instructor- Terri Haugh 239-343-6239 9981 S HealthPark Dr. Ft. Myers</p>	<p>FMH- Fawcett Memorial Hosp clinical hrs 7:30-4 Clinical Instructor- Dave Ingram 941-624-8778 21298 Olean Blvd, Port Charlotte</p>
<p>NCH- Naples Comm Hosp (Baker Hosp) Clinical hrs- 7-3:30 Clinical Instructor- Talia Minichiello 239-436-5326 350 7th St N, Naples</p>	<p>LRMC- Lehigh Reg. Med Ctr Clinical hrs- 7-3:30 Clinical Instructor- Lindsey Dahlgren 239-368-4714 1500 Lee Blvd, Lehigh</p>
<p>NCH- No Naples Hosp- NON-clinical hrs 7-3:30 Clinical Instructor- Erin Sholtis & Talia Minichiello 239-624-9159 or 552-7244 11190 Health park Blvd, Naples</p>	<p>AMI-American Imaging clinical hrs- 8-4:30 Clinical Instructor- Ashley Partridge 941-235-8762 23081 Harbor View Rd, Port Charlotte</p>
<p>ProScan Imaging Center- clinical hrs 8-4:30 Clinical Instructor- TBA 239-624-6645 1715 <u>Medical Blvd</u>, Naples (Off Immokalee Rd)</p>	<p>Health Park Commons clinical hrs- 8-4:30 Clinical Instructor- Phoenix Schofield 239-343-7246 16281 Bass Rd, Ft. Myers</p>
<p>ProScan Imaging Center- clinical hrs 8-4:30 Clinical Instructor- TBA 239-624-4060 <u>9th St</u>, Naples (Across the street from NCH Baker)</p>	<p>Sanctuary Clinical hrs- 8-4:30 Clinical Instructor- Christina Johnson 239-343-9455 ext 3 8960 Colonial Center Drive, Ft. Myers</p>
	<p>Surf Side clinical hrs- 8-4:30 Clinical Instructor- Michelle Ehret & Kevin Herrera 239-541-7530 ext 2 2441 Surfside BLVD, Cape Coral</p>

Clinical Assignments And Orientations