**Student Assessment Meeting   
September 18, 2009**

In attendance: Steve Atkins, Mike Nissan, Kim Gresham, Tom Rath, Theo Koupelis, Peggy Romeo, Myra Walters, Joseph Kaye, Sabine Eggleston, Don Warren, JoAnn Lewin, Kristen Zimmerman, Gail Tracey, Elaine Schaeffer, Erin Harrel, Russell Swanson, Rodney Dennison, Kevin Coughlin, Bob Beeson, Mary Myers, Ellie Bunting, Dennette Foy, Pam Mangene, Marty Ambrose, Scott Van Selow, Kevin Shriner

Report from Marty Ambrose

* Marty Ambrose described the evolution of the Student Learning Outcomes Committee standing committee into the new Student Assessment Committee.
* This committee has two goals: overseeing assessment throughout the college and finishing the curriculum review.
* We’ll begin with the Sybert model.
* We’ll complete the course level assessment that is already in the works.

Initial Committee Charges from Steve Atkins

* This is the most important committee for SACS. We need to prove that we’re complying with the important academic standards, with curriculum, and with assessment
* We want to broaden the number of people involved with assessment at ESC
* We need to meet the 12 core standards for SACS. The most important area is assessment.

SAC Subcommittees

* Committee Gen – Ed Syllabus Review
  + Will review all syllabi
  + Although outcomes have been approved by the Curriculum Committee, if something is very wrong with the syllabus, the committee will make a recommendation to the chair
  + Will check third column
  + Departments will look at outcomes to make sure that they align with assessments
  + Will begin to define the AA level outcomes assessment program – go through core courses that make up Gen-Ed. Everything else is an elective.
  + Will look at a capstone course for AA
* Committee on Gen-Ed Assessment
  + Primarily will use the Sybert model
  + Will also look at results from MAPP test
  + Perhaps will do some indirect assessment work
* Committee on Student Services
  + Kevin Coughlin has developed benchmarks to show how students are taking responsibility for their own education.
  + Must assure that our activities are planned to create the well-rounded, educated student.
* Committee on Professional and Technical Studies
  + We have a good start here.
  + Ruth Stiehl will come for two days in October to work with various programs on their outcomes.

Overall Committee

* We all share information.
* We need to stay focused on our various tasks.