

I want to take a moment to thank everyone on all the campuses and the Hendry/Glades center for your participation in the informational meetings and assessment process for the college's print management program. Without your participation and feedback we would not have been able to begin building a program that is not only more efficient and cost effective, but also much more sustainable for our institution.

As part of this administrative printing initiative, one task was to replace all existing copy machines with more efficient multi-function devices that will now serve as your main printer, scanner, copier and in some cases fax machine. This equipment replacement has already started and is scheduled to be complete college wide by Friday, December 13th.

Another goal was to reduce the college's printer fleet to most effectively utilize college resources, as it is much less expensive to print to multi-function devices than to individual printers. Printers use more electricity, toner is more expensive, maintenance and replacement parts are more costly, and they utilize more staff time to support.

Through the assessment process printers were identified to be removed from the fleet. Below you will find a link to a listing of printers scheduled to be removed and the locations of the multi-function devices college-wide.

During the months of January and February, we will monitor and review printing data college-wide. It may be determined that we can make additional printer fleet reductions.

Again, thank you for your participation in this initiative. If you have any questions, please feel free to contact Auxiliary Services at Auxiliary.Services@edison.edu.

<http://www.edison.edu/viewdoc.php?id=295286>