

F-1 International Student Admissions and Enrollment Checklist

In order to be admitted to FSW and have an I-20 issued, F-1 applicants are required to submit:

- **International student admissions application & \$60 non-refundable fee:** Complete the online admissions application at apply.fsw.edu. The application will not be processed until fee is paid.
- **High school transcripts:** Must be evaluated by a NACES approved agency and a *document by document evaluation* with English translation is required.
- **College/university transcripts:** Must be evaluated by a NACES approved agency and a *course by course evaluation* with English translation is required.
- **Proof of English proficiency:** Refer to requirements at www.fsw.edu/international/admissions.
- **Proof of Finances:** Submit a *Financial Affidavit* located at www.fsw.edu/international/admissions following the instructions outlined in the form.
- **Copy of current passport**
- **Complete the information form for I-20 issuance:** E-mail completed form to internationalstudent@fsw.edu. Correct and clearly typed information must be provided in this form.

Transfer Students: If you are transferring from another SEVP approved college/university, the following additional documents must be submitted to FSW's Office of Admissions:

- ✓ Student Transfer Eligibility Form: A completed SEVIS Transfer Eligibility Form from a Designated School Official (DSO) or international student advisor at your current college/university.
- ✓ Copies of your visa, I-94 arrival/departure form and copies of all I-20 forms issues

***Please note: Reinstatement I-20s are not issued to students with a terminated status. A new initial I-20 will be issued instead. This will require a departure from the U.S. and re-entry with a new I-20.**

After arriving in the U.S.:

Report to Florida SouthWestern State College in person and meet with the Designated School Official (DSO) in Academic Advising at least 2 weeks before the semester start date.

In addition, you must submit the following documents to Office of Admissions:

- Current visa
- Current/previous signed I-20s
- Passport
- Proof of health insurance
- I-94 arrival/departure form
- Original documents (i.e. Financial Affidavit)

Complete the following steps prior to the start date of the semester listed on your I-20:

- Take the college placement test or request an exemption through proper qualifying documentation (i.e. ACT, SAT, prior college coursework, etc.).
- Meet with your assigned Student Advisor to review your education plan and enroll in classes.
- Attend the "International Student Orientation" and participate in a general "New Student Orientation" if required.
- Pay for classes by the payment deadline.