**Professional Development Committee Meeting**

March 16, 2018 12:30 – 1:30 PM Lee AA-168 TLC

**Agenda**

1. Call to order
2. Individual Successes and Accomplishments in Professional Development
3. Attendance and approval of February Minutes
4. Announcements
5. TLC Update for AY2017-18 (**ON HOLD till April meeting**)
6. Application deadlines for next academic year:

Fall 2018 Travel –

Spring 2019 Travel -

Summer 2019 Travel –

1. Dates / Speaker Updates
   1. Date for Cornerstone Modules
   2. Date / Speaker for Adjunct Faculty Institute
   3. Date / Speaker for Fall PD day October 2018
2. Subcommittee reports
   1. Awards and Recognitions
   2. Needs Assessment
   3. Programming Committee

1. Old Business
2. New ideas for 2018/2019 PD
3. Edits to FPD guidelines – separate from Rubric revisions (New Business actually – but is part of the Rubric revision under Old Business)
4. Rubric Revisions **MOST IMPORTANT**
   1. New concern – does getting FPD request in earlier move you up the list for funding? (i.e. submit paperwork in Fall, but not traveling till Summer)
   2. The Deans involvement in process
   3. Funding for webinars???
   4. Different dates for faculty turn in to Deans – then dates for Dean turn in to TLC?
5. New Business

Edits to FPD guidelines

1. Subcommittees Breakout Sessions (time permitting)

**PR, Marketing and Infrastructure**

**Assessment and Programming**

**Faculty Recognition**

1. Other
2. Adjournment