

Intent to Lead FSW Faculty-Led Study Abroad Program

Please submit proposals to Michael Messina, Edison (Lee) Campus, K-240 by Friday, Dec. 6, 2019.



The Center for International Education at FSW is seeking general information for planning faculty-led study abroad programs for spring and summer 2021. Specific details, budgets, syllabi, etc. are not required at this time. Please complete this form and submit no later than Friday, December 6, 2019 to Michael Messina in the Center for International Education at michael.messina@fsw.edu. Please note that by submitting this form, you are only proposing to lead a study abroad program. You will be required to complete a formal program proposal if selected.

Eligibility Requirements:

- Full-time faculty and administrators credentialed to teach may apply. Proposals from all FSW campuses is encouraged.
- All training is required to participate in international travel with students.
- Participation in planning meetings with CIE staff is an expectation.
- Faculty agree to FSW's commitment to duty to care.

Timeline for Faculty-Led Programs 2021

- Friday, December 6, 2019 Intent to Lead a Study Abroad Program Proposals Due
- Mid-January, 2020 Faculty notified if selected for full program submission
- Friday, April 17, 2020 Full program submissions due including details related to cost, itinerary, enhanced global learning objectives, etc.
- May 2020 Faculty-Led programs announced

Faculty Leader Name:

Campus Phone #:

FSW email address:

School

Additional Faculty Leader Information (if applicable)

Faculty Leader Name:

Campus Phone #:

FSW email address:

School

Preferred Travel Destination:

Program/Course Name (include FSW course prefix, number, title):

of Credits:

Proposed Term:

Pre-requisites (if any):

Which campus/center will this course be offered?:

On-Campus Dates:

Travel Dates:

Describe your experience in the chosen destination.

Has this destination been under a State Department Travel Advisory in the past year?

If answered 'Yes' to the above, please explain and justify your request:

Please explain why you are motivated to teach this course/program abroad and how students would benefit. Be specific about how the location will help meet or enhance intended course objectives.

Describe your proposed program in a short paragraph as it would appear in a course catalogue. Include details for marketing and promotional materials:

Program Logistics & Costs

***Although detailed program costs and a budget sheet are not due at this time, please provide an estimated cost per student including a general breakdown of airfare, ground transportation accommodations, group meals, visa fees, excursions, etc.:**

What is the ideal number of students to travel abroad with to meet the financial obligations as well as the learning objectives of the course (best estimate)?

Is there a third-party provider or local organization that you plan to partner with?

If answered 'Yes' to third-party, which provider/organization?

Do you have experience leading a faculty-led study abroad program at FSW or at another institution?

If yes, please describe your experience(s) including the course, number of students, and travel destination(s).

Faculty e-signature:

for Department Chair only

I support this proposal. **Yes** **No**

Department Chair e-signature:

for Dean only

I support this proposal. **Yes** **No**

Dean e-signature: