## change of COURSE PROPOSAL FORM

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| --- | --- |
| Academic area: | School of Arts, Humanities, and Social Sciences  |
| PROGRAM: | ALL DEGREES  |
| PROPOSEd by: | Amanda Lehrian  |
| PRESENTER: | Amanda Lehrian |
| SUBMISSION DATE: | 2/26/2014  |
| CURRENT COURSE PREFIX, NUMBER AND TITLE: | **ENC 1101 Composition** |

### SECTION I

|  |  |
| --- | --- |
| TYPE(S) OF COURSE CHANGE: | TYPE PROPOSED CHANGE HERE FOR EACH ITEM CHECKED: |
|  | lecture/lab course must have “c” / lab course must have “l” |
|  | type new COURSE TITLE HERE  |
|  | ENTER NEW SCHOOL, DIVISION, OR DEPARTMENT |
|  | LIST ALL PREREQUISITES IN SEQUENTIAL ORDER and include the minimum grade for each |
| **DO YOU ANTICIPATE THAT STUDENTS WILL BE TAKING ANY OF THE PREREQUISITES LISTED FOR THIS COURSE IN DIFFERENT PARTS OF THE SAME TERM?** | SELECT ANSWER |
|  | LIST ALL COREQUISITES IN SEQUENTIAL ORDER |
| **IS ANY COREQUISITE LISTED ON THIS COURSE LISTED AS A COREQUISITE ON ITS PAIRED COURSE?** eXAMPLE: CHM 2032 IS A COREQUISITE FOR CHM 2032L AND CHM 2032L IS A COREQUISITE FOR CHM 2032. | SELECT ANSWER |
|  | Click here to ENTER THE NUMBER of CREDITS OR cLOCK HOURS |
|  | SELECT A CREDIT TYPE |
|  | Click here to enter CONTACT HOURS |
|  | SELECT GRADE MODE |
|  |
| Type your course description as you would like it to appear in the catalog and syllabus. |
|  |
| Click here to enter topic outline. Feel free to use bullets to format the outline. |

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TYPE IN ALL OF THE LEARNING OUTCOMES, ASSESSMENTS, AND GENeral EDucation COMPETENCIES AS THEY SHOULD BE DISPLAYED IN THE SYLLABUS

|  |  |  |
| --- | --- | --- |
| LEARNING OUTCOMES | ASSESSMENTS | GENERAL EDUCATION COMPETENCIES |
| Students must demonstrate the ability to write essays following various rhetorical modes, strategies, and purposes. | Students will be graded on at least four formal essays during the semester, one of which will be a research paper and one to be scored with a normed department rubric. | CTGSR |
| Students must demonstrate the ability to organize essays with clear thesis statements, coherent, unified paragraphs, and varied sentence structure and lengths. | Students will be graded on at least four formal essays during the semester. | CTGSR |
| Students must demonstrate effective research skills and incorporate documented direct quotations and paraphrases from a variety of sources using MLA Format. Introducing students to APA format is also left to the discretion of the instructor. | Students will complete a research paper using MLA with a passing grade. Assessing students on APA format is left to the discretion of the instructor. | COMCT |
| Students will demonstrate skills in digital literacy by engaging in analysis and use of emerging digital technologies of communication. | Students will complete assignments--formal and/or informal--that address the questions, skills, and tools necessary to 21st century digital communication, such as multimedia writing, digital rhetoric, and/or online communication. | COMTIMGSR |
| Students must demonstrate the ability to write using correct grammar, word usage, and diction. | Students will be assessed for appropriate usage in graded written essays, the completion of drafting and revision, and/or through graded exercises focused on internalizing best practices in grammar and mechanics. | COMCT |
| Students must demonstrate college-level writing and English language skills as specified on the course outcomes. | Students will be graded on four formal writing assignments that meet the requirements for college-level writing in the categories of usage, content, style, and critical thinking. | COMCT |
| Students must demonstrate the ability to analyze secondary source material for prescribed elements. | Students will participate in essay revision and peer editing workshops, as well as complete research for a research essay in MLA Format. | COM  |

### SECTION II (must complete each item below)

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| --- | --- |
| If you intend to restrict student registration based on the students’ major(s), enter all applicable major restriction codes: | no |
| Is this an “International or Diversity Focus” course? | NO |
| Is this a General Education course? | YES |
| Is this a Writing Intensive course? | YES |
| Is this an Honors Course? | NO |
| Is this a Repeatable Course?\*(A repeatable course may be taken more than one time for additional credits. For example, MUT 2641, a 3-credit hour course, can be repeated 1 time and a student can earn a maximum of 6 credits.)\*not the same as Multiple Attempts or Grade Forgiveness If “Yes”, what is the maximum number of credits a student can earn for this course? If “No”, enter NA. | NOna |
| Will these changes have an impact on other courses, programs, departments, or budgets? | NO |
| If “Yes”, please explain or submit comments below, if no enter NA |
| na |
| If “Yes”, have you discussed this proposal with anyone (from other departments, programs, or other institutions) regarding the impact? Were any agreements made?  |
| CLICK HERE TO ENTER TEXT |

### SECTION III (MUST COMPLETE EACH ITEM BELOW)

**PROVIDE JUSTIFICATION FOR EACH CHANGE ON THIS PROPOSED CURRICULUM ACTION (OTHER EXPLANATORY INFORMATION):**

Assessment 1: Increases consistency in grading and requires all four essays to be submitted and formally graded
Assessment 2: Consistent with Assessment 1
Learning Outcome 3 and Assessment 3: Reinforces use of MLA for at least one paper but allows the introduction of APA.
Learning Outcome 4 and Assessment 4: Addresses expanding need for incorporation of technology in written communication
Assessment 5: Allows more flexibility in assessing grammar usage
Assessment 6: Eliminates mandatory in class essay, but still allows for the assignment based on instructor preference

**nOTE:** Changes for the Fall 2014 Term must be submitted by the January 2014 deadline and approved no later than the February 2014 Curriculum Committee meeting prior to the start of the next academic year. Changes during mid-school year are NOT permitted. Extreme circumstances will require approval from the appropriate dean as well as the Vice President, Academic Affairs to begin in either the spring or summer term.

**TERM IN WHICH PROPOSED ACTION WILL TAKE PLACE:**

FALL 2015

TYPE IN TERM IF “EXCEPTION” AND OBTAIN BOTH SIGNATURES BELOW OR TYPE “NA”

**oRDER OF APPROVAL FOR EXCEPTIONS IS AS FOLLOWS:**

SIGNATURE #1 NEEDED FOR EFFECTIVE TERM EXCEPTION:

dean \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ dATE \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

SIGNATURE #2 NEEDED FOR EFFECTIVE TERM EXCEPTION:

VICE PRESIDENT, ACADEMIC AFFAIRS \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ dATE \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**FACULTY ENDORSEMENTS:**PLEASE SEPARATE FACULTY MEMBERS WITH A COMMA



**DEPARTMENT CHAIR / PROGRAM COORDINATOR ENDORSEMENT:**

 2/26/2014

**DEAN ENDORSEMENT:**

 2/26/2014

**DEANS’ COUNCIL Representative:**

 4/22/2014

**FOR CURRICULUM COMMITTEE MEETING DATE: April 25, 2014**

Completed curriculum proposals must be uploaded to Dropbox by the deadline. Please refer to the *Curriculum Committee Critical Dates for Submission of Proposals* document available in the document manager in the MyEdisonState Portal:

* Document Manager
* VP Academic Affairs
* Curriculum Process Documents