# Meeting Minutes

**February 2021**

The meeting was called to order and minutes from the January meeting were approved.

The MOU for the eLearning Coordinators was approved and will now go to the Provost. We hope to have the applications sent out in March so we can look them over and make recommendations at the April meeting.

Since all of the eLearning coordinators will be required to join the Academic Technology Committee, a discussion was held on whether or not we should limit the number of committee members so the committee doesn’t get too large. The decision was made to keep the committee as it is and not limit membership.

The chair went over the results of the technology survey which was sent out in January. A suggestion was made to summarize these results in a narrative that can be shared with other faculty and the administration. The chair volunteered to come up with some kind of a summary report by the April meeting.

Peggy Romeo and Jason Dudley presented the findings of the Proctorio Sub-Committee which is still looking into alternatives to Proctorio.

The college is once again going to receive Cares money and Eileen has asked this committee to give her a list of anything faculty might need that fits into the parameters of the money. Jason said he has some ideas from the technology side that he will present at our next meeting.

Once we get all of this put together, we can update the Academic Technology Plan.

The meeting was adjourned.