

# Research Reassigned Time Application

Full-time faculty with robust research agendas may be considered for reassigned time up to a maximum of six (6) institutional load hours, in order to conduct research and scholarly activity. Reassigned time has an expected equivalent workload in research and scholarly activity. Faculty who are provided reassigned time for research and scholarly activity will be evaluated on their scholarly productivity and quality annually by the Dean/Supervising Administrator prior to potential granting of renewal of reassigned time for research and scholarly activity. Faculty who accept reassigned time for research and scholarly activity are limited to overloads of no more than one course section up to four (4) hours maximum of four (4) instructional load hours, per semester (Fall and Spring). A maximum of seven (7) full-time faculty members, new and renewed (see 8.11.2)—may be awarded research reassigned time in any academic year. Faculty currently on research reassigned time may apply for renewal each year. Renewal may be granted subject to approval from the committee, academic deans, and the Vice President of Academic Affairs.

Deadline for submission is January 15.

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**Faculty Name**

**School**

**E-mail**

**Office Phone**

**Field of  
Research**

**Field of Expertise/Planned Research**

**Did you win an  
external grant?**

Yes

No

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**Please provide the details of your most recent academic publication (leave blank if none)**

**Article/Book Title (& Co-authors, if any)**

**Publication Type**

Academic Journal

Book

Book Chapter

Other

**Publication Date (Year)**

**Publication Title or Book Publisher**

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**Please provide the details of your most recent major academic conference presentation (leave blank if none)**

**Conference/Proceedings Name**

**Conference Date (Year)**

**Presentation Title**

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**Describe your past research and its importance to your field.** (Limit your response to the space provided below.)

**Describe your planned research to include background importance, specific projects, and outcomes or goals associated with the work.** (Limit your response to the space provided below.)

**Describe how your research may involve students and/or add to their classroom experiences.** (Limit your response to the space provided below.)

**Describe how your research may impact the Southwest Florida community.** (Limit your response to the space provided below.)

**Describe how your research may benefit the college financially (e.g., grants, patents, royalties, etc.).** (Limit your response to the space provided below.)

**Number of expected publications (does not include institutional publication of thesis or dissertation).** Responses will be used as a benchmark for evaluation during annual and comprehensive evaluation. Answer according to expectation, not potential.

0                      1                      2                      3 or more

**Please provide a list of up to three (3) potential publications to which this work may be submitted.** Responses will be used as a benchmark for evaluation during annual and comprehensive evaluation. Answer according to expectation, not potential.

**Number of expected conference presentations.** Responses will be used as a benchmark for evaluation during annual and comprehensive evaluation. Answer according to expectation, not potential.

0                      1                      2                      3 or more

**Please provide a list of up to three (3) potential conferences to which this work may be submitted.** Responses will be used as a benchmark for evaluation during annual and comprehensive evaluation. Answer according to expectation, not potential.

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*for Dean only*

**I support this reassigned time research application.**

Yes              No

**Dean signature**

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*for Office Asst. VP of Institutional Research, Assessment, and Effectiveness only*

**I have spoken with the applicant to confirm a date to meet and discuss goals and specific benchmarks should the application be successful.**

Yes              No

**Asst. VP of IR, Assessment, & Effectiveness signature**

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