

Meeting Minutes

Learning Assessment Committee

Friday, February 3rd, 2023, 11:00 a.m.

Virtual: <https://fsw.zoom.us/j/89374406430>

Passcode: 534143

<i>Member Roster</i>	<i>Dept./Division</i>	<i>Membership Type</i>	<i>Present</i>
<i>Jennifer Summary</i>	Communication Studies	LAC Chair	X
<i>Bill Kelvin</i>	Communication Studies	Coordinator	X
<i>Cara Minardi-Power</i>	English	Coordinator	X
<i>Caroline Seefchak</i>	Education	Coordinator	X
<i>Colleen Moore</i>	Health Professions	Coordinator	X
<i>Eric Seelau</i>	Social Sciences	Coordinator	X
<i>Fernando Mayoral</i>	Foreign Language	Coordinator	X
<i>Jane Charles</i>	Libraries	Coordinator	X
<i>Jennifer Patterson</i>	Accounting/Business/Management	Coordinator	X
<i>Krissy Cabral</i>	Crime Scene Technology	Coordinator	X
<i>Kristi Moran</i>	Mathematics	Coordinator	
<i>Marius Coman</i>	Biology/Chemistry/Physics	Coordinator	X
<i>Mary Conwell</i>	Paralegal /Arch., Const., Engr.	Coordinator	X
<i>Monique Harrington</i>	Humanities	Coordinator	
<i>Renee Hester</i>	Academic Success	Coordinator	X
<i>Richard Worch</i>	Criminal Justice/Public Admin.	Coordinator	X
<i>Rushell Hopkins</i>	Computer Technology	Coordinator	X
<i>Dolores Batiato</i>	Business	General Member	X
<i>Terry Zamor</i>	Mathematics	General Member	X
<i>Tina Churchill</i>	Mathematics	General Member	
<i>Tom Donaldson</i>	Social Sciences	General Member	X
<i>Meghan Carlson</i>	Mathematics	General Member	X
<i>Amy Trogan</i>	English	General Member	X
<i>Elijah Pritchett</i>	Humanities	Guest	X
<i>Tami Such¹</i>	Dean, Health Sciences	Ex-officio	X
<i>D'ariel Barnard¹</i>	AASPIRE*	Ex-officio	X
<i>Joseph van Gaalen¹</i>	AASPIRE*	Ex-officio	X
<i>Jessica Godwin¹</i>	AASPIRE*	Observer	X

*AASPIRE – Assessment, Accountability, Sponsored Programs, Institutional Research, and Effectiveness

¹Non-Voting

I. Welcome and Call to Order at 11:08am – J. Summary, Committee Chair

- II. Approval of December 2022 meeting minutes – December minutes approved
 - a. Motion to approve: R. Hester
 - b. Seconded: K. Cabral

- III. Guest Speaker from Former LAC Chair with E. Pritchett
 - a. Opened spring semester General Education and Course Level assessment with historical LAC context
 - I. Standing faculty open committee with large general membership
 - II. Importance of faculty retaining autonomy over assessment

- IV. Course Level Assessment Update with J. van Gaalen
 - a. Assessment reports started going out around January 8th and more are on the way. Some reports are partially finished at this time.
 - b. Over 90 Course Level Assessments from Fall 2022, ~38% complete
 - I. Estimated date of completion: week of March 20th, 2023

- V. *DataVersed* Topics Needed; Spring ideas—plan for 4 issues
 - I. C. Seefchak offered an idea of book report on latest assessment book read
 - I. Also suggested April newsletter to feature Assess 101 launch
 - II. B. Kelvin offered idea for March issue of best practices for harmonizing assessment at the intradepartmental level? Like strategies for PD meetings.
 - I. Interview style with B. Kelvin and E. Pritchett; J. van Gaalen will reach out via phone/zoom to do interview
 - III. M. Carlson offered idea for February issue adjusting learning objectives for each individual subject in the Fall 2022 Ian storm aftermath; J. van Gaalen will reach out via phone/zoom to do interview

- VI. Calibration Session/Distribution of scoring materials
 - a. Overview of General Education assessment with J. van Gaalen
 - I. Tech tours of GenEd Scoring in Canvas with D. Barnard

- VII. New Business
 - a. Assessment 101 update summary from J. Summary notes from TLC that April is potential launch date for the course
 - I. C. Minardi Power and R. Hester volunteered for reviewing course as a test run with fresh eyes
 - II. C. Seefchak proposed April newsletter could feature the launch of Assessment 101 course

- VIII. Adjournment
 - a. Motion to adjourn: J. Charles
 - b. Seconded: R. Worch
 - c. Meeting adjourned at 11:48am