

FSW Curriculum Committee Calendar
AY 24-25

Dean Signature Step Complete	Committee Meeting Date (3rd Friday)	Proposal Types & Effective Deadlines	Effective Academic Term*
9/6/2024	9/20/2024	Information Items only (e.g., state mandated changes, accrediting, or licensing boards; administrative adjustments to catalog; syllabus changes made since April). VPAA-approved memos submitted in Summer 2024 for immediate processing will have become effective for Fall 2024 and applied to the 2024-2025 catalog .	Fall 2024 (Retroactive)
10/4/2024	10/18/2024	Course and Program proposals may be submitted for this and subsequent meetings in AY 2024-2025. All Action Items approved by committee at meetings between 10/18/2024 and 2/21/2024 will take effect in Fall 2025 (2025-2026 catalog). Information Items may take effect sooner.	Fall 2025
11/1/2024	11/15/2024	DEADLINE for New Program/Certificate proposals with all associated New Course and Course Change proposals for a Fall 2025 start date. New Program proposals requiring SACSCOC approval must be scheduled for first read no later than the Nov. CC meeting. DEADLINE for Discontinuation of Program/Certificate proposals. Departments should work with the Office of College-wide	Fall 2025

		Curriculum and Academic Enhancement to meet the December 31 SACSCOC proposal deadline. Substantive change proposals must be complete by December 9th, 2024.	
1/8/2025	1/17/2025	DEADLINE for Program Change Proposals. First read in January, may be subsequently approved at Feb. 2025 meeting.	Fall 2025
2/7/2025	2/21/2025	DEADLINE for New Course, Course Change, and Course Discontinuation proposals All changes to the AY 2025-2026 catalog must be approved by the Feb. 2025 meeting.	Fall 2025
3/7/2025	3/28/2025	All proposal types may be submitted for the March and April CC meetings. All approved action items take effect in Fall of the next calendar year. Approved information items (e.g., memos, some syllabus changes) may take effect sooner.	Fall 2026
4/4/2025	4/18/2025	All proposal types may be submitted for the March and April CC meetings. All approved action items take effect in Fall of the next calendar year. Approved information items (e.g., memos, some syllabus changes) may take effect sooner.	Fall 2026

*The Effective Academic Term is the first term in which approved proposals will take effect. Unless an exception is granted by the VPAA, all approved proposals take effect in the next calendar year at the beginning of the Fall academic term. Exceptions to deadlines must be approved by the VPAA. Effective academic terms correspond to associated catalogs in which approved actions or information items will be applied: Fall 2025 = 2025-2026 catalog; Fall 2026 = 2026-2027 catalog.