

Collier Faculty Senate Meeting Minutes
August 22, 2011

Faculty Members Present:

Jim Daniels – President	Joan VanGlabek
Lisa McGarity – Vice President	Kathy Clark
Michael Chiacchiero – Secretary	Katie Paschall
Anne Angstrom	Marius Coman
Cynthia Baker	Myriam Mompont
Doris Batcher	Roberta Moore
Jay Koepke	Tatiana Arzivian
Jim Languas	

Opening

The President called the meeting to order at 11:03am. He gave an update about the work the Executive Committee had conducted over the summer.

New Business

MOTION – The process of revising the college operating procedure is to be tabled until the faculty has clarification of how it is changing and who is making the changes. The motion was seconded and passed.

MOTION – Names are to be left off of senate meeting minutes. The motion was seconded and passed.

Portfolio Evaluation (Appendix A)

All faculty members need to schedule an appointment to meet with the Dean to receive approval of their declaration of weights in Appendix A of the Faculty Evaluation Plan. The meeting must be scheduled so that it occurs before the end of September.

Taking Away Breaks in Longer Classes

MOTION – The schedule will reflect a 10 minute break for classes that run more than 2 hours (120 minutes). The motion was seconded and passed.

Other New Business

Dr. VanGlabek has software that will convert a speech file into a document file. See her if you need to do this type of file conversion.

Whatever

The honor society Phi Theta Kappa is recruiting members. Students with 12 or more credit hours and a GPA of 3.5 or higher are eligible to join. Once accepted, students must maintain a GPA of 3.1 or higher. Students do not need to be full time to join this honor society.

Closing

The President adjourned the meeting at 12:11pm.