The regular monthly meeting of the Edison State College Faculty Senate was held on Friday, September 6, 2013, at 1:00 P.M. Officers present were: President Laura Weir, and Secretary Elaine Schaeffer. Vice-President Don Ransford was excused. Martin Tawil was introduced as the Lee Campus Parliamentarian. Dr. Tawil gave a brief presentation on the role and duties of the Parliamentarian and assumed the role at this meeting.

The minutes of the last meeting, held on April 7, 2013, were unanimously approved.

The chairs of the Standing Committees were noted as follows:

Professional Development, Catherine Wilkins

Academic Standards, Peggy Romeo

Curriculum, Jennifer Grove

Academic Technology, Ellie Bunting

Student Learning Assessment, Marty Ambrose

Edison On-Line, to be elected

A motion was made and unanimously approved to give Dr. Dennis Wright the floor to briefly address the Senate with welcoming remarks. Following his comments, a motion was made and unanimously approved to return to the order of business.

A motion was made and unanimously approved to recommend to the administration that they research the possibility of having an administrator on duty during evening class hours.

New business:

Jennifer Grove moved that consideration be given to making attendance at the first class of the semester mandatory for students.

Martin Tawil moved to consider creating a Canvas Classroom for Faculty Senate use.

A motion was made and unanimously approved to suspend the agenda to allow for faculty updates. Wendy Chase gave a preview of the upcoming Collegium, “The Price and Promise of Progress.” Maria Cahill gave a preview of upcoming *Edison Writes* activities and presentations.

Sabine Maetzke made a motion that was unanimously approved to ensure that Faculty Updates be put on future agendas as a regular item.

A motion was made to support the Student Government policy restricting the use of electronic cigarettes to outdoor use only and prohibit their use within 50 feet of building entrances or exits. The motion was approved with one negative vote.

Information items:

A Human Resources Ad Hoc Committee to address issues such as training sessions, a “sick bank”, and domestic partner recognition will be discussed at the Senate’s October meeting.

A motion was made and unanimously approved to adjourn the meeting at 1:45 pm.

Elaine Schaeffer, Secretary