



**Summer 2019 (19-02)  
Fire Fighter I/II Certification  
Program Application Process**

**\*PLEASE READ CAREFULLY\***

**THIS APPLICATION IS FOR THE CLASS STARTING IN JUNE 2019 ONLY!**

**IMPORTANT** -Completed applications will be accepted in person, in order of receipt. **Incomplete applications will be returned to the student. All copies required, are the responsibility of the student, Florida SouthWestern State College will not make copies.**

Applications will be accepted in person at the Florida SouthWestern State College **Lee Campus, Building B, Room 135A** from March 18, 2019, to May 31, 2019 Monday through Thursday 9am – 4pm (No Fridays).

**APPLICATION ACCEPTANCE PROCESS** - Complete applications will be accepted in the order of receipt and **until the program is full**. Specific information on class registration will be sent to your Florida SouthWestern State College email address **ONLY**. You can forward your Florida SouthWestern State College emails to your main email account by logging into your portal, clicking on E-mail (top right), then options.

**GENERAL  
REQUIREMENTS:**

- ✓ Be at least 18 years old.
- ✓ Have no felony convictions or misdemeanor convictions involving moral turpitude. (Contact the Florida Bureau of Fire Standards and Training with any questions.)
- ✓ Have a High School Diploma or GED.
- ✓ Pass a physical examination by a licensed Florida physician.
- ✓ Submit fingerprints for background check.
- ✓ Submit copies of required testing.

*Florida SouthWestern State College, an equal access institution, prohibits discrimination in its employment, programs and activities based on race, sex, gender, age, color, religion, national origin, ethnicity, disability, pregnancy, sexual orientation, marital status, genetic information or veteran's status. The College is an equal access/equal opportunity institution. Questions pertaining to educational equity, equal access, or equal opportunity should be addressed to Title IX Coordinator/Equity Officer, 8099 College Parkway, Fort Myers, Florida 33919, [equity@fsw.edu](mailto:equity@fsw.edu), 239.489.9051 or to the Assistant Secretary for Civil Rights, United States Department of Education.*

## APPLICATION STEPS:

1. **Apply to Florida SouthWestern State College online.**  
<http://www.fsw.edu/admissions>

**NEW STUDENTS:** You must apply to the college, Florida SouthWestern State College before you can submit your Fire Fighter Application to the EMS Department.

**CURRENT FLORIDA SOUTHWESTERN STATE COLLEGE STUDENTS:** If you are a current Florida SouthWestern State College student (if you have attended FSW in the last 12 months), you will NOT need to re-admit in person to the College, but will need to verify that you are declaring the appropriate program /degree code (PSAV FFMS). If you are currently seeking an associate degree in Fire Science, or if you need to change your major, you must complete a “Change of Student Data” form, available at registration and/or advising offices, district wide or look for “Name/Address Change Form” at <http://www.fsw.edu/registrar/>. In addition to any other degrees or certificates, you must also indicate that you are Firefighter Certificate seeking.

2. **FINANCIAL AID: The Fire Fighter Certification Program may not meet the requirement for federal financial aid.** Please contact Jaime Perez in the financial aid office for additional information-239-433-6985.

## PSAV Scholarship – Workforce Education

**\$1,000.00**

The PSAV Scholarship is a one term, need based grant (fall/spring/summer), for Florida and Non-Florida residents. This scholarship is designated for FSW students who are enrolled in the **Fire Fighter I/II Certificate** program. To be eligible for this scholarship students must meet the below listed criteria:

- Student must be a U.S. citizen or meet the requirements of an eligible non-citizen as defined by the Federal Financial Aid Program
- Student must submit a valid Free Application for Federal Student Aid (FAFSA) including completion of verification, if required <https://fafsa.ed.gov/>
- Student must be enrolled full time
- Student must meet and maintain Satisfactory Academic Progress (SAP) and have a minimum cumulative 2.0 GPA or above
- Student must demonstrate financial need via the FAFSA
- Student must complete and submit the FSW Online Scholarship Application each academic year <https://www.fsw.edu/financialaid/forms/>

3. **You must request your high school transcripts and have them sent to the Admissions Office and college transcripts need to be sent to the Registration Office.**
4. **Applicants must meet one of the following Program Admission Testing Requirements and provide a copy of test scores or diploma:**

Copy of an Associate’s Degree or higher from a regionally accredited institution.

**OR**

Postsecondary Education Readiness Test (PERT): minimum scores - Reading (106), Writing (103), and Math (114). Test date must be within the previous two years. (If you plan on attending EMT or Paramedic class the PERT is required)

TESTING INFORMATION: <http://www.fsw.edu/testing>

**Collier Campus** Testing is available by appointment - (239) 732-3703 or (239) 732-3789.

**Hendry/Glades Centers** Testing is available by appointment - (863) 674-6023.

**Lee Campus** Testing is available by appointment - (239) 489-9237 or come to the Assessment Center, Areca Hall, Building P, Room 207.

**Charlotte Campus** Testing is available by appointment - (941) 637-5632.

Testing Preparatory materials can be found at:

<http://www.fsw.edu/assets/pdf/testing/PertStudyGuide.pdf>

**OR**

ACT-E: minimum scores - Reading (19), English (17), Math (19). Test date must be within the previous two years.

**OR**

SAT-R: minimum scores - Critical Reading (440), Math (440). Test date must be within the previous two years.

**OR**

Students who began the 9th grade in a Florida public school during the 2003-2004 school year (or entered 9th grade in a Florida public school any year after 2003-2004) and received a standard diploma from a Florida public school are exempt and may choose whether or not they wish to take the placement test.

**OR**

Active duty members of any branch of the United States Armed Services are exempt and may choose whether or not they wish to take the placement test.

**OR**

TABE - Full Battery Level A: minimum score - 10. Test date must be within the previous two years. (If you plan on attending EMT or Paramedic class the TABE is NOT accepted)

In Lee County: Lee County High Tech Central 3800 Michigan Avenue, Fort Myers, FL 33916 Tel: 239-334-4544

In Collier County: Lorenzo Walker Institute of Technology 3702 Estey Avenue, Naples, FL 34104 Tel: 239-377-0900

In Charlotte County: Charlotte Technical College 18150 Murdock Cir., Port Charlotte, FL 33948 Tel: 941-255-7500

**5. High School Diploma – Attached a copy of your high school diploma to your Fire Fighter Certification application.**

**6. Provide a copy of your valid Florida Driver’s License OR birth certificate indicating that you are 18 years of age or older and submit with application.**

**7. Pay \$325.00 Application Fee (non-refundable) at cashier’s office at any campus and submit paid receipt with application.**

- Includes application administration fee
- Three 2 hour sessions PPAT (Practice Physical Ability Testing) (See PPAT sign up schedule)
- PPAT (Physical Ability Test) (See PAT booklet for more information)

**8. State Form DFS-K4-1022 - Medical Examination to Determine Fitness for Fire Fighter Training: We will email this medical form to your FSW email address along with the instructions about registering for fire fighter I course AFTER your application has been accepted.**

- We will email you a copy of the Medical Examination to Determine Fitness for Fire Fighter Training

(Form DFS-K4-1022) once your application has been accepted. This form shall be completed before class starts and should be taken completed to your first PPAT. If the form is not completed you will not be allowed to stay for the practice.

- The Doctor/Practitioner must be licensed to practice in the State of Florida.
- Your doctor's name, address, phone number, title and date of exam must be legible.
- Doctor MUST mark that you are fit to engage in firefighter training and sign in the correct box on form DFS-K4-1022.
- All blanks on form must be completed.

**This completed form must be brought to the first practice.**

## **9. Attend Orientation**

Once you have passed the Physical Ability Test you will attend orientation following the Physical Ability Test. You should wear dark blue or black pants and a plain white t-shirt. Bring paper and pen. You will be measured for a class uniform at orientation. Please bring a checkbook or cash to pay the uniform company (estimated cost \$125.00).

## **ADDITIONAL INFORMATION:**

### **First day of Fire Fighter I**

After completing orientation your first day of class is Tuesday, July 2, 2019 .

### **Obtain Bunker Gear.**

To obtain bunker gear you must pay to rent the gear at any campus bookstore and bring the receipt to the Fire Academy Coordinator at the North Collier Fire Training Center. To rent the complete set of gear it is a total of \$525. This price includes the helmet, pants, and coat. You will be responsible to purchase a hood, gloves, and boots.

**OR**

Vendors that are not affiliated with Florida SouthWestern State College or the North Collier Fire Training Center are often at orientation, so you may wish to plan accordingly.

### **Fingerprints/background check**

Fingerprints will be required at a later date and the Fire Academy Coordinator will inform you of how and when to start the process.

### **Buy textbooks (books should be available by start of class)**

Available at Florida SouthWestern State College Bookstore (Lee & Collier Campuses)  
The Essentials of Fire Fighting and Fire Department Operations, 6<sup>th</sup> Edition” By IFSTA,  
ISBN 9780133140804

## **Practices, PAT, Orientation, Class and Training Location**

North Collier Fire Training Center, 1885 Veterans Park Drive, Naples, FL 34109.

### **PPAT (Practice Physical Ability Testing)**

- Three 2 hour sessions are included in the application fee (Practice Physical Ability Testing).
- Bring completed Medical Form (State Form DFS-K4-1022) to you first Practice session for the physical ability test.
- The PPAT sessions will allow the applicant to be better prepared and become familiar with the components of the PAT (Physical Ability Test)

Practice Sessions are NOT Mandatory - maximum of 25 applicants for each two hour PPAT session.

### **PAT (Physical Ability Test)**

- ✓ The PAT will be: Saturday, June 29, 2019 at 8:00 am
- ✓ Candidates are advised to arrive 15 minutes early. Any candidate who arrives late **will not be** allowed to participate.
- ✓ Applicants must be appropriately dressed (i.e., T-shirt / sweat-shirts with long or short sleeves, athletic shorts / sweat pants and athletic shoes). **NO** jewelry, cut-offs, sleeveless tank tops, sandals, etc. **Applicants who fail to meet the dress code will not be allowed to participate and will have voluntarily disqualified themselves.**
- ✓ Successful passing of the PAT is **mandatory** for every applicant.



Summer 2019 (19-02)

## Application for Fire Fighter I/II Certification Program

Legal Name (print): \_\_\_\_\_  
Last First Middle

College Banner ID @ \_\_\_\_\_

Mailing Address: \_\_\_\_\_  
Street Apt # City State Zip

Phone: \_\_\_\_\_  
Home Phone Cell Phone Other Phone

**IMPORTANT** - All notification regarding acceptance, including how to register for your classes, will be sent to your **Florida SouthWestern State College email address**. New Students: After you have completed your FSW application, go to <http://www.fsw.edu/> and click on "Florida SouthWestern Portal" for access to your Florida SouthWestern email account. Returning Students: Click on "FSW Portal" for assistance on how to access your FSW email address.

Florida SouthWestern State College Email Address: \_\_\_\_\_ @bucs.fsw.edu  
(MUST BE COMPLETED - NO PERSONAL EMAIL ADDRESSES ACCEPTED)

**Florida SouthWestern State College - Fire Academy Use Only:**

Initial admissions documentation required (Items 1 to 5):

- \_\_\_\_\_ Admissions to the college
- \_\_\_\_\_ Copy of High School Diploma \_\_\_\_\_ GED \_\_\_\_\_ or College Degree \_\_\_\_\_
- \_\_\_\_\_ Admission Testing Result PERT \_\_\_\_\_ or TABE \_\_\_\_\_ or EXEMPT \_\_\_\_\_
- \_\_\_\_\_ Copy of Driver's License \_\_\_\_\_ or Birth Certificate \_\_\_\_\_
- \_\_\_\_\_ Application Fee Receipt (\$325)
- \_\_\_\_\_ Major code PSAV FFMS

To be completed before and/or during training:

- Medical Form
- Successfully pass the PAT Test
- Fingerprints (during Firefighter II class)

FSW Employee (print) \_\_\_\_\_ Sign & Date \_\_\_\_\_

I CERTIFY that this application and the associated documents are complete and accurate. I further understand that I will be subject to a criminal background check during this program, which will be utilized by the Florida Bureau of Fire Standards and Training to determine eligibility for issuance of a Fire Fighter Certification after successful completion of program and State testing.

Signature of Applicant \_\_\_\_\_ Date \_\_\_\_\_



## PPAT (Practice Physical Ability Testing) Sign Up Sheet

**The PPATs are at the North Collier Fire Training Center, 1885 Veterans Park Drive, Naples, FL 34109.**

Actual PAT Test: Saturday, June 29, 2019 8:00 am

Fire Academy Orientation – Saturday, June 29, 2019 right after the PAT test.

Fire I first day of class—Tuesday, July 2, 2019 -- Tuesday and Thursdays 5pm-10pm—Saturday 8am-7pm

**Please choose three dates and times from the following two week time frame:**

Monday 6/17 to Friday, 6/21/2019

**OR**

Monday, 6/24 to Friday, 6/28/2019

starting at 5pm, 6pm, or 7pm

**These sessions are not mandatory** - maximum of 25 applicants for each 2 hour PPAT session.

Schedule and attend three practices:

**Please sign up for three Practice Physical Ability dates/times below:**

#	Date	Time
1		
2		
3		

Name \_\_\_\_\_ Phone \_\_\_\_\_

FSW Email \_\_\_\_\_ @bucs.fsw.edu

Signature of Applicant & Date \_\_\_\_\_



## Florida SouthWestern State College Fire Academy Waiver

I hereby understand the Florida State Statute 633.412

- (1) A person applying for certification as a firefighter must:
  - (a) Be a high school graduate or the equivalent, as the term may be determined by the division, and at least 18 years of age.
  - (b) Not have been convicted of a misdemeanor relating to the certification or to perjury or false statements, or a felony or a crime punishable by imprisonment of 1 year or more under the law of the United States or of any state thereof or under the law of any other country, or dishonorably discharged from any of the Armed Forces of the United States. "Convicted" means a finding of guilt or the acceptance of a plea of guilty or nolo contendere, in any federal or state court or a court in any other country, without regard to whether a judgment of conviction has been entered by the court having jurisdiction of the case.
  - (c) Submit a set of fingerprints to the division with a current processing fee. The fingerprints will be forwarded to the Department of Law Enforcement for state processing and forwarded by the Department of Law Enforcement to the Federal Bureau of Investigation for national processing.
  - (d) Have a good moral character as determined by investigation under procedure established by the division.
  - (e) Be in good physical condition as determined by a medical examination given by a physician, surgeon, or physician assistant licensed to practice in the state pursuant to chapter 458; an osteopathic physician, surgeon, or physician assistant licensed to practice in the state pursuant to chapter 459; or an advanced registered nurse practitioner licensed to practice in the state pursuant to chapter 464. Such examination may include, but need not be limited to, the National Fire Protection Association Standard 1582. A medical examination evidencing good physical condition shall be submitted to the division, on a form as provided by rule, before an individual is eligible for admission into a course under s. [633.408](#).
  - (f) Be a nonuser of tobacco or tobacco products for at least 1 year immediately preceding application, as evidenced by the sworn affidavit of the applicant.
- (2) If the division suspends or revokes an individual's certificate, the division must suspend or revoke all other certificates issued to the individual by the division pursuant to this part.

If you are not sure about the above statement or have issues regarding the above statement please call The State of Florida at (850) 245-6270.

Print Name: \_\_\_\_\_

Signature: \_\_\_\_\_