

**District Board of Trustee Policy
(BOT)**



Policy Title: Workload for Faculty

Policy Number: 6Hx6:3.07

Specific Authority:

Florida Statute 1001.64(18)

Florida Administrative Code 6A-14.0491

Policy Approved: 04/06/21

Policy:

The President shall establish guidelines and procedures which assign faculty as needed to support the College's statement[s] of purpose and statutory mission and provide for the equitable and reasonable assignment of faculty responsibilities, including, where appropriate, course instruction and mode, scheduling and publication of contact and office hours, academic advising, committee membership, guidance of student organizations, professional development, and service to the community. These guidelines and procedures shall encourage and promote meaningful availability of faculty to their students, faculty engagement with colleagues, active faculty involvement in curriculum development and division and College matters, flexibility based on the unique needs and requirements of specific program areas, and accountability to College stakeholders. Faculty should not assume or be assigned internal or external responsibilities that might encroach upon either the quality or the quantity of the work they are employed to perform for the institution.