

2023 – 2024 Program Planning Worksheet / Suggested Course Sequencing

NOTICE TO STUDENTS: This document is not to be considered an official program of study, rather a worksheet for preliminary planning purposes. Many courses have *minimum grade* and/or *prerequisite requirements* as outlined in the college catalog *Many courses are not offered every term*. Students should work with a Student Success Coordinator in the School of Business and Technology.

Student Name: _____ Student ID Number: _____

CCC-INFORMATION TECHNOLOGY SUPPORT SPECIALIST REQUIREMENTS

Core Certificate Requirements*	Credit Hours	Prerequisite(s)	Offered every term?	Offered online?	Met √	OPPORTUNITY: Ask a Student Success Coordinator about the AS degree affiliated with this certificate program, and Gold Standard Articulation of industry certificates (CompTIA A+). Graduation: All program requirements must be met in order to be eligible for graduation. Students must indicate their intention to attend the commencement ceremony, by completing the "Commencement Form" by the published deadline. Make an appointment with a Student Success Coordinator to ensure you are on track to graduate. <i>*All courses have a minimum grade requirement of "C" or better to count toward this degree program.</i>
CGS 1100 Computer Applications for Business ¹	3		Yes	Yes		
CIS 2321 Systems Analysis and Design	3	CTS 1131 & CTS 1133	Varies, Always Spring	Lee Campus		
CNT 1000 - Computer Networking Essentials	3	CTS 1131	Yes	Yes		
CTS 1131 - Computer Hardware	3		Yes	Yes		
CTS 1133 - Computer Software	3		Yes	Yes		
Any COP, CGS, CTS, CNT, CIS, CAP, or EET prefix course at the 1000 or 2000 level	3	Varies	Varies	Varies		
TOTAL CERTIFICATE CREDIT HOURS	18					
Notes:						

Suggested Course Sequencing

Fall Term	Credits	Met √	Spring Term	Credits	Met √
CGS 1100 - Computer Applications for Business ¹	3		CIS 2321 - Systems Analysis and Design	3	
CTS 1131 - Computer Hardware	3		CNT 1000 - Computer Networking Essentials	3	
CTS 1133 - Computer Software	3		Any COP, CGS, CTS, CNT, CIS, CAP, or EET prefix course at the 1000 or 2000 level	3	
Total	9		Total	9	

¹ Students who have successfully completed CGS 2108 will have met the requirement for CGS 1100.

NOTE: Course sequences provided on this page are formatted to help ensure the most direct path to program completion. Deviation may add to the overall time to complete the degree, as many courses require prerequisites or are not offered every term.

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