**Florida SouthWestern State College**

Chapter of the Association of Florida Colleges

Executive Board Meeting Minutes

July 20, 2017

1. **Call to Order**

Amy English called meeting to order at 2:05pm. Those in attendance were Pam Macander, Jackie Beard, Sarah Corcoran, Amy English, Ivan Guerrero, Sarah Clouse, Ashley Mundy, Kaitlyn Smalley, Michelle Wright, & Kathie DiLascio.

1. **Approval of New Board Members**
   1. Kathie DiLascio – Public Relations and Historian Chair - Approved
   2. Sarah Clouse – Thomas Edison Campus Representative - Approved
   3. Ashley Mundy – Hendry Glades Curtis Center Representative – Approved
2. **Treasurer’s Report**
3. Travel Fund: $7,501
4. General Fund: $1, 453.17
   1. Michelle will check budget indexes to inquire if General Funds can be used for Travel if needed.
5. **Upcoming Conferences**
6. Annual Conference (November 1-3) Palm Harbor, FL
   1. Registration is open - $289
   2. Hotel is $219 for two room, $189 for a single room.
7. Certified College Professionals program is discounted 10% for all those that register before September 1st ($180)
8. **Membership** 
   1. Currently show 124 current members. Jackie will reconcile member list to ensure we are not missing any or have duplicates.
9. **Open Forum**
   1. General meetings need better marketing (Link of FB)
      1. Michelle will make other board members Administrators on the FB page.
      2. Hold a member social once a semester
      3. Convocation – AFC would like a table in a prominent location.
      4. Meetings will be the 2nd or 3rd Thursday of the month, Michelle will send out a tentative schedule for the academic year.
10. Executive Board Meeting adjourned at 2:51 pm.

Minutes submitted by: Sarah Corcoran