

Collier Faculty Senate Meeting Minutes
September 3, 2010

Faculty Members Present: President Jim Daniels, Vice President Lisa McGarity, Secretary Michael Chiacchiero, Joan VanGlabek, Deborah Johnson, Roberta Moore, Anne Angstrom, Jay Koepke, Christina Ottman, Marius Coman, Jim Langlas, Tatiana Arzivian, Miriam Mompont

President Dr. Jim Daniels called the meeting to order at 1:05pm. He also thanked Dr. McGarity for covering the first Senate meeting in August and the District Senate meeting at the Lee Campus.

Minute Approval – Dr. VanGlabek motioned to approve the minutes from the last Senate meeting. Dr. Daniels seconded the motion, which was approved.

Welcome Back Bash – Professor Moore was told by Holly Luttmann, and received confirmation from Dr. Allbritten, that there will be a get together for faculty, staff, and students on campus from 10am – 2pm on September 14, 2010. This event is called the “Welcome Back Bash” and there will be food, music, and games (ex. jousting).

Appendix A – Dr. VanGlabek reminded us that, even if you are not required to do a portfolio this year, everyone must fill out Appendix A of the Faculty Evaluation Plan. Faculty must also schedule a meeting with Dean Kristen Zimmerman before September 27 to go over Appendix A and receive approval from her on the declaration of weights.

Recognition of Birthdays – The following faculty were recognized for having a birthday in the month of September: Dr. Joan VanGlabek and Professor Kathy Clark. Key lime pie was provided by Dr. McGarity.

Thank You and Sympathy Cards – The Social Committee passed around thank you cards for the faculty to sign to thank Dr. Walker and Dr. Thomas for our pay raise. A sympathy card for Kristen Zimmerman was also signed by faculty, because of her uncle’s passing.

Tech Issues – Dr. McGarity listed two problems she is having with the campus technology:

1. The computers are running Windows XP (this is an outdated operating system).
2. Laptop computers receive a very weak Wi-Fi signal in the faculty offices because there is no router in the F building.

Dr. Daniels and Professor Moore are having some problems with the service they are receiving from the campus technology support team.

Dr. Coman and Professor Ottman mentioned that they cannot install software on their office computers because the systems are locked and they do not have administrative privileges. Dr. Coman said he had to submit many tickets in one day to the tech support team to install a simple software package.

Professor Moore suggested we generate a list of problems we are having with Windows XP to strengthen our argument for an operating system upgrade.

Dr. VanGlabek said to send our complaints to her and she will compile the list.

Syllabus Problems – Dr. McGarity mentioned that the templates for the new syllabuses do not have a field at the top of page 1 for the course title and the day & time the class meets. Dr. McGarity will pursue the issue further.

Dr. VanGlabek said to notify Pamela Mangene of any typos on the syllabus template. These types of errors can be fixed without going through the curriculum committee.

Parking Issues – A few faculty parking spots have been removed from the south lot. Further parking congestion may occur due to the construction of the new campus buildings. Professor Johnson reminded us that Dr. Allbritten said the faculty will be guaranteed a parking spot.

Committee Reports

Curriculum Committee – Dr. McGarity said there is a new process for making changes to the curriculum. September 10, 2010 is the dead line for any submissions to make changes for the spring semester.

Sunshine Committee – Professor Ottman did the following:

1. Thanked Dr. McGarity for the key lime pie that was provided during the meeting.
2. Reminded faculty to fill out the Sunshine Committee form with our favorite cake, drink, snack, etc.
3. Told us to make sure we sign the thank you cards for Dr. Walker and Dr. Thomas.
4. Thanked Professor Chiacchiero for getting the sympathy card for Kristen Zimmerman

Environmental Committee – Professor Moore told us of an event on October 10, 2010 called “10/10/10” at the Mercato. It is an event to promote an environmentally friendly lifestyle and environmental awareness to the public. The Collier Campus Environmental Committee is in the planning stages for next year’s GreenFest – Expo and Student Day. Professor Moore said that she was told by Nicole Flesbig that \$3,500 has been allocated for a newspaper insert to advertise GreenFest. If there is any faculty that wants to join the Environmental Committee, they may attend the next meeting on September 17 at 12:15pm in the TLC.

Closing – Dr. VanGlabek made a motion to adjourn the meeting. Professor Ottman seconded the motion, which was approved.

Meeting adjourned at 1:39pm.