

Meeting Minutes

Learning Assessment Committee
Friday, April 7th, 2023, 11:00 a.m.

AA-177

Virtual: <https://fsw.zoom.us/j/89374406430>

Passcode: 534143

<i>Member Roster</i>	<i>Dept./Division</i>	<i>Membership Type</i>	<i>Present</i>
Jennifer Summary	Communication Studies	LAC Chair	X
Bill Kelvin	Communication Studies	Coordinator	X
Cara Minardi-Power	English	Coordinator	X
Caroline Seefchak	Education	Coordinator	X
Colleen Moore	Health Professions	Coordinator	X
Eric Seelau	Social Sciences	Coordinator	X
Fernando Mayoral	Foreign Language	Coordinator	X
Jane Charles	Libraries	Coordinator	X
Jennifer Patterson	Accounting/Business/Management	Coordinator	X
Krissy Cabral	Crime Scene Technology	Coordinator	X
Kristi Moran	Mathematics	Coordinator	X
Marius Coman	Biology/Chemistry/Physics	Coordinator	X
Mary Conwell	Paralegal /Arch., Const., Engr.	Coordinator	X
Monique Harrington	Humanities	Coordinator	X
Renee Hester	Academic Success	Coordinator	X
Richard Worch	Criminal Justice/Public Admin.	Coordinator	X
Rushell Hopkins	Computer Technology	Coordinator	
Dolores Batiato	Business	General Member	X
Terry Zamor	Mathematics	General Member	X
Tina Churchill	Mathematics	General Member	X
Tom Donaldson	Social Sciences	General Member	X
Meghan Carlson	Mathematics	General Member	X
Amy Trogan	English	General Member	X
Tami Such ¹	Dean, Health Sciences	Ex-officio	X
D'ariel Barnard ¹	AASPIRE*	Ex-officio	X
Joseph van Gaalen ¹	AASPIRE*	Ex-officio	X
Jessica Godwin ¹	AASPIRE*	Observer	X

*AASPIRE – Assessment, Accountability, Sponsored Programs, Institutional Research, and Effectiveness

¹Non-Voting

I. Welcome and Call to Order at 11:04am – J. Summary, Committee Chair

- II. Approval of March 2023 meeting minutes – March minutes approved
 - a. Motion to approve: R. Worch
 - b. Seconded: R. Hester
- III. Course Level Assessment Update with J. van Gaalen
 - a. Spring Scantrons: all delivered. Reach out to Team AASPIRE if any are missing.
 - b. Last course level assessment report going out today
- IV. General Education Assessment Update
 - a. Scoring is underway, deadline next week
 - b. J. van Gaalen noted challenges facing scorers for these two competencies in particular (Visualize & Engage)
- V. Accreditation updates
 - a. J. van Gaalen gave a brief overview and update on switching from SACSCOC to HLC. Currently, FSW is waiting on a response to our request to the federal government to switch accreditors. At least one other institution received a response from federal government asking for more information. The actual submission process with HLC will take 6 months. J. van Gaalen noted that HLC representatives at the annual conference were helpful and knowledgeable for answering questions and providing information, as well as open to institutions adjusting general education competencies.
- VI. Assessment 101
 - a. A. Trogan thanked those helping with the course
 - I. Thank you to C. Seefchak for the logo for the course
 - II. Thank you to C. Minardi Power for review and feedback for the course
 - b. A. Trogan asked about next steps: are new faculty seminar still first cohort to take it, or if we are opening it up to all faculty.
 - I. J. Summary recommended opening it up to the whole school
 - II. C. Minardi Power asked if putting it with annual compliance assist/effectiveness training every year might make sense?
 - I. J. van Gaalen noted that AASPIRE can add it to effectiveness workshops
 - II. A. Trogan recommended advertising opening it up in the Fall
 - c. Chair confirmed support for these ideas
- VII. The Future of LAC
 - a. J. van Gaalen shared that new updates for structure of LAC will be available soon, likely at the May GenEd Wrap Up. Affirmed that AASPIRE will continue to support operations for assessment going forward.
- VIII. LAC discussed for Schedule May GenEd Wrap-Up:
 - a. Decided: 9am, May 4th
- IX. DataVersed Topics

a. Article from B. Kelvin on harmonizing assessment

X. New Business

a. No new business

XI. Adjournment

a. Motion to adjourn: J. Charles

b. Seconded: K. Cabral

c. Meeting adjourned at 11:34am