

STUDY ABROAD COURSE CREDIT APPROVAL PETITION

Student Instructions

Before you study abroad, you will need to have any courses you intend to enroll in reviewed to ensure transferability. Be aware that this approval process will take some time. Give yourself at least 15 working days for approval once you submit this form.

1. Complete and submit this form to the Center for International Education.
2. Include with this form a copy of all course syllabus/syllabi you intend to enroll during your study abroad experience.
3. Additionally, include a copy of your completed coursework and current class schedule from the FSW Portal.

*The Center for International Education will ensure the courses are reviewed by appropriate personnel and communicate the final decision/approvals.

When you arrive at your Study Abroad college or university, make arrangements for your final transcripts to be sent to the FSW Registrar Office and the Center for International Education. FSW cannot award credit for courses without the official transcript.

Personal Information

First Name

Last Name

Student ID Number

FSW Email Address

Study Abroad Information

Name of Study Abroad Institution

Location of Institution

Study Abroad Term/Year

Study Abroad Course Title and Number

FSW Equivalent (to be completed by
Academic Dean of the area of the course)

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PROGRAM, INSTITUTION, AND COUNTRY APPROVAL

Director, Center for International Education

Support

Do Not Support

Signature

Comments

STUDY ABROAD COURSE CREDIT APPROVAL PETITION

Academic Dean

Approve

Do Not Approve

Signature

Comments

Academic Dean

Approve

Do Not Approve

Signature

Comments

Registrar

Approve

Do Not Approve

Signature

Comments

Office of the Provost

Approve

Do Not Approve

Signature

Comments