

**District Board of Trustee Policy
(BOT)**



Policy Title: Information Technology Resources

Policy Number: 6Hx6:2.09

Specific Authority:

Florida Statute 1001.64
Florida Administrative Code

Policy Approved: 11/17/15

Policy:

All college information technology resources are for purposes related to the mission of Florida SouthWestern State College and shall be acquired and used in accordance with the mission of the college and its learning-centered principles. The President (or designee) is authorized to establish procedures and guidelines necessary and appropriate in the implementation of these policies. Procedures and guidelines may be related to acquisition, development, use and implementation of technology, including but not limited to the following:

1. Acceptable Use of Information Technology Resources
2. Computer Hardware and Software Standards
3. Online Privacy, Access, and Security
4. User Authentication
5. Technical and Operational Currency
6. Information Preservation and Confidentiality
7. Instructional Technology
8. Compliance with Laws, Rules, and Regulations
9. Technology Governance

These policies, along with implementing procedures and guidelines, shall be adhered to by all college units as well as all individuals who operate or use the information technology resources of the college.

Information technology resources are, without limitation, facilities, technologies, and information resources used for college information processing, transfer, storage, and communications. Included in this definition are computer labs, classroom technologies, computing and electronic communications devices and services, such as e-mail, networks, telephones (including cellular), voice mail, fax transmissions, video, multimedia, instructional materials. This definition is not all inclusive, but rather reflects examples of college equipment, supplies and services.