

4

Please follow the steps below to accept or decline the award/loan offer:

- 1- Log into your FSW Portal using your USERNAME AND PASSWORD
- 2- Click on Financial Aid & Student Services tab at the top of the page
- 3- Click on My Financial Aid Online
- 4- Click on the Student and Financial Aid tab on top of the page
- 5- Click on Financial Aid
- 6- Click on My Award Information
- 7- Click on Award by Aid Year
- 8- Select the current school year and click SUBMIT
- 9- Click on Accept Award Offer tab when it appears
- 10- Choose Accept or Decline for each fund

After you accepted a loan, go to <https://studentaid.gov/> and complete a Master Promissory Note (MPN). If you are a first time borrower complete the Entrance counseling and the Financial Awareness.

If you received a loan the previous year at FSW, the Entrance counseling and MPN will carry over.