

INTERNSHIP CHECKLIST

PHASE 01 PRE-REQUISITES	<input type="checkbox"/> Pre-requisites <ul style="list-style-type: none">✓15 credit hours of program-specific coursework✓Minimum GPA of 2.5
PHASE 02 EXPLORING YOUR INTEREST	<input type="checkbox"/> Engage in self-discovery Consider your strengths, values, needs, and joys and how they connect to your career path. <input type="checkbox"/> Utilize campus resources Attend a Career Connection Center event, lecture, or workshop. Meet with FSW's Internship Coordinator
PHASE 03 FINDING AND SECURING INTERNSHIPS	<input type="checkbox"/> Job Boards, Networking, Career Fairs, Career Center Staff <input type="checkbox"/> Application & Resume <input type="checkbox"/> Interview
PHASE 04 APPROVAL AND ENROLLMENT	<input type="checkbox"/> Internship Application & Agreement <input type="checkbox"/> Individualized Study Plan <input type="checkbox"/> Enroll in Internship Course
PHASE 05 START INTERNSHIP	<input type="checkbox"/> Internship Hours <input type="checkbox"/> Course Deliverables <input type="checkbox"/> Final Assessment & Evaluations



Career Connection Center