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Title IV Authorization

Federal financial aid awards (Pell, SEOG, Subsidized, Unsubsidized, and PLUS loans) can only be used to pay tuition and fees, and housing charges. Students may use their federal financial aid to pay other charges on their account. For that, Federal regulations require colleges and universities to obtain an authorization from the student in order to apply Federal Title IV financial aid funds to other educationally related non-institutional charges such as books, parking

fines, etc. If you are receiving Federal financial aid in excess of allowable charges, you may authorize Florida SouthWestern State College to use these funds to pay other current charges or pay up to \$200 or other prior year charges.

If you DO NOT provide an authorization, you will not be able to apply educational related charges (books, fines, etc...) to your account.

This authorization is completed electronically and will be valid for all subsequent semesters until the student submits a written request to the Office of Student Financial Aid to cancel the authorization.

Please follow the steps below for Title IV authorization (or refusal):

1. Log into your [FSW Portal](#) using your USERNAME and PASSWORD
2. Click on the Financial Aid and Student Services tab
3. Click on My Financial Aid Online Select the appropriate aid year and click SUBMIT
4. Click on the word "awarded"
5. Review authorization questions in the Resources/Additional Information tab.