

Learning Assessment Committee  
 General Meeting  
 Friday, September 3rd, 2021, 11:00 a.m.  
 Lee Campus AA177 & Zoom

<i>Member Roster</i>	<i>Dept./Division</i>	<i>Membership Type</i>	<i>Present</i>
<i>Elijah Pritchett</i>	Humanities	LAC Chair	X
<i>Cara Minardi-Power</i>	English	Coordinator	X
<i>Caroline Seefchak</i>	Education	Coordinator	X
<i>Colleen Moore</i>	Health Professions	Coordinator	X
<i>Eric Seelau</i>	Social Sciences	Coordinator	X
<i>Fernando Mayoral</i>	Foreign Language	Coordinator	X
<i>Jane Charles</i>	Libraries	Coordinator	X
<i>Jennifer Patterson</i>	Business	Coordinator	X
<i>Jennifer Summary</i>	Communications	Coordinator	X
<i>Krissy Cabral</i>	Crim. Justice/Crime Scene/Public Admin.	Coordinator	X
<i>Kristi Moran</i>	Mathematics	Coordinator	X
<i>Marius Coman</i>	Natural Science	Coordinator	X
<i>Mary Conwell</i>	Paralegal Studies	Coordinator	X
<i>Melinda Lyles</i>	Computer Science	Coordinator	
<i>Monique Harrington</i>	Humanities	Coordinator	
<i>Renee Hester</i>	Academic Success	Coordinator	X
<i>Richard Worch</i>	Crim. Justice/Public Admin.	General Member	X
<i>Amy Trogan</i>	English	General Member	X
<i>David Licht</i>	Mathematics	General Member	
<i>Dani Peterson</i>	Foreign Language	General Member	X
<i>Dolores Batiato</i>	Business	General Member	X
<i>Terry Zamor</i>	Mathematics	General Member	X
<i>Tom Donaldson</i>	Social Sciences	General Member	X
<i>Tina Churchill</i>	Mathematics	Guest	X
<i>D'ariel Barnard<sup>1</sup></i>	AASPIRE*	Ex-officio	X
<i>Joseph van Gaalen<sup>1</sup></i>	AASPIRE*	Ex-officio	X
<i>Jessica Godwin<sup>1</sup></i>	AASPIRE*	Observer	X

\*AASPIRE – Assessment, Accountability, Sponsored Programs, Institutional Research, and Effectiveness

<sup>1</sup>Non-Voting

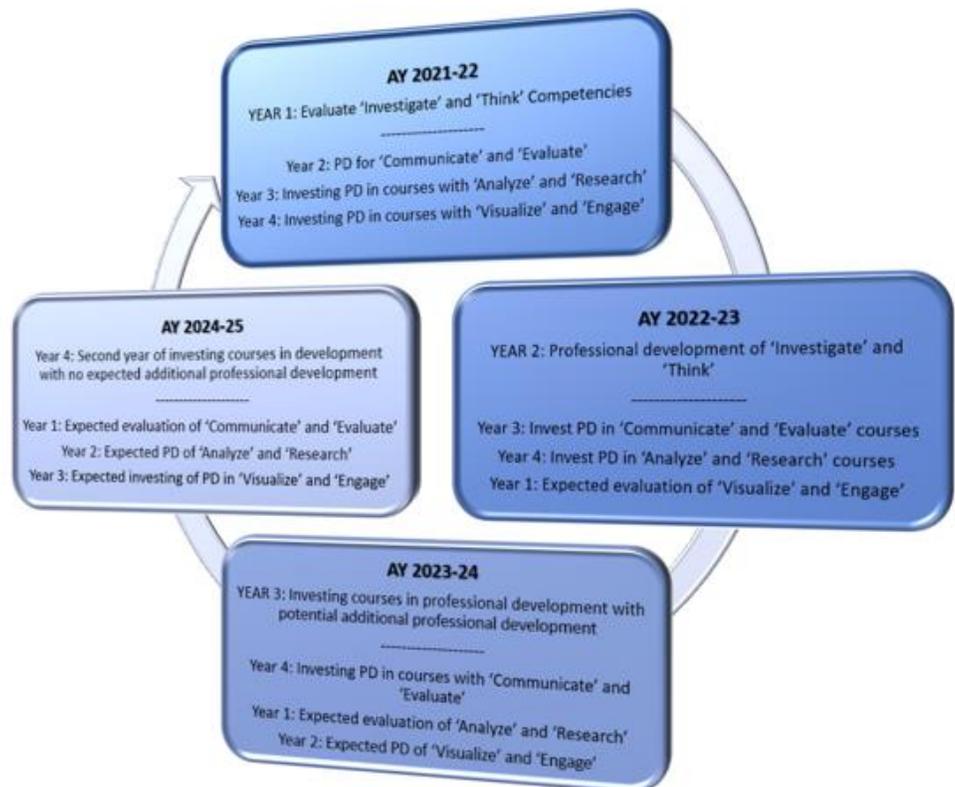
1. Welcome and Call to Order – Chair E. Pritchett opened the meeting and welcomed everyone back to the start of Fall semester.
2. Approval of May 2021 meeting minutes – **May Meeting Minutes were approved**
  - a. Motion to approve: M. Conwell
  - b. Seconded: M. Coman
3. Introduction of new members: Dolores Batiato, David Licht, & Krissy Cabral
  - a. E. Pritchett let the committee know that the membership list was finalized last week
  - b. Review of Committee Charge & Responsibilities with a central focus for all member types on participating in General Education Assessment & Scoring

4. QEP: with G. Cameron, Lead Faculty and Chair of the QEP Advisory Board
  - a. Review of the QEP (CREATIVE Capstone – breaking barriers across disciplines) based on the top of “Transdisciplinary Communication.” A brief description and the purpose of the impact was reviewed. Creating support for student improvement in Integral focus in *Research* and *Investigate* with supplemental focus on *Communicate* through the Capstone course. Information Literacy is also emphasized through the embedded librarian in the Capstone course.
    1. G. Cameron will send out an application for any faculty interested in teaching the Capstone in the near future. Aiming for 40 faculty trained to deliver this course by the time it becomes a requirement for AA students.
5. Course level assessment update with J. van Gaalen
  - a. Potentially up for cycling: CJE 2671, CJE 2770, and digital arts
    1. **LAC Coordinators noted that ENC 0022 can be removed as it is not being offered and FRE 1121 can be added**
  - b. Focus courses are among approximately 200 assessments that go through Office of Assessment
  - c. Early October verification emails for course level assessment will go out to Coordinators from AASPIRE. These are vital to the planning process on the front end for assessment.
6. General Education Assessment update with J. van Gaalen
  - a. Review of “phase year 2” events for Communicate/Evaluate which will have professional development in AY21-22 to include Professional Development in September 2021 and potentially additional events.
  - b. Reminder of Dean GenEd Assessment Notification on Aug. 17, 2021
  - c. 2021-2022 GenEd Assessment Plans
    1. General Education Improvement Objectives
      1. Potential edit for Communicate rubric
      2. Provide training on applying GenEd rubrics – an example of additional training may look a little different for each competency. Logistics for training and dates were discussed in light of some LAC members attending SACSCOC annual conference which may conflict with the LAC December meet.
      3. Lead for GenEd scoring – as proposed by the LAC committee in the May 2021 meeting, it would be helpful to have a scorer who can guide the discipline challenges behind the scenes and answer questions as they come up from scorers, especially when discipline representations are smaller and logistically we avoid having scorers score their own classes. Lead is intended in support of assignment interpretation if the scorer needs assistance, not lead of assignment interpretation. That is the job of the scorer.
        1. LAC members can ask for volunteers at department or informal meetings
        2. Team AASPIRE can provide samples of artifacts and assignments for a lead scorer to gain familiarity with the kinds of questions that a scorer may ask
        3. Leads for GenEd scoring if available can participate in GenEd rubric application training
  - d. 2021-2022 Sampling email date/announcement
    1. Review of how sampling maintains simple representations from modalities within reasonable numbers of managing artifacts to score.
    2. J. Charles noted that 11 Core GenEd courses are in the Investigate Competency
7. Sub-committee formation - same as last year.

## 8. DataVersed update

### a. Team AASPIRE will provide General Education articles

1. Visual 1 – Team AASPIRE will provide a snapshot of all General Education Competencies being delivered to students – both Integral and Supplemental – based on course offerings and enrollment in Fall 2021.
2. Visual 2 – Four year phase cycle displayed for each General Education competency – **this will help all stakeholders visualize how even though the evaluation process of assessment for General Education only happens once every four years, the other 6 competencies are undergoing a different phase of cyclical improvements every academic year.**
  1. J. van Gaalen noted that in the Assessment world there is a distinction in language between “Assessment” and “Evaluate.” The Evaluation part is what most people think of in regards to assessment, and it is the part that Team AASPIRE is most involved in through data collection and analysis, but “Assessment” involves the whole cycle of decision-making and continuous improvement, and the evaluation process is only one part of that cycle. We evaluate in Year 1, we assess in years 1, 2, 3, and 4. The whole process is assessment.
  2. Draft of Visual 2



3. C. Seefchak noted that **anyone interested in joining her on the DataVersed SubCommittee to please send her an email.**
4. E. Pritchett – **if anyone has ideas for DataVersed articles or features of what is happening in their department that can be featured in DataVersed, feel free to bring those forward.**

- b. Feedback booklet – General Education assignment guidelines submitted for Communicate & Evaluate in AY20-21 with scorer feedback - shared via zoom chat and with committee members via email
  - 1. Proposal to add the Feedback booklets to the Assessment webpage will be considered at next month's meeting pending any logistical concerns.

9. New Business

- a. E. Pritchett addressed coordinator compensation:
  - 1. Changes to the current system requires addressing with the union
  - 2. Main challenge of describing the coordinator duties is due to the variety of differences between disciplines

10. Adjournment

- a. Motion to adjourn: D. Peterson
- b. Seconded: R. Hester